



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

### **KCATT MEETING AGENDA**

December 17, 2019 - 8:00 AM

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of November 26, 2019 Meeting Minutes – **Action Item**
4. Public Comments
5. Member Project, Transit & Utility Updates
6. Planning Updates
  - a. 2018 Model Documentation Acceptance & Recommendation – **Action Item**
  - b. Metropolitan Transportation Plan Update
7. Idaho Transportation Board Update
8. Current Business
  - a. Advertisement of Open KCATT Community Member Positions
  - b. Election of 2020 KCATT Chair and Vice Chair – **Action Item**
9. Upcoming KMPO Board Items
  - a. 2018 Model Documentation Acceptance – Action Item
10. Other Business
  - a. Traffic Management Center Workshop – Kapsch
  - b. KCATT Member Items
11. Next Meeting – January 28, 2020
12. Adjournment

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### **KOOTENAI METROPOLITAN PLANNING ORGANIZATION**

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# KCATT MEETING MINUTES

for

December 17, 2019

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

## **Call to Order:**

Chair Robert Palus called the meeting to order at 8:00 a.m. and welcomed everyone.

## **Welcome / Introductions**

Rob Palus, Chair.....	City of Post Falls
Kelly Brownsberger.....	Post Falls Highway District
Kevin Howard.....	Worley Highway District
John Pankratz.....	East Side Highway District
John Parmann.....	Community Member, Aviation
Chris Bosley.....	City of Coeur d'Alene
David Callahan.....	Kootenai County
Eric Shanley.....	Lakes Highway District
Bill Roberson.....	Idaho Transportation Department
Marvin Fenn.....	Idaho Transportation Department

## **KMPO Staff**

Glenn Miles.....	Executive Director
Ali Marienau.....	Transportation Planner
Kelly Lund.....	Executive Secretary

## **Alternates and Guests**

Kevin Smith.....	JUB
Joerg "Nu" Rosenbohm.....	Kapsch
Rusty Leahy.....	DEA
Jason Stippich.....	Avista
Todd Feusier.....	City of Coeur d'Alene
Adam Miles.....	DOWL
Kevin Miller.....	Kapsch

## **3. Approval of November 26, 2019, Meeting Minutes – Action Item**

John Pankratz moved to approve the November 26, 2019 minutes. David Callahan seconded the motion which passed unanimously.

## **4. Public Comments**

There were no public comments.

## **5. Member Project, Transit & Utility Updates**

Bill Roberson, ITD, reported projects were in winter shutdown. The bid opening for the Garwood Road grade separation and frontage road project was held December 10<sup>th</sup>; they are awaiting the award. The advertisement for the SH-41 project is expected the end of December and will be out for one month; bid opening will be the end of January.

Eric Shanley, Lakes Highway District, reported the District was doing maintenance, addressing drainage, brushing, and getting ready for winter. They are preparing design bidding packages for their 2020 projects.

David Callahan, Kootenai County, commented on the status of the minor subdivision process and possible changes; he expects to address the matter in the January/February timeframe.

Chris Bosley, City of Coeur d'Alene, provided an update on the Atlas Road/Industrial Loop traffic signal project; the signal will be stood up in December but not turned on until mid-January. The Atlas Mill site is currently in full construction.

John Parmann, Aviation – Community Member, had no updates to report.

John Pankratz, East Side Highway District, reported their Local Highway Safety Improvement Program (LHSIP) district-wide striping project went out to bid last week; he commented on the bids that had been received. The District is doing brushing, ditching, and winter maintenance as needed.

Kevin Howard, Worley Highway District, reported the Kidd Island Road project will need to be shortened to match available funding; the unfinished portion will be identified as a separate project and added to the District's Capital Improvement Project (CIP) list. The Watson Road slide repair project is nearly complete; the road is open to the public. A project on a segment of Hull Loop Road is in the initial stages of right-of-way acquisition. The District is in winter maintenance; crews are ditching and brushing when possible.

Vice Chair Kelly Brownsberger, Post Falls Highway District, reported the District was heading into winter maintenance. The right-of-way on the Pleasant View Road/Prairie Avenue project is expected to close soon; the project is scheduled for construction next summer.

Chair Rob Palus, City of Post Falls, reported a public workshop with the City Council and Planning and Zoning Commission on impact fee updates was held two weeks ago. City staff will be meeting with local developers and bringing the matter to a public hearing in February.

Jason Stippich, Avista, had no updates to report.

## **6. Planning Updates**

### **a. 2018 Modeling Documentation – Action Item**

Ali Marienau noted the packet included a memo providing an overview of the 2018 Base Model and Documentation update; the documentation was emailed to the committee last Friday. Land use changes and growth throughout the county were noted. Origin and Destination (O-D) times were explained and discussed. Staff requested KCATT accept and recommend approval of the 2018 Base Model and Documentation to the KMPO Board.

Mr. Miles said although the Regional Travel Survey was done in 2005, the intent is to understand travel behavior. Without a substantial change in the development of a community, a region's travel behavior is not expected to change significantly. He noted public transportation did not begin to impact travel behavior until it reached a 3-5% mode split.

**David Callahan moved the 2018 KMPO Model Documentation acceptance to the KMPO Board. Kevin Howard seconded the motion which passed unanimously.**

### **b. Metropolitan Transportation Plan Update**

Glenn Miles noted Section 5 of the Metropolitan Transportation Plan (MTP) would be emailed to the committee today. The document includes current expenditures and revenue streams available to the region. Although the Federal statute does not require projects within the MTP to be financially constrained, it does require a showing of funding that is reasonably available over the 20-year period. Mr. Miles explained the current 20-year need exceeds \$900 million and noted the budgets of local jurisdictions, collectively, excluding ITD, spend approximately \$40

million a year on transportation. The local option vehicle registration fee is considered reasonably available funding by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) as it is authorized by statute and subject to a simple majority public vote. An estimated 98.5% of the local option pooled program funds would stay in Kootenai County; up to 1.5% may be used by the Department of Motor Vehicles for administration fees. Mr. Miles has met with several groups to discuss the local funding options for transportation including the Coeur d'Alene and Post Falls Chamber of Commerce Public Policy Committees. The discussion has been well received and supported by all groups. Advantages, revenues that would be generated, opportunities, and other options were discussed. He commented on regional significant projects and expressed the importance of the jurisdictions working together.

## **7. Idaho Transportation Board Update**

Mr. Fenn reported the ITD Board addressed end of the year updates, approved the addition of East Side Highway District's Yellowstone Trail Road project to the Federal Lands Access Program and the removal of the City of Dalton Garden's 4<sup>th</sup> Street – Dalton to Prairie Avenue from the STP- Local Urban program. Chairman Ness celebrated 10-years of service as the Director of ITD. ITD is pushing winter safety with snowplow education. Mr. Fenn noted the number of accidents involving snowplows and explained the education program has been shared in high schools. The committee was encouraged to look into the program. He commented on the Innovate ITD program and explained ideas on safer, easier, and less expensive solutions are credited for saving ITD a substantial amount of money and manhours. The next ITD Board meeting is January 20, 2020.

## **8. Current Business**

### **a. Advertisement of Open KCATT Community Member Positions**

Mr. Miles reported the advertisement for the open non-voting KCATT community member positions will begin in the Coeur d'Alene Press on December 20<sup>th</sup>; the application period runs through January 10, 2020. He stated Mr. Parmann had been a great asset to the committee and thanked him for his service. Submitted applications are expected to be before KCATT in January; recommendations are expected to be presented to the KMPO Board in February. The current positions expire the end of February.

### **b. Election of 2020 KCATT Chair and Vice Chair – Action Item**

Chair Palus noted Vice Chair Brownsberger would be retiring in January. As such, he suggested chair and vice chair nominations in line with the typical rotation.

**Vice Chair Brownsberger nominated Kevin Howard, Worley Highway District, as the 2020 KCATT Chair. Eric Shanley seconded the motion which passed unanimously.**

**Eric Shanley nominated Chris Bosley, City of Coeur d'Alene, as the 2020 KCATT Vice Chair. David Callahan seconded the motion which passed unanimously.**

## **9. Upcoming KMPO Board Items**

### **a. 2018 Model Documentation Acceptance – Acton Item**

Chair Palus noted the 2018 Model Documentation will be recommended to the KMPO Board.

## **10. Other Business**

### **a. Traffic Management Center Workshop – Kapsch**

Kevin Miller, Kapsch, stated they would be holding a short workshop with the committee following the KCATT meeting; discussion points were noted.

Mr. Miles noted KMPO had received an application from Kootenai County seeking \$850,000 to complete the Riverstone Transit Center. The County has indicated a desire to have permanent overnight storage at the site which was not part of the original site plan developed 2009-2011. In order to make the request an eligible cost within the grant, KMPO will need to include the amendment in the public advertisement. The matter is expected to be presented to KCATT in the January/February timeframe.

The House Committee on Transportation & Infrastructure held a hearing December 5<sup>th</sup>, “Where’s My Stuff? Examining the Economic, Environmental, and Societal Impacts of Freight Transportation.” Mr. Miles explained the discussion addressed inefficiencies within the transportation system and the value of making investments to improve efficiency and affordability of freight movement. The significant return on investment through “first mile/last mile” improvements as well as the impact that has on a community’s quality of life and economic stability were highlighted. According to the discussion, the freight system generally operates at about 43% capacity. Better collaboration in the development of freight and goods transportation systems as well as various modes of transportation is necessary in making marked improvements to the system. Mr. Miles expects there to be a push for a reauthorization bill before May; he commented on the status of the \$1.2 trillion Omnibus Bill.

### **b. KCATT Member Items**

Mr. Fenn provided an update to the SH-41 projects noting property acquisition, the upcoming advertisement, and staging scenarios. Road closure processes were discussed.

Mr. Pankratz reported he had contacted Western Federal Lands Highway Division regarding the status of the Yellowstone Trail Road project funded through the Federal Lands Access Program (FLAP) grant. The project may go out to bid in 2022; the status of the project design is unknown.

Mr. Howard thanked Vice Chair Brownsberger for his contribution to the committee.

Vice Chair Brownsberger thanked the committee for working with him over the last several years commenting that it had been a pleasure.

Chair Palus noted Vice Chair Brownsberger was a part of KCATT prior to the formation of KMPO. He commented on the time and effort that had gone into ensuring the region had a good quality road system. Chair Palus said it was a pleasure for him to serve as the committee Chair over the last year.

## **11. Next Meeting – January 28, 2020**

## **12. Adjournment**

**John Pankratz moved to adjourn the December 17, 2019, meeting. All seconded the motion which passed unanimously.**

The meeting adjourned at 8:53 a.m.

Signature on File  
Recording Secretary