



City of Coeur d'Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d'Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

## **KCATT MEETING AGENDA**

January 28, 2020 - 8:00 AM

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of December 17, 2019 Meeting Minutes – **Action Item**
4. Public Comments
5. Member Project, Transit & Utility Updates
6. Planning Updates
  - a. Metropolitan Transportation Plan Update – Presentation
7. Idaho Transportation Board Update
8. Current Business
  - a. Health Corridor Study Participation – **Action Item**
  - b. Selection of 2020-2022 KCATT Non-Voting Members for Recommendation – **Action Item**
9. Upcoming KMPO Board Items
  - a. 2020-2022 KCATT Non-Voting Member Recommendations – Action Item
10. Other Business
  - a. Census Impact and Federal Funding Discussion – David Callahan
  - b. KCATT Member Items
11. Next Meeting – February 25, 2020
12. Adjournment

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**KCATT MEETING MINUTES**

**for**

**January 28, 2020**

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d’Alene, Idaho 83815

**Call to Order:**

Chair Kevin Howard called the meeting to order at 8:01 a.m. and welcomed everyone.

**Welcome / Introductions**

|                                |                                 |
|--------------------------------|---------------------------------|
| Kevin Howard, Chair .....      | Worley Highway District         |
| Chris Bosley, Vice Chair ..... | City of Coeur d’Alene           |
| Michael Lenz.....              | Post Falls Highway District     |
| John Pankratz.....             | East Side Highway District      |
| John Parmann.....              | Community Member, Aviation      |
| Rob Wright.....                | City of Hayden                  |
| Rob Palus .....                | City of Post Falls              |
| David Callahan.....            | Kootenai County                 |
| Eric Shanley.....              | Lakes Highway District          |
| Kevin Jump .....               | City of Rathdrum                |
| Bill Roberson .....            | Idaho Transportation Department |
| Marvin Fenn.....               | Idaho Transportation Department |

**KMPO Staff**

|                   |                        |
|-------------------|------------------------|
| Glenn Miles.....  | Executive Director     |
| Ali Marienau..... | Transportation Planner |
| Kelly Lund .....  | Executive Secretary    |

**Alternates and Guests**

|                        |                 |
|------------------------|-----------------|
| Angela Comstock.....   | JUB             |
| Monty Montgomery ..... | LHD             |
| Donna Montgomery ..... | LHD             |
| Jeff Peters.....       | Lochner         |
| Chad Ingle .....       | Kootenai County |
| Rusty Leahy.....       | DEA             |
| Jody Bieze .....       | Kootenai County |
| Mike Slegers .....     | HDR             |
| Ben Weymouth .....     | ESHD            |
| Laura Winter .....     | Ruen-Yeager     |
| Diane Fountain.....    | LHD             |
| Jason Stippich.....    | Avista          |
| Thomas Gwin.....       | Spectrum        |

John Pankratz introduced Ben Weymouth, East Side Highway District’s new Director of Highways.

**3. Approval of December 17, 2019, Meeting Minutes – Action Item**

**David Callahan moved to approve the December 17, 2019 minutes. Rob Palus seconded the motion which passed unanimously.**

**4. Public Comments**

There were no public comments.

## **5. Member Project, Transit & Utility Updates**

Bill Roberson, ITD, noted projects were in winter shutdown. ITD is still in the process of acquiring right-of-way for the SH-41 corridor project. Segments of the project were discussed; those moving forward in 2020 will go out for advertisement soon. The District is doing winter maintenance.

Marvin Fenn commented on SH-41 – Prairie Avenue to Boekel Road and noted it was sent out for a 3-week advertisement. SH-41 – Mullan Avenue to Prairie Avenue is expected to go out for advertisement in the September/October timeframe and be constructed in 2021.

Kevin Jump, City of Rathdrum, reported they were preparing agreements for professional services on a couple upcoming projects noting the replacement of the Latah Street Bridge and improvements to the SH-53/Meyers Road intersection. The City is in winter maintenance mode.

Eric Shanley, Lakes Highway District, reported the District was in winter maintenance. The BNSF grade separation project is expected to go out for bid next week; the bid opening is expected the end of February. The District is in the process of putting together their projects for construction next year; advertisement is expected in February with bid openings the first or second week of March.

David Callahan, Kootenai County, reported the Board of County Commissioners approved the Comprehensive Plan Update; the update is available online. There were no major shifts and no shifts in transportation planning. The update will be consolidated with the existing comp plan.

Rob Palus, City of Post Falls, reported continued planning work on subdivisions coming through for roadways. The City has begun looking at a roundabout at the Spokane Street/Prairie Avenue intersection and widening and capacity improvements on Prairie Avenue between Spokane Street and Chase Avenue and on Spokane Street from Prairie Avenue to Poleline Avenue.

Rob Wright, City of Hayden, reported the Hayden Avenue project from Government Way to US-95 is expected to go out for rebid once the City has obtained one remaining property for right-of-way.

John Parmann, Aviation – Community Member, said a major event at the Coeur d'Alene Airport is expected this summer – if it is approved by the Kootenai County Board of County Commissioners; he will provide updates as they are available.

John Pankratz, East Side Highway District, reported there were not a lot of changes from last month. He spoke with the Yellowstone Trail Road project manager at Western Federal Lands yesterday and learned both phases of segment one are expected to go to construction in 2022.

Michael Lenz, Post Falls Highway District, reported the District was busy with winter operations. An update on the Greensferry Avenue/Prairie Avenue signal was provided; it is expected to be up in March.

Vice Chair Chris Bosley, City of Coeur d'Alene, reported the Atlas Road/Industrial Loop traffic signal project was nearly complete. They are collecting data on the traffic signals at Prairie Trail, Industrial Loop, and Kathleen Avenue and will be coming up with a coordination scheme for the corridor. Crews are addressing potholes and water issues

Chair Kevin Howard, Worley Highway District, reported the Kidd Island Road project now has money obligated; they will be putting together a package and getting it out to bid. All other projects are on hold until spring. The District is in winter maintenance.

Chad Ingle, Kootenai County, reported they were working on their triennial review with Federal Transit Administration (FTA); the site visit will be in June. He commented on buses that had high mileage and said they had begun the process for new bus purchases.

Jason Stippich, Avista, reported they were working on a couple more capital projects, and commented on the Honeysuckle Avenue – Government Way to 4th Street project, and the Beck Road project. They are preparing for a busy road season.

Thomas Gwin, Spectrum, reported they have been working on several area projects including US-95/Garwood Road, SH-41, and a project with ITD on Pennsylvania Avenue.

## **6. Planning Updates**

### **a. Metropolitan Transportation Plan Update – Presentation**

Ali Marienau gave a PowerPoint presentation on the draft Metropolitan Transportation Plan (MTP) update. A link to the draft document was provided to the committee 10 days ago. Timelines and update of the document were discussed.

Chair Howard noted Kootenai County Office of Emergency Management (OEM) held their first meeting on Hazard Mitigation Planning yesterday. They are looking at possibly adding traffic mitigation to the Plan. If it is added, and approved, there may be FEMA monies available for traffic mitigation infrastructure. Chair Howard will provide updates.

## **7. Idaho Transportation Board Update**

Mr. Fenn reported the Safety Share given to the ITD Board was intended to bring awareness to existing hazards on the roadway; an incident involving a train and snowplow was highlighted. Following the avalanche event at Silver Mountain Ski Resort, staff meetings have been held to discuss buildings and parking areas susceptible to avalanches; a Districtwide memo was sent out warning of the hazard. Observed seat belt use in Idaho is up. ITD has revised their Fatigue Management Policy; crews are being provided resting points to mitigate fatigue risk. The new board had nothing to report. Mr. Fenn noted the meeting room chairs had been equipped with rollers; he encouraged attendees to use caution when using the chairs.

## **8. Current Business**

### **a. Health Corridor Study Participation – Action Item**

Mr. Miles noted the Health Corridor had been established by the City of Coeur d'Alene. A meeting regarding the development of a traffic study for the Corridor had been held a few weeks ago and involved the City of Coeur d'Alene, Ignite CDA, ITD, Kootenai Health, and KMPO. KMPO has been asked to draft a Request for Qualifications (RFQ)/Request for Proposals (RFP) and manage the study to ensure an objective analysis. The study would include a review of the existing conditions, land use, Ignite CDA's Health Corridor Master Plan, and input from both the public and agencies involved. The area of interest is defined by 4<sup>th</sup> Street, Government Way, US-95 at the Spokane River, Seltice Way, Atlas Road, and Neider Avenue. Mr. Miles commented on the amount of traffic moving through the Health Corridor and the importance of obtaining quality origin to destination data within the Corridor. An RFP will likely be drafted and ask consultants to provide a viable approach to addressing mobility within, through, and around the Corridor. Mr. Miles wanted KCATT's input on the request for KMPO to manage the traffic study.

Mr. Callahan remarked that he did appreciate and encourage the stated approach to addressing the Health Corridor Study. He commented on the amount of pushback the Kootenai County Commissioners had received from the community on the Health Corridor.

Mr. Roberson stated he would provide the data ITD had on US-95 from Neider Avenue to Emma Avenue and 4<sup>th</sup> Street to Atlas Road.

**David Callahan moved that Mr. Miles be allowed go forward with the approach as he has described in the meeting. John Pankratz seconded the motion which passed unanimously.**

b. Selection of 2020-2022 KCATT Non-Voting Members for Recommendation – **Action Item**

Chair Howard noted there were several applications for the Non-Voting Member positions.

Mr. Miles commented on the process noting KCATT's review and prioritizations of the applications for recommendation to the KMPO Board; recommendations are expected to be before the Board in February. Mr. Miles remarked on the variety of positions and noted some of the applicants had expressed interest in more than one area. Positions are not required to be filled. Mr. Miles explained recommendations should be based on an applicant's credentials and KCATT's determination on whether an applicant would be a good fit for the committee.

Eric Shanley suggested delaying the matter and holding a workshop to review the applications.

Mr. Miles noted the current positions expire in February; delaying the matter is the committee's decision.

The committee agreed to delay the selection and schedule a workshop. The matter will be placed on the February KCATT agenda.

**9. Upcoming KMPO Board Items**

a. 2020-2022 KCATT Non-Voting Member Recommendations – Action Item

The KMPO Board will be advised that the recommendations for the 2020-2022 KCATT Non-Voting Member positions will be before the Board in March.

**10. Other Business**

a. Census Impact and Federal Funding Discussion – David Callahan

David Callahan noted the committee packet included a brochure, Census 101: What You Need to Know. A hard copy of the brochure was handed out to the committee; a link and contact information for a Census staff member had been added. Mr. Callahan explained he had volunteered to sit on the 2020 Census "Complete Count Committee," a working group which includes representatives from various agencies. The Committee is working on ways to reach out to those who are typically undercounted, the young, poor, and homeless. The undercount is not known but presumed to be significant costing Kootenai County an estimated \$1 million a year in federal funding. He asked the committee to provide input on ways to reach those who are typically undercounted.

b. KCATT Member Items

Bill Roberson noted Governor Little's initiative for broadband connectivity. District 1 is seeking connectivity countywide. ITD will be putting out a list of projects to top telecommunication companies advising of opportunities to install fiber conduit/fiber optic cable. He encouraged jurisdictions to install conduit for future use whenever they break ground on any project.

Eric Shanley noted there had been several accidents at the Prairie Avenue/Ramsey Road intersection and said the accident rate appeared to be increasing; red light runners were believed to be the cause. The City of Coeur d'Alene adjusted the traffic signal for the District by increasing the all-red time one second. Mr. Shanley expects the adjustment to improve the intersection and reduce accidents. He urged other jurisdictions to consider traffic signal adjustments where they are experiencing similar problems.

Chris Bosley commented on the adjustment to the Prairie Avenue/Ramsey Road traffic signal. He noted the balance of convenience versus safety when considering the use of flashing yellow left turn lights at various intersections.

Marvin Fenn noted discussions at the state level regarding flashing yellow left turn lights citing pedestrian close calls and hits. He will contact Kevin Sablan, ITD state engineer, to find out how their policy on the matter may be changing. Mr. Fenn will update the committee.

Mr. Miles commented on the City of Hayden's Ramsey Road project noting it was scheduled to go out for right-of-way this year. It is not known if they will be able to get the plans done in time to obligate the federal funds. The project is estimated to be \$2-3 million over the original budget. Mr. Miles noted the upcoming urban balancing meeting and explained that it would be difficult to obtain the additional funding without a Concept Report and an updated budget. The STBG program applications are due February 14<sup>th</sup>. The jurisdictions were encouraged to submit projects in need of funding. Mr. Miles noted the effort and importance of identifying and building a list of projects citing the possibility of the local vehicle registration fee program moving forward; a substantial number of projects could be completed in a relatively short period of time.

**11. Next Meeting – February 25, 2020**

**12. Adjournment**

**Rob Palus moved to adjourn the January 28, 2020, meeting. John Pankratz seconded the motion which passed unanimously.**

The meeting adjourned at 8:51 a.m.

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Recording Secretary