



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
February 13, 2020 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of January 9, 2020 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Kevin Howard**
 - a. Recap of Activities – January 2020
 - b. KCATT Non-Voting Member Applications and Update
- 6. Administrative Matters**
 - a. January 2020 KMPO Expenditures & Financial Report – **Action Item**
 - b. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #3
Transfer of funding from KN19344 Local, Early Corridor Acquisition and Preservation Program FY 2020 \$250,000 to KN 19518 Local, FY20 KMPO Metropolitan Planning to support KMPO FY 2020 Unified Planning Work Program Task 8.1 Advanced Right of Way Acquisition Framework.
 - c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #4
Modifying Scope and Budget between multiple companion projects to realign programmed funds to match scope, fund eligibility, and improve construction contract administration.
 - d. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #5
Modifying Budget for KN 20641 to increase in P.E. for the SH-53/Ramsey Road intersection 1 in the amount of \$120,000.
- 7. Other Business**
 - a. Health Corridor Study Participation – **Action Item**
 - b. Metropolitan Transportation Plan (MTP) Update – Presentation
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Report – Amber Conklin/Chad Ingle
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – March 12, 2020**
- 12. Adjournment – Action Item**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
February 13, 2020
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Lynn Borders, Vice Chair	City of Post Falls
Corinne Johnson	Worley Highway District
John Austin	East Side Highway District
Dick Panabaker	City of Hayden
Darrell Rickard	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Bill Brooks	Kootenai County
Damon Allen	Idaho Transportation Department, District 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Donna Montgomery	KMPO Volunteer
Monty Montgomery	LHD
Philip Cooper	
Chad Ingle	Kootenai County
Alan Eirls	Coeur d'Alene Tribe
Gemma Puddy	TLG
Adam Miles	DOWL
Diane Fountain	Lakes Highway District
Rob Palus	KCATT

1. Call to Order – Jim Kackman, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Kackman at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item

Vice Chair Lynn Borders moved to approve the agenda. Mr. Terry Werner seconded the motion which passed unanimously.

3. Approval of January 9, 2020 Meeting Minutes – Action Item

Mr. Terry Werner moved for the approval of the January 9, 2020, meeting minutes. Mr. Darrell Rickard seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Kevin Howard

a. Recap of Activities – January 2020

Rob Palus, KCATT member and 2019 Chair, noted he was filling in for the KCATT chair and vice chair who were unable to attend. The January KCATT meeting included several project updates and the announcement that the Metropolitan Transportation Plan (MTP) would be going out for public comment. Mr. Palus noted the committee had voted to support KMPO's participation and management of the Health Corridor Study.

b. KCATT Non-Voting Member Applications and Update

Mr. Palus reported KCATT elected to delay the recommendation of the 2020-2022 KCATT Non-voting Members in order to review the applications in a workshop setting. The selection of non-voting members for recommendation will be made during the February KCATT meeting and be presented to the KMPO Board in March.

6. Administrative Matters

a. January 2020 KMPO Expenditures & Financial Report – Action Item

Mr. Terry Werner moved to approve the January 2020 Expenditures and Financial Report. Mr. John Austin seconded the motion which passed unanimously.

- b. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #3 Transfer of funding from KN19344 Local, Early Corridor Acquisition and Preservation Program FY 2020 \$250,000 to KN 19518 Local, FY20 KMPO Metropolitan Planning to support KMPO FY 2020 Unified Planning Work Program Task 8.1 Advanced Right of Way Acquisition Framework.
- c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #4 Modifying Scope and Budget between multiple companion projects to realign programmed funds to match scope, fund eligibility, and improve construction contract administration.
- d. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #5 Modifying Budget for KN 20641 to increase in P.E. for the SH-53/Ramsey Road intersection 1 in the amount of \$120,000.

Mr. Miles explained Administrative Amendments 3-5; no action is required.

7. Other Business

a. Health Corridor Study Participation – Action Item

Mr. Miles provided a background on the City of Coeur d'Alene's recently approved Health Corridor Urban Renewal District. In addition to the City of Coeur d'Alene, stakeholders include the City's Urban Renewal Agency (Ignite CdA), ITD, and Kootenai Health. The stakeholders have asked KMPO to manage the Health Corridor Transportation Study. The intent is to put out a Request for Proposal (RFP) seeking a comprehensive look at the existing system and a viable approach to addressing mobility within, through, and around the study area. Mr. Miles noted the area's topography constraints and explained the area was defined by 4th Street, Government Way, US-95 at the Spokane River, Seltice Way, Atlas Road, and Neider Avenue. Consultants will be asked to provide their qualifications, experience, a breakdown of task and man hours, a proposal and a cost-benefit analysis. Mr. Miles said he was seeking the Board's approval to manage the project on behalf of the stakeholders. The group is looking for various perspectives and approaches in addressing the Corridor. The study will be funded by the stakeholders; KMPO will be compensated. The budget has not yet been set but, with additional stakeholders, it is expected to somewhat exceed the amount set in the Health Corridor Master Plan. Mr. Miles

said the goal of the study is to find a way to improve mobility and access for those using and moving through the Health Corridor District.

Mr. Gookin commented that it would have been advantageous to have the data prior to creating the plan for the Urban Renewal Agency. He felt there may be alternatives that would not require as much property acquisition and hoped KMPO would be looking into those alternatives.

Mr. Dan Gookin moved to direct staff to proceed with participation in the Health Corridor traffic study. Mr. Terry Werner seconded the motion which passed unanimously.

b. 2020 Metropolitan Transportation Plan Update – Presentation

Ms. Ali Marienau gave a PowerPoint presentation on the draft Metropolitan Transportation Plan (MTP) update. An overview of the updated document was provided. Policy issues and timelines were discussed. A public Open House will be held on March 4th from 3 to 7:30 p.m. at the Coeur d'Alene Public Library. The updated MTP went out for a 30-day public comment period on February 6th; the comment period closes March 9th.

Mr. Miles noted the Federal Highway Administration (FHWA) reviewed the draft MTP update prior to it going out for public comment.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Mr. Chad Ingle reported January as a quiet month. Fixed route ridership remained about the same as the previous month and slightly down from January 2019. Due to weather conditions, on-time-performance was down. Paratransit ridership continues to increase. The Tribe has taken over the maintenance of the Paratransit vehicles from MV Transit; MV Transit no longer has a facility in Spokane. The Tribe has done an excellent job during the transition.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Alan Eirls reported January as a quiet month and noted a minor bus accident. Ridership was up from December and down from January 2019. The National Transit Database (NTD) report was completed and turned in by the January 31st deadline; modifications to the report are due by February 24th. Mr. Eirls reported the two new buses still had not been delivered.

9. Director's Report (written report included in Board packet)

Mr. Miles noted Kootenai County's FTA Section 5339 Grant Application for Phase 2 of the Riverstone Transit Center was open for a 30-day public comment period; the comment period ends February 14th. During the Urban Balancing meeting in Boise last week, Mr. Miles was able to secure funding needed to complete the Transit Center and additional FTA Section 5310 funds for the Ring-a-Ride service. KCATT is expected to make a recommendation on Kootenai County's Section 5339 Grant Application during the March KMPO Board meeting. Mr. Miles noted ITD had offered Citylink a site for the parking and storing of transit vehicles near Ramsey Road and Appleway Avenue; Kootenai County is working on a cost estimate for a building and canopy for bus storage. The next Urban Balancing meeting is scheduled in April; Mr. Miles hopes to secure funds for that facility, as well.

Applications for the Surface Transportation Block Grant (STBG) Program are due tomorrow. The available funds include those forfeited by the City of Dalton Gardens on 4th Street project. KCATT project recommendations are expected to be before the KMPO Board in March or April.

Mr. Miles provided an update on the City of Hayden's Ramsey Road project which is moving forward. He explained the financial challenges and noted it had been programmed in 2012 but was delayed approximately four years due to issues related to the airport. With the moving of program funds, the City will be able to complete the design engineering and right-of-way plans; right-of-way acquisition could possibly begin in fiscal year 2021 or 2022.

Mr. Panabaker commented on the significant growth expected throughout the region and the cost of sewer systems. Mr. Miles stated roadways were ideal for sewer line placement and noted discussions related to future developments.

10. Board Member Comments

Mr. Dan Gookin noted House Bill 409 went out of committee with 100% republican support and 100% democratic opposition. He commented on the content and impact the Bill would have on local jurisdictions and stated the importance of maintaining local control over their budgets. He encouraged everyone to contact their senators to stop the Bill.

Mr. Rod Twete echoed Mr. Gookin's comments.

Mr. Terry Werner noted Bill 409 was reported out of committee with a "Do Pass Recommendation."

Mr. Panabaker also commented on the Bill noting the City of Hayden's mayor and administrator had gone to Boise to address the issue. He felt the passing of the Bill would be devastating.

Mr. John Austin said he was hopeful the Senate would have a different take on the Bill. He noted the impact it would have on their District and encouraged everyone to contact their senators.

11. Next Meeting – March 12, 2020

12. Adjournment

Mr. Rod Twete moved to adjourn the February 13, 2020, KMPO Board meeting. Ms. Corinne Johnson seconded the motion which passed unanimously.

The regular meeting was adjourned at 2:16 p.m.

Signature on File

Recording Secretary