



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting**

**March 12, 2020 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of February 13, 2020 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Kevin Howard**
  - a. Recap of Activities – February 2020
  - b. KCATT Non-Voting Member Recommendations for Appointment – **Action Item**
  - c. Kootenai County FTA Section 5339 Application for Funding – **Action Item**
  - d. STBG Program Project Recommendations – **Action Item**
- 6. Administrative Matters**
  - a. February 2020 KMPO Expenditures & Financial Report – **Action Item**
  - b. Health Corridor Study RFP – Update
  - c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #6 Modifying Budget for KN12310 to increase in PE/PC and Decrease RW \$750,000 for the Ramsey Road Extension Project, Modifying Budget for KN22262 increasing PC \$26,000 and PE \$10,000 for SH-54 Mill and Overlay; Change Name and Scope for KN22301, KN22468 and KN22469 to D1 Special Pavement Markings.
  - d. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #7 Modifying Budget for KN12315 Kidd Island Road to increase in PE/PC \$45,000 and CN \$1,100,000, and modifying the existing program year for KN18716 increasing PL \$17,000 and PE \$2,000 for the Spokane Street River Bridge.
- 7. Other Business**
  - a. 2020 Safety Performance Measures Update
- 8. Public Transportation (Informational Items Provided to KMPO)**

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  - a. Kootenai County Transit Report – Amber Conklin/Chad Ingle
  - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – April 9, 2020**
- 12. Adjournment**

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## MEETING MINUTES

Kootenai Metropolitan Planning Organization  
Regular Board Meeting  
March 12, 2020  
Post Falls City Council Chambers, City Hall, First Floor  
Post Falls, Idaho

### Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Lynn Borders, Vice Chair	City of Post Falls
Leslie Duncan, Alternate	Kootenai County
Corinne Johnson	Worley Highway District
Darrell Rickard	City of Rathdrum
Todd Tondee, Alternate	Post Falls Highway District
Rod Twete	Lakes Highway District
Marvin Fenn, Alternate	Idaho Transportation Department, District 1
Dan Gookin	City of Coeur d'Alene

### Board Members Absent:

Bill Brooks	Kootenai County
John Austin	East Side Highway District
Dick Panabaker	City of Hayden
Terry Werner	Post Falls Highway District
Damon Allen	Idaho Transportation Department, District 1

### Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

### Attendees:

Kevin Howard	Worley Highway District
Chad Ingle	Kootenai County
Phil Cooper	Worley Highway District

### **1. Call to Order – Jim Kackman, Chair**

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Kackman at 1:30 p.m.

### **2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**

**Vice Chair Lynn Borders moved to approve the agenda. Mr. Rod Twete seconded the motion which passed unanimously.**

### **3. Approval of February 13, 2020 Meeting Minutes – Action Item**

**Vice Chair Lynn Borders moved for the approval of the February 13, 2020, meeting minutes as presented. Mr. Darrell Rickard seconded the motion which passed unanimously.**

### **4. Public Comments (limited to non-agenda items 3 minutes)**

There were no public comments.

## 5. KCATT Recap & Recommendations – Kevin Howard

### a. Recap of Activities – February 2020

KCATT Chair, Kevin Howard, reported a subcommittee met on February 14<sup>th</sup> to review the non-voting member applications, the regular KCATT meeting was held on February 25<sup>th</sup>, and a Freight Roundtable meeting was held on March 10<sup>th</sup>.

### b. KCATT Non-Voting Member Recommendations for Appointment – Action Item

Mr. Howard reported KCATT had reviewed and recommended the KMPO Board appoint the following individuals to represent the named transportation interest, John Parmann – Aviation, Michael Fuller – Bike, Halley Jalbert – Pedestrian, Tom McLaughlin – Trucking/Rail.

Ms. Corinne Johnson arrived at 1:32 p.m.

**Mr. Dan Gookin moved to approve the KCATT non-voting members as mentioned. Ms. Leslie Duncan second the motion which passed unanimously.**

### c. Kootenai County FTA Section 5339 Application for Funding – Action Item

Mr. Howard reported KCATT had reviewed Kootenai County's FTA Section 5339 Application for Funding and recommended the KMPO Board approve the Application for Funding with the provision for overnight parking and storage for public transportation vehicles removed.

Mr. Miles noted the Application had gone through a 30-day public comment period, during which time, the County notified KMPO that they would be withdrawing the scope that included the provision for permanent overnight storage of vehicles at the Riverstone Transit Center. The Application and a comment received from the Riverstone Master Association during the public comment period were included in the Board packet. Mr. Miles noted the Application was before the Board as a recommendation by KCATT which included the withdrawal of the scope related to permanent overnight storage of public transportation vehicles.

Chair Kackman noted the project was on the parcel owned by the Coeur d'Alene Tribe. In the past, there had been some controversy as to what was appropriate for the site. He has been working with County staff and felt it was a good project to finish out the Transit Center site; the Tribe is in full support.

Mr. Marvin Fenn arrived at 1:37 p.m.

Mr. Miles explained the Memo in the Board packet mentioned the Riverstone Master Association letter dated February 11, 2020. The letter refers to a requirement for a vehicle limit; the removal of the provision for overnight parking addressed this concern. Dialogue regarding design and final agreements between the Riverstone Master Association, the Tribe, and Kootenai County may be required; the discussion would not involve or concern KMPO.

**Vice Chair Borders moved to approve the Kootenai County's FTA Section 5339 Application for Funding as recommended. Mr. Darrell Rickard seconded the motion.**

Chair Kackman noted the motion to approve the Application was as recommended by KCATT; as such, it would include the removal of the permanent overnight parking provision.

**The motion passed unanimously.**

d. STBG Program Project Recommendations – Action Item

Mr. Howard commented on the amount of consideration put into ranking and scoring the projects submitted. Following the scoring process, KCATT voted to recommend the KMPO Board approve the ranking of the projects as follows:

Ranking	Project	Total Points
1	Prairie Ave - 5 Lanes from Meyer Road to SH 41	82
2	Atlas Rd - Seltice Way to Hanley Avenue	80.5
3	Prairie Avenue & Cecil Road	78
4	Poleline Avenue & Chase Road Roundabout	74.3
5	Ramsey Road - Prairie Avenue to Hayden Avenue	55.5
6	Ramsey Road - Wyoming Avenue to Lancaster Road	52.5
7	Hayden Avenue - Huetter Road to Atlas Road	44.5
8	Ramsey Road - Hayden Avenue to Wyoming Avenue	42.5

Mr. Todd Tondee arrived at 1:39 p.m.

**Ms. Leslie Duncan moved to approve the STBG program project recommendations as outlined. Vice Chair Borders seconded the motion. There was no discussion; the motion passed unanimously.**

Mr. Miles reported the Urban Balancing meeting was scheduled in Boise the first week of April; they will be building the program for the next 6-year cycle. The intent is to move the Prairie Avenue – Meyer Road to SH-41 project into the program since the KMPO Board removed the City of Dalton Gardens’ 4th Street project following the City cancelling the project. The Ramsey Road Extension project from Wyoming Avenue to Lancaster Road is still in the program but is approximately \$4.5 million short; it will be put into a phased program. As the six-year program opens up, KMPO will move the Prairie Avenue project into a program year. Mr. Miles said they now have a list of projects to work from.

**6. Administrative Matters**

a. February 2020 KMPO Expenditures & Financial Report – **Action Item**

**Mr. Darrell Rickard moved to approve the February 2020 Expenditures and Financial Report. Vice Chair Borders seconded the motion which passed unanimously.**

b. Health Corridor RFP – Update

Mr. Miles said, last month, the Board authorized KMPO staff to participate in the Health Corridor traffic study, on behalf of the stakeholders, City of Coeur d’Alene, Ignite Cda, ITD, and Kootenai Health. The stakeholder group has met over the last two months and put together a Request for Proposals (RFP); they reached an agreement on the scoring criteria last week. The RFP was published in the Coeur d’Alene Press on Monday, March 9<sup>th</sup>, and will again be published on March 23<sup>rd</sup>; it will also be published in the Seattle Times on March 13<sup>th</sup>. The RFP will be open March 9<sup>th</sup> through April 9<sup>th</sup>. Stakeholders are asking consultants to show how they would approach the Health Corridor and have requested the cost for the study be placed in a sealed envelope. The envelopes will be opened once the stakeholders have reviewed, ranked, and selected the top 3 proposals. Mr. Miles said, as this is a planning study – not an engineering study, the proposed cost can be considered a secondary variable; stakeholders will be looking at cost-benefit. The top 3 consultants are expected to be interviewed the end of April. Mr. Miles noted the award of the basic contract for planning is not a guarantee that the consultant will be awarded the engineering contract.

- c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #6 Modifying Budget for KN12310 to increase in PE/PC and Decrease RW \$750,000 for the Ramsey Road Extension Project, Modifying Budget for KN22262 increasing PC \$26,000 and PE \$10,000 for SH-54 Mill and Overlay; Change Name and Scope for KN22301, KN22468 and KN22469 to D1 Special Pavement Markings.
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Mr. Miles explained 2020-2026 TIP Administrative Amendments 6 and 7; no action is required.

## 7. Other Business

- a. 2020 Safety Performance Measures Update

Ms. Marienau noted, that in 2018, the KMPO Board agreed to support ITD's Safety Performance Measures. Each year, ITD provides an update reflecting how they have adjusted their performance targets; the 2020 Safety Performance Measures were set by ITD. This is KMPO's update to those Performance Measures. Ms. Marienau commented on the statistics noting ITD increased their performance targets where statistics increased; Kootenai County is below or meeting the performance targets set by ITD. She noted KCATT had requested additional information on fatality crashes and wanted to know if there could be anything done to reduce those statistics at the regional level. Behavior, including drugs and alcohol, was a major factor in fatal crashes. Top accident locations include I-90, US-95, SH-53, and Pleasant View Road. Questions from the Board included how the statistics compared to other counties, including Spokane County, intersection types and locations, and the number of accidents involving flashing left-turn signals on US-95.

Mr. Fenn addressed the question regarding flashing left-turn signals on US-95. He explained that it was a complex issue as the system is designed to address traffic movement, protect pedestrians, and improve travel time. He noted several intersections that currently have flashing left-turn signals. ITD is working with the Federal Highway Administration (FHWA) on their policies. New guidance is expected to be approved in the April timeframe. He commented on various locations. ITD meets with local law enforcement agencies quarterly to discuss transportation issues. Mr. Fenn noted ITD, and their consultant had met with the City of Coeur d'Alene Police chief to explain the reasoning behind the signal timing.

## 8. Public Transportation (Informational Items Provided to KMPO)

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Chair Kackman noted Mr. Ingle would as be providing the Rural Transit Report as Mr. Eirls was unable to attend.

- a. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Mr. Chad Ingle provided a presentation giving an overview of ridership. He reported Fixed-Route ridership as steady noting a slight increase over February 2019 due to the 2020 leap year. Bus stop times have been posted at each of the bus stop locations; the number of phone calls related to stop times has decreased greatly. The slight decrease in Paratransit numbers was attributed to Kootenai Health ridership; Paratransit ridership continues to grow. To reduce Paratransit costs, they are combining rides and increasing the number of individuals taken on each trip; vehicles miles traveled decreased in February. The County is currently working on a

Ring-a-Ride origin-to-destination study; the presentation included a heatmap which revealed the results of a soft origin-to-destination study. Mr. Ingle noted Walmart locations in Hayden and Post Falls were on their list of top 10 stops for both the Fixed-Route and Ring-a-Ride services. The County is working on a Fixed-Route survey and route analysis to better understand ridership origin-to-destination.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Ingle reported ridership was in line with February 2019 ridership; again, a slight increase was attributed to the 2020 leap year. The new bus is now in service and serving the Link route. Driver staffing is adequate. There were no accidents or incidents to report.

**9. Director's Report** (written report included in Board packet)

Mr. Miles reported the public comment period for the Metropolitan Transportation Plan (MTP) Update closed March 9<sup>th</sup>. Two comments were received – a comment from Kootenai County regarding the public transportation section and a comment from a resident regarding the condition of SH-97. Mr. Miles provided the Board detail on the public comments and responses provided. He said the resident recognized SH-97 was a low priority for ITD but had asked that more attention to be drawn to the roadway. Mr. Miles commented on the SH-97 Corridor Study completed in 2009. Although improvements have been made to SH-97 in the Beauty Bay area, the character and condition of the roadway remain much the same. Mr. Miles explained ITD was focused on investing in freight corridors; SH-97 is not a commerce corridor.

Mr. Miles noted ITD planned to fly LiDAR over an area of I-90 for some study work. In light of that, KMPO has been working with ITD and other jurisdictions on an agreement to also include the Huetter Corridor from I-90 north to US-95. The LiDAR will be flown the entire length of the Corridor at 1-foot contour intervals and 600-feet wide; centerline and profiles will be established. Mr. Miles remarked that the development community had been supportive of the Huetter Corridor, and, as a condition of development and annexation, have agreed to the 250-foot setback imposed by the 2009 Huetter Corridor Study. The widening of I-90 and the building of the Huetter Corridor are recommendations included in the 2020 MTP update; ITD has placed the Huetter Corridor on their unfunded needs list. Mr. Miles noted KMPO had received grant funds from which approximately \$50,000 will be used to pay for the planned LiDAR work.

Mr. Miles stated he had the opportunity to meet with a former Chief of Staff for the House Committee on Transportation and Infrastructure (T&I) who co-authored the FAST Act. The gentleman is now working as an attorney out of a Washington DC law firm. He is quite familiar with transportation funding and financing and works around the nation developing innovative financing techniques. Mr. Miles has discussed with him the local option vehicle registration fee proposed in the MTP Update. The gentleman expressed interest in coming to our area to discuss innovative financing approaches and resources. Mr. Miles will be discussing the matter further with him next week. The Board expressed interest in having the individual come to our area to discuss the topic. Mr. Miles noted there would be no charge to KMPO.

**10. Board Member Comments**

Mr. Rod Twete reported Lakes Highway District had held bid openings for their construction projects and the Ramsey Road grade separation; the District is pleased with the bids received.

Mr. Todd Tondee noted ITD would be flying LiDAR over SH-41. The Post Falls Highway District is partnering with ITD on a couple intersections and roadways. He expressed appreciation for the ability to partner with other agencies.

**11. Next Meeting – April 9, 2020**

**12. Adjournment**

**Vice Chair Borders moved to adjourn the March 12, 2020, KMPO Board meeting. Mr. Rod Twete seconded the motion which passed unanimously.**

The regular meeting was adjourned at 2:14 p.m.

Signature on File

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Recording Secretary