



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
November 12, 2020 1:30 pm**

***MEETING HELD VIA ZOOM VIDEO CONFERENCING (link provided on page 2)**

AGENDA

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of September 10, 2020 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Kevin Howard**
 - a. Recap of Activities – September/October 2020
 - b. Draft 2021 KMPO Board and KCATT Meeting Dates & Locations – **Action Item**
- 6. Administrative Matters**
 - a. September 2020 KMPO Expenditures – **Action Item**
 - b. October 2020 KMPO Expenditures & Financial Report – **Action Item**
 - c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #19 Advancing FY 2021 STBG Urban \$125,000 Chase Rd BNSF RRX KN 19955, Advancing French Gulch/Fernan Hill Rd \$1,584,000 KN 20094, Advancing FY 2021 KMPO STBG Urban Planning \$101,000 KN 20198
 - d. KMPO 2020-2026 Transportation Improvement Program (TIP) Administration Amendment #20 Modify funding levels for KN 20120 SH-41 Lancaster Rod to Boekel Road increasing (\$115,000) to UT
 - e. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #21 Request Modification to existing scope of work for FTA Section 5339 Kootenai County Riverstone Transit Center Phase 2 KN 19430
 - f. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #22 Request ITD Modify funding levels for KN 20120 SH-41 Lancaster Road to Boekel Road increasing Land Purchase and Adding KN 23092 ITD, LHTAC and East Side Highway District Canyon Road Bridge Feasibility Study
- 7. Other Business**
 - a. Regional Funding Effort Update - Glenn Miles
 - b. Health Corridor Study Update – DOWL Inc.
 - c. December Board Election of Officers – Chair

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814
1-208-930-4164 website: www.kmpo.net

8. Public Transportation (Informational Items Provided to KMPO)

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

- a. Kootenai County Transit Report – Amber Conklin/Chad Ingle
- b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls

9. Director’s Report (written report included in Board packet)

10. Board Member Comments

11. Next Meeting – December 10, 2020

12. Adjournment

***Kootenai Metropolitan Planning Organization (KMPO) is inviting you to a scheduled Zoom KMPO Board Meeting for Thursday, November 12th at 1:30 p.m. PDT.**

Join Zoom Meeting

Please be aware, those attending as members of the public/audience will have their microphones muted by the chair/host, unless called on by the KMPO Board chair. This is being done to ensure to minimize background noise conflicts, which can interrupt the discussions during the meeting.

LINK: <https://us02web.zoom.us/j/82914676537?pwd=ZDR0dmRpTmQwRGdkNm5Id2N2WUVvZz09>

Meeting ID: 829 1467 6537

Passcode: 877637

One tap mobile

+16699006833,,82914676537#,,,,,0#,,877637# US (San Jose)

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
November 12, 2020
Zoom Video Conferencing Meeting

Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Lynn Borders, Vice Chair	City of Post Falls
Bill Brooks	Kootenai County
John Austin	East Side Highway District
Darrell Rickard	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Corinne Johnson	Worley Highway District
Dick Panabaker	City of Hayden
Damon Allen	Idaho Transportation Department, District 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner

Attendees:

Kevin Howard	Worley Highway District
Amber Conklin	Kootenai County
David Simmons	DOWL
Adam Miles	DOWL
Sean Messner	HDR
Diane Fountain	Lakes Highway District

1. Call to Order – Jim Kackman, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board held via Zoom video conferencing was called to order by Chair Jim Kackman at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item

Mr. Rod Twete moved to approve the agenda. Vice Chair Lynn Borders seconded the motion which passed unanimously.

3. Approval of September 10, 2020 Meeting Minutes – Action Item

Mr. Terry Werner moved to approve the September 10, 2020, meeting minutes. Vice Chair Lynn Borders seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Kevin Howard

a. Recap of Activities – September/October 2020

KCATT Chair Kevin Howard reported KCATT had met in September and October. The committee reported project updates, discussed the regional funding effort, and the Huetter Corridor realignment. KCATT recommended the KMPO Board approve the 2021 KMPO Board and KCATT Meeting Dates & Locations calendar.

b. Draft 2021 KMPO Board and KCATT Meeting Dates & Locations – Action Item

Mr. Terry Werner moved to approve the 2021 KMPO Board and KCATT Meeting Dates and Locations as presented. Mr. Rod Twete seconded the motion which passed unanimously.

6. Administrative Matters

a. September 2020 KMPO Expenditures – Action Item

Mr. John Austin moved to approve the September 2020 Expenditures as submitted. Vice Chair Lynn Borders seconded the motion which passed unanimously.

b. October 2020 KMPO Expenditures & Financial Report – Action Item

Mr. Terry Werner moved to approve the October 2020 Expenditures. Mr. Rod Twete seconded the motion which passed unanimously.

- c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #19 Advancing FY 2021 STBG Urban \$125,000 Chase Rd BNSF RRX KN 19955, Advancing French Gulch/Fernan Hill Rd \$1,584,000 KN 20094, Advancing FY 2021 KMPO STBG Urban Planning \$101,000 KN 20198**
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Mr. Miles discussed Administrative Amendments 19-22; no action was required. Mr. Austin commented on Administration Amendment #19 and East Side Highway District receiving the \$1.5 million for the Fernan Gulch/Fernan Hill Road project; the District is grateful for the funding.

7. Other Business

a. Regional Funding Effort Update

Mr. Miles provided a recap of the Kootenai County Local Option Vehicle Registration Fee ballot measure results. With 33.6% of the votes, the measure fell short of the 50%-plus-one required to pass; a map showing the percentage of votes by precinct was reviewed. Precincts with voters that would have directly benefited from the proposed projects appeared to have a higher approval rating; only one precinct had an approval rating greater than 50%. Mr. Miles stated the campaign effort was led by the Coeur d'Alene and Post Falls Chambers of Commerce and

driven by the business community. He thanked Steve Wilson, campaign chair, Len Crosby, campaign treasurer, and Candace Godwin, campaign manager, for their work.

A discussion related to issues surrounding the ballot measure included legislation, a reduced fee for senior citizens, a local gas tax, modifying the proposed countywide vehicle registration fee to areas that would receive the greatest benefit, and an advisory ballot measure asking voters to select six of the 12 projects. Mr. Miles said he believed there was a general lack of understanding on how transportation is funded and distributed throughout the state; residents suggested a number of alternative funding solutions including gas tax, tolls, and impact fees. Overall, he felt there was support for transportation. In moving forward, Mr. Miles said he felt it was important for KMPO to work with local jurisdictions and hold meetings for the community and business groups to discuss transportation challenges and funding. He suggested spending the next year researching options and addressing the legislature during the 2022 session.

Mr. Werner requested the map showing the percentage votes by precinct be sent out as he would like to share it with their highway district board.

Mr. Miles said it was important to note that the ballot measure was only expected to fund 30% of the overall cost of the projects. There is a need to discuss transportation with area legislators as their support is needed. He believed the legislators would be looking at a statewide gas tax adjustment in the 2021 session; this area would receive approximately 2.7%.

b. Health Corridor Study Update

Ms. Ali Marienau noted the Coeur d'Alene Health Corridor Study consultant, DOWL, would be giving a presentation and introduced the project manager, David Simmons. Mr. Simmons discussed the project study area, status of the scope (completed, current, and future tasks), and the project schedule. He commented on the existing data, conditions, and analysis of 27 intersections; the most significant recommendation was to review signal timing. As there was no actual traffic analysis included in the Health Corridor Master Plan, they will be looking at what is in the plan and how it performs. The location of the corridor, accessibility at I-90 and US-95, and background congestion were discussed. An implementation plan for the transportation infrastructure elements and a summary report will be developed. As they move into the analysis of future conditions, they expect to hold a series of meetings. Outreach activities were noted. The Study is expected to be completed in the April 2021 timeframe.

c. December Board Election of Officers – Chair

Chair Kackman noted the election of a new chair/vice chair would be done during the December KMPO Board meeting.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Ms. Amber Conklin reported their ridership numbers have continued to increase since the pandemic. The Paratransit and Ring-a-Ride programs have seen a rapid increase with approximately 100 rides per day; they continue to receive numerous applications. Ms. Conklin noted the fixed route report showed a slight decrease in ridership numbers but said that was likely due to them changing over to their new software, Passio Technologies.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Ms. Conklin stated Mr. Alan Eirls had asked her to address the Board on his behalf as he was unable to attend the meeting; Mr. Eirls did not have any significant updates to report.

9. Director's Report (written report included in Board packet)

Mr. Miles noted the Director's Report was included in the Board packet. The annual audit is underway and expected to be complete by mid-December.

10. Board Member Comments

Mr. Twete noted the Idaho Association of Highway Districts (IAHD) business meeting would be held on Thursday, November 19, 2020, at 11:00 a.m. (MT) via Zoom; those interested were invited to attend.

11. Next Meeting – December 10, 2020

12. Adjournment

Mr. John Austin moved to adjourn the November 12, 2020 KMPO Board meeting. Mr. Rod Twete seconded the motion which passed unanimously.

The regular meeting was adjourned at 2:11 p.m.

Signature on File

Recording Secretary