



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting**

**December 12, 2019 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of November 14, 2019 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Rob Palus**
  - a. Recap of Activities – November 2019
  - b. No Recommendations
- 6. Administrative Matters**
  - a. November 2019 KMPO Expenditures & Financial Report – **Action Item**
  - b. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #26 Adding Funds to KN 20795 US 95 Garwood Road Grade Separation and Frontage Roads.
  - c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #2 Adding Federal Lands Access Program (FLAP) Projects KN 20775 Yellowstone Trail Road to Slide Repair and KN 22607 Yellowstone Trail Road Improvements.
  - d. Election of 2020 KMPO Officers – **Action Item**
- 7. Other Business**
  - a. **2020-2040 Metropolitan Transportation Plan Funding Discussion**
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

  - a. Kootenai County Transit Report – Amber Conklin/Chad Ingle
  - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – January 9, 2020**
- 12. Adjournment**

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## MEETING MINUTES

Kootenai Metropolitan Planning Organization  
Regular Board Meeting  
December 12, 2019  
Post Falls City Council Chambers, City Hall, First Floor  
Post Falls, Idaho

### Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Lynn Borders, Vice Chair	City of Post Falls
Bill Brooks	Kootenai County
Corinne Johnson	Worley Highway District
Darrell Rickard	City of Rathdrum
Rod Twete	Lakes Highway District
Marvin Fenn, Alternate	Idaho Transportation Department, District 1
Dan Gookin	City of Coeur d'Alene

### Board Members Absent:

John Austin	East Side Highway District
Dick Panabaker	City of Hayden
Terry Werner	Post Falls Highway District
Damon Allen	Idaho Transportation Department, District 1

### Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

### Attendees:

Amber Conklin	Kootenai County
Diane Fountain	Lakes Highway District
Rob Palus	City of Post Falls

### **1. Call to Order – Jim Kackman, Chair**

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Kackman at 1:30 p.m.

### **2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**

**Mr. Darrell Rickard moved to approve the agenda. Mr. Rod Twete seconded the motion which passed unanimously.**

### **3. Approval of November 14, 2019 Meeting Minutes – Action Item**

**Mr. Dan Gookin moved for the approval of the November 14, 2019, meeting minutes. Vice Chair Lynn Borders seconded the motion which passed unanimously.**

### **4. Public Comments (limited to non-agenda items 3 minutes)**

There were no public comments.

## 5. KCATT Recap & Recommendations – Rob Palus

### a. Recap of Activities – November 2019

KCATT Chair, Rob Palus, provided a recap of the November KCATT meeting which included various project updates. Two well-attended public open houses were noted – ITD’s I-90/SH-41 interchange project and the City of Hayden’s update to their transportation master plan, sewer master plan, comp plan, and park plan. The Traffic Management Center Feasibility Study consultant, Kapsch, will hold a workshop with KCATT following the committee’s December 17<sup>th</sup> meeting. Mr. Palus noted his term as the 2019 KCATT chair was coming to an end; KCATT will elect the 2020 chair and vice chair during their December meeting.

Chair Kackman thanked Mr. Palus for his service and work with KCATT.

### b. No Recommendations

Mr. Palus noted KCATT had no recommendations before the Board this month.

## 6. Administrative Matters

### a. November 2019 KMPO Expenditures & Financial Report – **Action Item**

**Mr. Dan Gookin moved to approve the November 2019 and Financial Report. Vice Chair Lynn Borders seconded the motion which passed unanimously.**

b. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #26 Adding Funds to KN 20795 US 95 Garwood Road Grade Separation and Frontage Roads.

c. KMPO 2020-2026 Transportation Improvement Program (TIP) Administrative Amendment #2 Adding Federal Lands Access Program (FLAP) Projects KN 20775 Yellowstone Trail Road to Slide Repair and KN 22607 Yellowstone Trail Road Improvements.

Mr. Miles reviewed the 2019-2025 Transportation Improvement Program (TIP) Administrative Amendments #26 and 2020-2026 TIP Administrative Amendment #2. Chair Kackman noted no action was required.

### d. Election of 2020 KMPO Officers – **Action Item**

**Mr. Rod Twete recommended and moved to keep the current KMPO Board chair and vice chair for 2020. Mr. Dan Gookin seconded the motion which passed unanimously.**

## 7. Other Business

### a. 2020-2040 Metropolitan Transportation Plan Funding Discussion

Mr. Miles noted Section 5 of the Metropolitan Transportation Plan (MTP) contained the financial analysis and funding plan. Although the Federal statute does not require projects within the MTP to be financially constrained, the provision does require a showing of funding that is reasonably available over the 20-year period. FHWA and FTA consider options that are authorized by statute and require a public vote as those that are reasonably available. Section 6 of the MTP reflects a \$900 million transportation need in Kootenai County over the next 20 years. Collectively, the budgets of local jurisdictions, excluding ITD, is approximately \$40 million a year; current revenues, impact fees, and gas taxes were discussed. Mr. Miles explained the local option vehicle registration fee noting it is considered reasonably available funding; it is authorized by statute and subject to a simple majority public vote. An estimated 98.5% of the

local option pooled program funds would stay in Kootenai County to address a developed roadway related program of projects; up to 1.5% may be used by the Department of Motor Vehicles for administration fees. He has given presentations and discussed the local option with various groups throughout the area; to date, it has been well received and supported. Mr. Miles explained that congestion could not be eliminated, but said projects can address the resiliency, reliability, and efficiency of the transportation system.

Chair Kackman noted the arrival of Mr. Marvin Fenn (1:43 p.m.) and Ms. Corinne Johnson (1:49 p.m.).

#### **8. Public Transportation (Informational Items Provided to KMPO)**

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Ms. Conklin stated she would provide the reports for Kootenai County and Coeur d'Alene Tribe.

##### **a. Kootenai County Transit Report – Amber Conklin/Chad Ingle**

Ms. Amber Conklin reported the police department had recently provided training to the Transit Center staff on addressing/assisting members of the public who may be experiencing a crisis; the training, which included de-escalation techniques, will be extended to the bus drivers. According to the police department, calls for response to the Transit Center area have dropped significantly since the completion of the Transit Center; Ms. Conklin has requested the data. Fixed route ridership remains stable and has increased over the last couple of years; on-time performance is expected to increase. Paratransit ridership is expected to continue to increase. The County is currently preparing for the Federal Transit Administration (FTA) triennial review which is due December 20<sup>th</sup>.

##### **b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls**

Ms. Conklin reported the Tribe was also working on their annual Federal Transit Administration (FTA) National Transit Database (NTD) report which is due December 20<sup>th</sup>. Mr. Eirls had reported November as a busy month. The new buses are expected to be in service soon. Doug Barnett has officially taken over Rod Mitchell's place as assistant transportation manager; Mr. Barnett is expected to be introduced to the KMPO Board during the January meeting.

#### **9. Director's Report** (written report included in Board packet)

Mr. Miles noted KMPO had received Kootenai County's Section 5339 application to complete the Riverstone Transit Center.

KMPO currently has a Surface Transportation Block Grant (STBG) call for projects out. Eligible jurisdictions have asked to submit applications to KMPO prior to the February deadline. The announcement and application are on the KMPO website. Although the STBG will only have between \$5 million and \$10 million in available funding, Mr. Miles has asked the jurisdictions to put together their most important projects. He noted the \$900 million need over the next 20 years and said he would like to begin creating a list of important projects that can be used as a starting point in addressing the need over the next couple of years.

Kapsch will conduct a workshop for KCATT following the December 17<sup>th</sup> KCATT meeting.

Mr. Miles noted the 2019 KMPO audit was complete; he expects to receive it next week.

KMPO is a member of the Coalition for America's Gateways & Trade Corridors (CAGTC) who provided the lead-off to a presentation in front of the House Committee on Transportation & Infrastructure on December 5<sup>th</sup>, "Where's My Stuff? Examining the Economic, Environmental,

and Societal Impacts of Freight Transportation.” The discussion included inefficiencies within the transportation system and the importance of making investments that improve the efficiency and affordability of freight movement. Mr. Miles noted the general belief that only 43% of the potential capacity of the freight system is being utilized. During the presentation, Dr. Anne Goodchild provided testimony regarding the significant return on investment through the “first mile/last mile” transportation improvements and the impact it has on a community’s quality of life and economic stability. Businesses that consider relocating to this area are particularly interested in the access and reliability of the transportation systems. He noted the joint effort between the City of Spokane and Spokane County in obtaining funding to rebuild the road from the Spokane Amazon Fulfillment Center to I-90. Mr. Miles stated the FAST Act would expire in 2020 and said a reauthorization bill is expected; he will keep the Board informed.

#### **10. Board Member Comments**

Mr. Rod Twete noted the Highway District was getting ready for winter.

Mr. Rickard and Ms. Johnson both wished everyone a Merry Christmas.

#### **11. Next Meeting – January 9, 2020**

#### **12. Adjournment**

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Kackman wished everyone a happy holiday and adjourned the December 12, 2019 meeting without objection.

The regular meeting was adjourned at 2:09 p.m.

Signature on File

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Recording Secretary