



City of Coeur d'Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d'Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KCATT MEETING AGENDA

November 26, 2019 - 8:00 AM

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of October 22, 2019 Meeting Minutes – **Action Item**
4. Public Comments
5. Member Project, Transit & Utility Updates
6. Planning Updates
 - a. Metropolitan Transportation Plan Update
 - b. Traffic Management Center Update
7. Idaho Transportation Board Update
8. Current Business
 - a. Draft 2020 KMPO Board/KCATT Meeting Dates & Locations – **Action Item**
 - b. Advertisement of Open Positions on KCATT
9. Upcoming KMPO Board Items
 - a. Election of 2020 KMPO Officers – Action Item
10. Other Business
 - a. 2019-2022 Online Construction Map – Project Updates Due
 - b. KCATT Member Items
11. Next Meeting – December 17, 2019
12. Adjournment

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION

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**KCATT MEETING MINUTES
for**

November 26, 2019

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chair Robert Palus called the meeting to order at 8:00 a.m. and welcomed everyone.

Welcome / Introductions

Rob Palus, Chair.....	City of Post Falls
Kelly Brownsberger.....	Post Falls Highway District
John Pankratz.....	East Side Highway District
Alan Soderling.....	City of Hayden
Chris Bosley.....	City of Coeur d'Alene
David Callahan.....	Kootenai County
Kevin Jump.....	City of Rathdrum
Dylan Jensen, Alternate.....	Lakes Highway District
Bill Roberson.....	Idaho Transportation Department
Mac Cavasar.....	Community Member, Bike/Ped

KMPO Staff

Glenn Miles.....	Executive Director
Ali Marienau.....	Transportation Planner
Kelly Lund.....	Executive Secretary

Alternates and Guests

Rusty Leahy.....	DEA
Angela Comstock.....	JUB
Jeff Peters.....	Lochner
Amber Conklin.....	Kootenai County
Ron Helmick.....	Frontier Communications
Thomas Gwin.....	Spectrum
Mike Slegers.....	HDR
Adam Miles.....	DOWL
Jason Stippich.....	Avista
Damon Allen.....	ITD
Mike Lenz.....	ITD

3. Approval of October 22, 2019, Meeting Minutes – Action Item

David Callahan moved to approve the October 22, 2019 minutes. John Pankratz seconded the motion which passed unanimously.

4. Public Comments

Damon Allen, ITD, introduced Mike Lenz. Mr. Lenz has worked for ITD for over 12 years and will begin his new position as director for the Post Falls Highway District on January 6, 2020. Chair Palus welcomed Mr. Lenz and said the committee looks forward to working with him.

5. Member Project, Transit & Utility Updates

Mac Cavasar, Bike/Pedestrian – Community Member, noted he had attended both the Non-Motorized Transportation and Freight Roundtable meetings. He felt it provided an open dialogue and was a good resource for KMPO and the committee to stay informed.

Bill Roberson, ITD, reported nearly all projects were in winter shutdown. He noted accomplishments during the 2019 construction season and projects that will be done in 2020. Updates included the US-95 FASTLANE grant and companion ADA project, bike/pedestrian path project along US-95, US-95/SH-53/Government Way project, SH-97 project, I-90 Blue Creek Bay Bridge project, I-90 – Blue Creek Bay to Wolf Lodge paving project, and SH-41 project. He provided an update on the I-90/SH-41 interchange project and noted the open house was held at the Post Falls Templin's Red Lion on November 20th; 300 people attended. Information on the I-90/SH-41 project can be viewed on the ITD website.

Dylan Jensen, Lakes Highway District, reported they were doing roadway shoulder maintenance and transitioning into winter maintenance. Crews will be crack sealing Prairie Avenue – Ramsey Road to US-95 tomorrow morning.

Kevin Jump, City of Rathdrum, reported the City had wrapped up their street rehab project for the year and are in winter maintenance mode.

David Callahan, Kootenai County, had no updates to report.

Chris Bosley, City of Coeur d'Alene, noted the City will be taking over the signal maintenance and operation at Northwest Boulevard and Ramsey Road; the conduit has been installed and new equipment is expected to be installed in the next few weeks. The Industrial Loop/Atlas Road traffic signal project is still in shutdown; signal poles may be installed next month. Shoreline stabilization will begin soon at the Atlas Mill site.

Alan Soderling, City of Hayden, reported the City had held their public open house for their transportation master plan, sewer master plan, comp plan, and park plan; over 100 people attended. He provided an update on the Ramsey Road extension project and noted the City was transitioning into winter maintenance.

John Pankratz, East Side Highway District, reported the Medimont Bridge repair project was nearly complete. The District is pursuing funding sources for the French Gulch/Fernan Hill Road project and will be applying for Local Highway Safety Improvement Program (LHSIP) funds for approximately 700 feet of guardrail on Fernan Lake Road and additional guardrail on Canyon Road. The District is in winter maintenance mode. Mr. Pankratz noted he had not yet received any details on the Yellowstone Trail Road improvement project from Western Federal Lands since the award of the \$5.8 million Federal Lands Access Program (FLAP) grant.

Vice Chair Kelly Brownsberger, Post Falls Highway District, provided an update on the Prairie Avenue/Greensferry Road signal project; signal poles and equipment are expected in January. The design of the Prairie Avenue/Pleasant View Road roundabout project has been finalized; the District is still working on right-of-way issues. Final design on the Prairie Avenue/Idaho Street roundabout is nearing final design. Construction is on hold for the winter, they are transitioning over to winter maintenance.

Chair Rob Palus, City of Post Falls, noted roadway construction had wrapped up and the City is preparing for winter maintenance. Contractors are working on subdivisions getting utilities in place before winter shutdown.

Jason Stippich, Avista, noted they were wrapping up projects for the year and anticipating 2020 construction.

Ron Helmick, Frontier Communications, reported crews were completing some relocations of their facilities for the US-95/SH-53/Government Way project and Lakes Highway District's guardrail project around Hayden Lake.

Thomas Gwin, Spectrum, reported crews were finishing up fall work and commented on completed and current projects.

Amber Conklin, Kootenai County, had no Citylink updates to report.

6. Planning Updates

a. Metropolitan Transportation Plan Update

Ali Marienau noted MTP Sections 5-6 are in the process of being updated; Section 6 and the model are being updated simultaneously. The Section 6 draft project list was emailed to KCATT last week with a request for updates by the end of next week.

Glenn Miles noted Section 5 of the MTP addressed financial analysis and funding; Section 6 covered planned projects over the 20-year term. The financial analysis is required to show how the projects can be reasonably funded. Mr. Miles noted a funding shortage. Funding options including a voter approved local option vehicle registration fee were discussed. Mr. Miles has presented the local option to various groups including the Coeur d'Alene and Post Falls Chambers of Commerce public policy committees. The committees have put together a recommendation for their respective board of directors which includes support of a 15 cent a gallon gas tax increase and, if passed by the voters, a local option vehicle registration fee pooled program to address regionally significant transportation issues. The MTP financial analysis can only include options that are currently available by statute; the disadvantage of a local option sales tax was discussed. The legislature has isolated the local option vehicle registration fee to road and street improvements. Mr. Miles noted 98.5% of the pooled program funds would stay in Kootenai County and be used to address a developed program of projects. Citizens of Kootenai County would know exactly where the money is going. Any feedback would be appreciated.

b. Traffic Management Center Update

Mr. Miles noted Kevin Miller from Kapsch, the Traffic Management Center Feasibility Study consultant, had been in touch with nearly all KCATT members. The consultant will hold a workshop following the December 17th KCATT meeting. Kapsch sent out a spreadsheet of facilities that had been identified to date; jurisdictions were asked to fill in any blanks.

Mr. Roberson noted the lack of traffic equipment inventory for the TMC Feasibility Study. He stressed the importance of providing equipment detail noting grant opportunities that would enable equipment upgrades once the Study is complete. The jurisdictions were asked to complete their inventories. If anyone needs assistance, they should contact Bill Roberson or Rob Beachler; they are willing to meet staff on site.

7. Idaho Transportation Board Update

Mr. Roberson had no ITD Board updates to report.

8. Current Business

a. Draft 2020 KMPO Board/KCATT Meeting Dates & Locations – Action Item

John Pankratz moved to approve the 2020 KMPO Board and KCATT Meeting Dates & Locations calendar. Vice Chair Kelly Brownsberger seconded the motion which passed unanimously.

b. Advertisement of Open Positions on KCATT

Mr. Miles noted the term for the four non-voting KCATT member positions would be ending soon. The positions will be re-advertised; those currently serving may reapply. Applications will likely be presented to KCATT in January for review and recommendation to the KMPO Board. Mr. Miles noted the trucking representative, John Glinkski, had not always been able to attend the meetings but had been an active participant providing input and finding individuals who could participate in the freight roundtable and discuss challenges facing the trucking community. Mr. Miles appreciated Mr. Glinkski's participation and efforts.

9. Upcoming KMPO Board Items

a. Election of 2020 KMPO Officers – Action Item

Mr. Miles noted the KMPO Board would be holding the election of officers during the December Board meeting. Chair Palus noted KCATT would also hold their election of officers in December.

10. Other Business

a. 2019-2022 Online Construction Map – Project Updates Due

Kelly Lund requested 2019-2022 online construction map updates by December 1st.

b. KCATT Member Items

Mr. Miles reported the KMPO Board approved the removal of the City of Dalton Gardens' 4th Street project from the Transportation Improvement Program (TIP) and authorized a Notice of Call for Projects during the November meeting. The City will be working with the Local Highway Technical Assistance Council (LHTAC) to close the project out. Mr. Miles noted the opening in the federal aid program and availability of the \$4.6 million. He encouraged the committee to bring their best projects forward and suggested the idea of building a list of projects that could be done in the next 3-5 years; if the local option vehicle registration fee program moves forward, there would be projects in the queue. The Call for Projects, STP urban projects, will go out next week.

There will also be a Call for Projects for Federal Transit Administration (FTA) Section 5339 funds; \$450,000 – \$600,000 will be available for bus and bus related facilities. As sidewalks are part of the federal aid program, the funds are also available to jurisdictions for the establishment of bus stops and sidewalk facilities used to access bus stops. Mr. Miles encouraged those interested in applying to contact Amber Conklin, Kootenai County, as she had put together the application for the bus stops at Panhandle Health District and Seltice Way/Huetter Road.

11. Next Meeting – December 17, 2019

Chair Palus reminded the committee that Kapsch would be holding a workshop after the December KCATT meeting.

12. Adjournment

John Pankratz moved to adjourn the November 26, 2019, meeting. Vice Chair Kelly Brownsberger seconded the motion which passed unanimously.

The meeting adjourned at 8:41 a.m.

Signature on File

Recording Secretary