



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
September 10, 2020 1:30 pm**

***MEETING HELD VIA ZOOM VIDEO CONFERENCING (link provided on page 2)**

AGENDA

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of August 13, 2020 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Kevin Howard**
 - a. Recap of Activities – August 2020
 - b. DRAFT FY 2021 Unified Planning Work Program (UPWP) Recommendation – **Action Item**
 - c. DRAFT FY 2021-2027 Transportation Improvement Program (TIP) – Recommendation
- 6. Administrative Matters**
 - a. August 2020 KMPO Expenditures & Financial Report – **Action Item**
- 7. Other Business**
 - a. DRAFT FY 2021-2027 Transportation Improvement Program (TIP) Recommendation – **Action Item**
 - i. Offer of Public Comments on the 2021-2027 Transportation Improvement Program (TIP)
 - ii. Close of Public Comments
 - iii. Action on the 2021-2027 Transportation Improvement Program (TIP)
 - b. Regional Funding Effort Update
 - c. Huetter Corridor Update
 - d. Health Corridor Study Update
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Integrated Mobility Innovation (IMI) Project Presentation – Chad Ingle and Tim Hibbard of Passio Technologies
 - b. Kootenai County Transit Report – Amber Conklin/Chad Ingle
 - c. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814

1-208-930-4164 website: www.kmpo.net

11. Next Meeting – October 8, 2020

12. Adjournment

***Kootenai Metropolitan Planning Organization (KMPO) is inviting you to a scheduled Zoom KMPO Board Meeting for Thursday, September 10th at 1:30 p.m. PDT.**

Join Zoom Meeting

Please be aware, those attending as members of the public/audience will have their microphones muted by the Chair/host, unless called on by the KMPO Board Chair. This is being done to ensure to minimize background noise conflicts, which can interrupt the discussions during the meeting.

LINK: <https://us02web.zoom.us/j/85412179970?pwd=WnRWeVNMNnlyUm83MVM0T0UzNlVBZz09>

Meeting ID: 854 1217 9970

Passcode: 174563

One tap mobile

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
September 10, 2020
Zoom Video Conferencing Meeting

Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Lynn Borders, Vice Chair	City of Post Falls
Corinne Johnson	Worley Highway District
Bill Brooks	Kootenai County
Dick Panabaker	City of Hayden
Terry Werner	Post Falls Highway District
Marvin Fenn, Alternate	Idaho Transportation Department, District 1
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

John Austin	East Side Highway District
Darrell Rickard	City of Rathdrum
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department, District 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Chris Bosley	City of Coeur d'Alene
Alan Eirls	Coeur d'Alene Tribe
Chad Ingle	Kootenai County
Tim Hibbard	Passio Technologies
Diane Fountain	Lakes Highway District
Halley Jalbert	KCATT Community Member - Pedestrian
Dave Davey	
Thomas	

1. Call to Order – Jim Kackman, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board held via Zoom video conferencing was called to order by Chair Jim Kackman at 1:32 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item

Vice Chair Lynn Borders moved to approve the agenda. Mr. Dick Panabaker seconded the motion which passed unanimously.

3. Approval of August 13, 2020 Meeting Minutes – Action Item

Mr. Terry Werner moved to approve the August 13, 2020, meeting minutes. Vice Chair Lynn Borders seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Kevin Howard

a. Recap of Activities – August 2020

KCATT Vice Chair Chris Bosley reported the August KCATT meeting included project updates and updates on the regional funding effort, local option vehicle registration fee, and Huetter Corridor project. Kapsch, the consultant for the Transportation Management Center Feasibility Study, gave an overview presentation on the final draft of the Study. KCATT had two recommendations before the Board.

b. DRAFT FY 2021 Unified Planning Work Program (UPWP) Recommendation – **Action Item**

Mr. Bosley reported KCATT had reviewed and voted to recommend to the KMPO Board approval of the draft FY 2021 Unified Planning Work Program (UPWP).

Vice Chair Lynn Borders moved to approve the FY 2021 Unified Planning Work Program as presented. Mr. Terry Werner seconded the motion which passed unanimously.

c. DRAFT FY 2021-2027 Transportation Improvement Program (TIP) – Recommendation

Mr. Bosley reported KCATT had reviewed and voted to recommend to the KMPO Board approval of the draft FY 2021-2027 Transportation Improvement Program (TIP). Mr. Bosley noted the matter was an action item later in the agenda.

6. Administrative Matters

a. August 2020 KMPO Expenditures & Financial Report – **Action Item**

Mr. Terry Werner moved to approve the August 2020 Expenditures. Vice Chair Lynn Borders seconded the motion which passed unanimously.

7. Other Business

a. DRAFT FY 2021-2027 Transportation Improvement Program (TIP) Recommendation – **Action Item**

Chair Kackman noted the draft FY 2021-2027 Transportation Improvement Program was a recommendation by KCATT and an action item before the Board.

i. Offer of Public Comments on the 2021-2027 Transportation Improvement Program (TIP)

Chair Kackman provided an opportunity for public comment; no comments were offered.

ii. Close of Public Comments

Citing no public comments, Chair Kackman closed the public comment period.

iii. Action on the 2021-2027 Transportation Improvement Program (TIP)

Mr. Terry Werner moved to approve the FY 2021-2027 Transportation Improvement Program as presented. Vice Chair Lynn Borders seconded the motion which passed unanimously.

b. Regional Funding Effort Update

Based on the approval of Resolution 2020-1 by the KMPO Board last month, Mr. Miles said he had presented the Resolution to the Kootenai County Board of Commissioners on August 17th. The Commissioners added it to their August 25th business meeting agenda and, on that date, voted to place Resolution 2020-1 on the November 3rd ballot. Mr. Miles noted a campaign committee was being formed and would take over the effort from this point forward. He has continued to give presentations and has received positive feedback. The ballot measure will include the 12 Board-approved projects associated with the Resolution.

c. Huetter Corridor Update

Mr. Miles noted Aerographic Geospatial Services had completed the photogrammetry and engineering level topography along the Huetter Corridor from I-90 to US-95. With that, KMPO will begin working with ITD and the local jurisdictions to finalize the alignment and interchange designs so development in the area can continue. Mr. Miles commented on the adopted 2009 Huetter Corridor Right-of-Way needs map and explained the intent was to narrow down the right-of-way. The work will continue and is included in the FY 2021 UPWP.

d. Health Corridor Study Update

Ms. Ali Marienau reported the Health Corridor Traffic Analysis Study was still three weeks behind schedule, due to the delay in obtaining needed data. The draft Suitability and Calibration Memo was received yesterday and will be forwarded to the stakeholders for their comments. To make up for lost time, the consultant is simultaneously working on the Existing Conditions and Short-Term Solutions Memos; the drafts are expected in the next three to four weeks. Anticipated meetings include a meeting with stakeholders in the October timeframe and a meeting with elected officials and stakeholders outside the Study group in the November timeframe.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Integrated Mobility Innovation (IMI) Project Presentation – Chad Ingle and Tim Hibbard of Passio Technologies

Mr. Chad Ingle introduced Mr. Tim Hibbard of Passio Technologies. Mr. Hibbard provided an overview of the project and said, in 2019, Kootenai County submitted a proposal to explore an open architecture fare payment system and won a competitive bid for an Integration Mobility Innovation project funded by the Federal Transit Administration. Passio Technologies is the ITS partner for the Citylink North and Kootenai Health. Mr. Hibbard noted challenges that exist for transportation providers and commented on the goal and efforts being made to ensure the system works in both the urban and rural environments. Passio Technologies is building two platforms, Passio Mobility Platform which will be managed by Kootenai County and used by local transportation providers and Passio Mobility Planner which will be used by riders to plan their trips. Payment models, timing, and potential partners were discussed. Mr. Gookin questioned how the group planned to address those who do not have smart phones and cannot access the app. Mr. Hibbard said, according to their research, that is not an issue as many individuals have access to some form of technology; as a solution, he suggested manual access options which included a dedicated phone number, a dedicated terminal at the library, and the use of social services who are able to tap into the system on behalf of riders.

b. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Mr. Chad Ingle said, although they are experiencing a steady increase in ridership throughout the system, it continues to be impacted by the COVID-19 pandemic; ridership is at 75% of what it was last year during this time. Paratransit ridership is also seeing some increases and is at 85-90% of what it was last year during this time. The new Paratransit buses have been received and are expected to be in service within the next few weeks. The new fixed route buses are currently being assembled.

c. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Alan Eirls was present; however, due to audio issues, he was unable to provide the Coeur d'Alene Tribe Rural Transit Report via the Zoom video conferencing platform.

9. Director's Report (written report included in Board packet)

Mr. Miles noted the Director's Report was included in the Board packet. The fiscal year ends September 30th; KMPO will be ending the fiscal year in a good financial position. He anticipated the FY 2021 invoices to be sent out late next week.

10. Board Member Comments

Mr. Marvin Fenn noted Mr. Damon Allen, would like the KMPO Board to be aware that ITD is being challenged on the access spacing along the SH-41 corridor. He commented on the SH-41 Corridor Master Plan developed by KMPO and pointed out that it included access recommendations and public involvement. A developer has requested signals at quarter-mile spacing and, possibly, some right-in/right-outs on the 1/8 mile. Mr. Fenn said although they are being challenged on the access spacing, they are upholding the vision for SH-41 and following the Huetter Corridor Master Plan access recommendations of half-mile signals and quarter mile right-in/right-out spacing.

Mr. Miles explained that irregular spacing conditions along US-95 inhibited the ability for signal progression throughout the corridor; it has cost approximately \$10 million to correct the problem. A recommendation of half-mile signals and quarter mile right-in/right-outs was made in the SH-41 Corridor Master Plan to avoid the issues experienced on US-95.

11. Next Meeting – October 8, 2020

12. Adjournment

Mr. Terry Werner moved to adjourn the September 10, 2020 KMPO Board meeting. Vice Chair Lynn Borders seconded the motion which passed unanimously.

The regular meeting was adjourned at 2:06 p.m.

Signature on File
Recording Secretary