



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

## **KCATT MEETING AGENDA**

**\*MEETING HELD VIA ZOOM VIDEO CONFERENCING (link provided below)**

April 28, 2020 - 8:00 AM

1. Call to Order
2. Welcome/Introductions
3. Approval of February 25, 2020 Meeting Minutes – **Action Item**
4. Public Comments
5. Member Project, Transit & Utility Updates
6. Planning Updates
  - a. Safety Performance Measures Update
7. Idaho Transportation Board Update
8. Current Business
  - a. Metropolitan Transportation Plan (MTP) Update Recommendation – **Action Item**
  - b. FTA Section 5310 Grant Application for Purchase of Service – **Action Item**
  - c. FTA Section 5310 Grant Application for Buses – **Action Item**
  - d. FTA Section 5339 Bus and Capital Facilities Funding – **Action Item**
  - e. Huetter Corridor Realignment Discussion
9. Upcoming KMPO Board Items
  - a. Metropolitan Transportation Plan (MTP) Update Recommendation – Action Item
  - b. FTA Section 5310 Grant Application for Purchase of Service Recommendation – Action Item
  - c. FTA Section 5310 Grant Application for Buses Recommendation – Action Item
  - d. FTA Section 5339 Bus and Capital Facilities Funding – Action Item
10. Other Business
  - a. KCATT Member Items
11. Next Meeting – May 19, 2020
12. Adjournment

### **\*Join the KCATT Meeting via Zoom**

Please be aware, those attending as members of the public/audience will have their microphones muted by the Chair/host, unless called on by the Chair of KCATT. This is being done to ensure to minimize background noise conflicts, which can interrupt the discussions during the meeting.)

<https://zoom.us/j/94703623370?pwd=eEp1L3RiVmRmeitaUmlnVFJEK09Mdz09>

Meeting ID: 947 0362 3370

Password: KCATT428

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**KCATT MEETING MINUTES**  
**for**  
**April 28, 2020**  
**Zoom Video Conferencing Meeting**

**Call to Order:**

Chair Kevin Howard called the meeting to order at 8:00 a.m. The introductions consisted of a roll call of KCATT members.

**Welcome / Introductions**

Kevin Howard, Chair .....	Worley Highway District
Chris Bosley, Vice Chair .....	City of Coeur d’Alene
Michael Lenz.....	Post Falls Highway District
Ben Weymouth   John Pankratz.....	East Side Highway District
John Parmann.....	Community Member, Aviation
Alan Soderling.....	City of Hayden
Tom McLaughlin .....	Community Member, Trucking/Rail
Rob Palus .....	City of Post Falls
David Callahan.....	Kootenai County
Eric Shanley.....	Lakes Highway District
Kevin Jump.....	City of Rathdrum
Mike Fuller .....	Community Member, Bike
Bill Roberson .....	Idaho Transportation Department
Marvin Fenn.....	Idaho Transportation Department

**KMPO Staff**

Glenn Miles.....	Executive Director
Ali Marienau.....	Transportation Planner
Kelly Lund.....	Executive Secretary

**Alternates and Guests**

Chad Ingle .....	Kootenai County
Jody Bieze .....	Kootenai County
Ralph Paul .....	IDEQ
Thomas Gwin.....	Spectrum

**3. Approval of February 25, 2020, Meeting Minutes – Action Item**

**Rob Palus moved to approve the February 25, 2020 minutes as submitted. Eric Shanley seconded the motion which passed unanimously.**

**4. Public Comments**

There were no public comments.

**5. Member Project, Transit & Utility Updates**

Bill Roberson, ITD, noted the District was 100% functional with planning, design and construction projects moving forward as planned. While the majority of staff is working remotely, there are a few staff members working at the office fielding calls. On May 18<sup>th</sup>, ITD District 1 will hold a virtual public meeting for the SH-53/Pleasant View interchange and SH-53 – Hauser Lake Road to North Bruss Road projects; meeting notices will be sent out. Mr. Roberson provided updates for several projects including the US-95 projects, US-95/SH-53 project, I-90 – Blue Creek Bay to Wolf Lodge

paving project, SH-41 – Prairie Avenue to Lancaster Avenue and SH-41 – Mullan Avenue to Prairie Avenue projects, I-90 Pennsylvania Avenue Bridge project, and the SH-54 mill and inlay project from SH-41 to US-95.

John Parmann, Aviation – Community Member, noted there had been a noticeable reduction in flights at the Coeur d'Alene Airport during the initial stages of the COVID-19 pandemic; traffic is beginning to increase. He thanked the committee for re-electing him to serve an additional term.

Chris Bosley, City of Coeur d'Alene, reported the City had completed citywide street sweeping; striping will begin soon but is expected to take longer due to current staffing. Their chip seal contract has been awarded. In addition to chip sealing some residential streets, they will be doing 4<sup>th</sup> Street from Appleway Avenue to Dalton Avenue; the City of Dalton Gardens is interested in chip sealing 4<sup>th</sup> Street from Dalton Avenue to Prairie Avenue. The City is currently working on signal projects. Mr. Bosley noted they would be taking over the Northwest Boulevard signals from ITD; the project is on schedule.

David Callahan, Kootenai County, noted the County was fully operational during the statewide stay-home order. They are working on the first draft of a code amendment that would address concerns the highway districts have had regarding minor subdivisions and minor subdivisions and roadways; the County attorney is working on the draft. Mr. Callahan will forward the draft to the highway district supervisors once he receives the document. The County will be holding its first virtual public hearing on June 18<sup>th</sup> using Zoom.

Chair Kevin Howard, Worley Highway District, reported the Kidd Island Road project had gone out to bid; they are waiting to hear if the apparent low bid has been awarded. Chair Howard noted the District was fully operational; office staff is working remotely.

Ben Weymouth, East Side Highway District, reported the District was in normal operations. They expect to begin the Canyon Road striping project soon. Crews are doing spring cleanup and preparing for chip seals.

Alan Soderling, City of Hayden, reported the City was continuing work on Imagine Hayden, the combined Comprehensive Plan, Transportation Plan, Sewer Master Plan, and Parks Plan; the project is expected to be completed the end of September. He noted the challenges in doing the public involvement portions of the project during this time. Five bids had been received on the Hayden Avenue – US-95 to Government Way project; construction will be done this summer. The Honeysuckle Avenue/Ramsey Road roundabout project is still in right-of-way negotiations; construction is expected early-to-late summer. Detours planned on Hayden Avenue between Huetter and Atlas Roads and Atlas and Ramsey Roads were noted.

Rob Palus, City of Post Falls, noted they were currently scoping the Prairie Avenue/Spokane Street roundabout which included some widening improvements along Prairie Avenue between Chase Road and Spokane Street and Spokane Street from Poleline Avenue to Prairie Avenue. The City is continuing to work on their impact fee updates; an open house was planned but will be rescheduled due to COVID. Staff is also working on a BUILD grant for a proposed development that would rebuild Pleasant View Road from Seltice Way to Prairie Avenue; the City is also coordinating with Post Falls Highway District. Post Falls and ITD are coordinating on the SH-41 – Mullan Avenue to Prairie Avenue widening improvements and the I-90/SH-41 interchange project.

Eric Shanley, Lakes Highway District, reported crews were doing spring maintenance; street sweeping has been completed. Pavement markings are scheduled to begin this week. The District is working on safety projects on Brunner and Diagonal Roads. Overlay projects on Brunner, Remington, and Weir Roads are scheduled to begin the first week of May. The contractor is going to begin work on the Ramsey Road/BNSF project; full-blown construction is expected in

the August timeframe. The District will be working on a BUILD grant associated with two of their railroad crossings. Mr. Shanley noted Lakes and Post Falls Highway Districts had received a safety grant for the Lancaster Road/Huetter Road roundabout. The Districts will be coordinating with ITD and KMPO on the project in relationship to the Huetter Corridor alignment.

Kevin Jump, City of Rathdrum, reported the City was currently working with reduced in-office staff. Due to the closure of construction-related activities in the State of Washington, the City has seen a significant influx of sub-contractors and other construction trades doing private development work; many of the individuals lack knowledge of the City's local standards and processes. The City's field staff has been unusually busy meeting the related challenges. The City is doing street sweeping and anticipates freshening up pavement markings this summer. An update on the Latah Street Bridge replacement project was provided; the project is expected to go out for bid early summer. A Federal Railroad Administration (FRA) safety officer has cited non-compliance at the City's Mill Street quiet zone site. The non-compliance stems from BNSF's installation of the second set of railroad tracks which reduced the required center median distance between the BNSF railway and SH-53. The City is having to go through the quiet zone recertification process. A Notice of Intent was sent out the end of February; the 60-day comment period is nearly over. The City is working through BNSF's permitting process in order to make the improvements that will bring the quiet zone back into compliance. Mr. Jump noted he had a contractor quoted to do the work and is hoping it will be completed quickly. FRA is aware that the City is working to bring the quiet zone back into compliance.

Michael Lenz, Post Falls Highway District, reported the District had just completed their street sweeping. They are currently doing road repairs and stabilization. Operation crews are back to normal hours. Admin-related work is being done remotely. Beginning next Monday, they will be back in the office with business as usual. The Prairie Avenue/Greensferry Road signal is expected to be up in the next couple of weeks. The Prairie Avenue/Pleasant View Road roundabout has been delayed and is expected to begin July 6<sup>th</sup> with completion prior to October 1<sup>st</sup>.

Chad Ingle, Kootenai County, reported a reduction in ridership due to Governor Little's stay-home order. The County has been awarded a (Integrated Mobility Innovation (IMI) Program) grant to pursue a mobility fare payment system; they are currently in the assessment phase.

Thomas Gwin, Spectrum, provided no updates.

Ralph Paul, Idaho Department of Environmental Quality (IDEQ), noted staff was working remotely and understood they would be continuing that practice until mid-June.

## **6. Planning Updates**

### **a. Safety Performance Measures Update**

Ali Marienau noted she had previously provided KCATT the most recent ITD Safety Performance Measures. The committee had requested additional information on the crash data as it related to the increase in fatalities. The packet included a memo outlining the statistics. There were 63 fatal crashes in Kootenai County in the 5-year period between 2014 and 2018. Driver behavior was the greatest contributing factor. For that reason, regional network improvements were not expected to reduce the overall statistic.

## **7. Idaho Transportation Board Update**

Mr. Fenn noted the ITD Board had approved the SH-41 – Prairie Avenue to Boekel Road project. The Board discussed policies for handling small cell facilities/5G towers within the ITD right-of-way. As the facilities do not conform to current policies, ITD will be handling them differently; they are

looking at other state's models to come up with a Master License Agreement (MLA). He was unaware of how local jurisdictions were handling the issue.

## **8. Current Business**

### a. Metropolitan Transportation Plan (MTP) Update Recommendation – Action Item

Mr. Miles noted the packet included a memo regarding the MTP Update which had gone through the public comment period; one comment was received. The comment was related to the need for improvements to SH-97; the response explained that ITD was aware of the need but currently, did not consider the corridor a high priority. The SH-97 Corridor Study identified needed safety improvements. Mr. Miles said additional funding was needed to address significant regional transportation projects between now and 2040. The MTP Update financing plan anticipates ITD's funding levels to remain as they have the last 6-8 years. The Plan seeks to pursue the \$50.00 per year local vehicle registration fee increase; the increase is expected to provide \$200 million toward regional transportation improvements. Mr. Miles explained the financing strategy.

Rob Palus asked KMPO staff to check the City of Post Falls' Transportation Master Plan to ensure the City's short, mid, and long-range plans were included in the MTP Update. He commented that it would be difficult for the City to apply for a grant if a project in their Transportation Master Plan was not reflected in the regional plan during the same year.

Ali Marienau explained she had pulled the projects for the MTP Update from the jurisdictions' updated transportation plans. Since the model and MTP have already been updated, she will add any additional projects moving forward. Mr. Palus will contact her later today to discuss the matter.

**Eric Shanley moved to approve the MTP Update as presented for recommendation and adoption by the KMPO Board. Alan Soderling seconded the motion which passed unanimously.**

### b. FTA Section 5310 Grant Application for Purchase of Service – Action Item

Glenn Miles noted Kootenai County's FTA Section 5310 Grant Application for Purchase of Service had gone through the public comment period. The grant will provide additional assistance for the Ring-a-Ride program through 2025. KMPO has coordinated with ITD and recommends the grant application be approved. Jody Bieze, Kootenai County, had no comment.

Chair Howard noted he had read through the grant application and felt it would be helpful to the community noting the increase in the number of retirees in our area.

**David Callahan moved to approve the FTA Section 5310 Grant Application for Purchase of Service as submitted for recommendation to the KMPO Board. Rob Palus seconded the motion to approve the FTA Section 5310 Grant Application for Purchase of Service. The motion pass unanimously.**

### c. FTA Section 5310 Grant Application for Buses – Action Item

Glenn Miles reviewed Kootenai County's FTA Section 5310 Grant Application for Buses; KMPO recommended the grant for approval.

**Rob Palus moved to recommend to the KMPO Board approval of FTA Section 5310 Grant Application for Buses. David Callahan seconded the motion which passed unanimously.**

### d. FTA Section 5339 Bus and Capital Facilities Funding – Action Item

Glenn Miles stated KMPO recommended the funding for the FTA Section 5339 Grant Application for Bus and Capital Facilities Funding be recommended for inclusion in the Transportation Improvement Program (TIP).

**David Callahan moved that the FTA Section 5339 Grant Application for Bus and Capital Facilities Funding be approved for inclusion in the Transportation Improvement Program. Ben Weymouth seconded the motion which passed unanimously.**

e. Huetter Corridor Realignment Discussion

Glenn Miles noted they would be updating the Huetter Corridor Study; they are currently looking at the alignment. Due to the amount of activity, KMPO has obtained funding to fly the corridor with LiDAR. The alignment between I-90 and Lancaster Road will remain the same. Mr. Miles recently met with ITD, the City of Hayden, and Lakes Highway District to define an alternative alignment between Lancaster and Boekel Roads. The alternative removes nearly a mile from the length of the corridor, avoids residential properties, and will tie into US-95 at Boekel Road.

Eric Shanley noted he had recently spoke with Barbara Waite of ITD regarding the Lakes and Post Falls Highway Districts' grant for a roundabout at Lancaster and Huetter Roads; ITD is looking at realigning Huetter Road on the south side of the Union Pacific Railroad.

**9. Upcoming KMPO Board Items**

- a. Metropolitan Transportation Plan (MTP) Update Recommendation – Action Item
- b. FTA Section 5310 Grant Application for Purchase of Service – Action Item
- c. FTA Section 5310 Grant Application for Buses – Action Item
- d. FTA Section 5339 Bus and Capital Facilities Funding – Action Item

Chair Howard noted all items scheduled before the KMPO Board had been approved. Mr. Miles commented that he anticipated the May Board meeting being held via Zoom.

**10. Other Business**

- a. KCATT Member Items

Tom McLaughlin questioned if the Huetter Corridor realignment parcels had been secured. Mr. Miles stated the parcels had not been secured.

Rob Palus requested TDS Fiber be invited to participate in the KCATT meetings.

**11. Next Meeting – May 19, 2020**

**12. Adjournment**

**David Callahan and Alan Soderling moved to adjourn the April 28, 2020, meeting. Rob Palus seconded the motion which passed unanimously.**

The meeting adjourned at 8:55 a.m.

Signature on File

Recording Secretary