



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting**

**September 12, 2019 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of August 8, 2019 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Rob Palus**
  - a. Recap of Activities – August 2019
  - b. FY 2020 Unified Planning Work Program (UPWP) Recommendation – **Action Item**
- 6. Administrative Matters**
  - a. August 2019 KMPO Expenditures & Financial Report – **Action Item**
- 7. Other Business**
  - a. FY 2020-2026 Transportation Improvement Program (TIP) Recommendation – **Action Item**
    1. Offer of Public Comments on the 2020-2026 Transportation Improvement Program
    2. Close Public Comments
    3. Action on the 2020-2026 Transportation Improvement Program
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

  - a. Federal Transit Administration Presentation – Ms. Linda Gehrke, Region 10 Administrator
  - b. Kootenai County Transit Report – Amber Conklin/Chad Ingle
  - c. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – October 10, 2019**
- 12. Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION  
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814  
1-208-930-4164 website: www.kmpo.net

## MEETING MINUTES

Kootenai Metropolitan Planning Organization  
Regular Board Meeting  
September 12, 2019  
Post Falls City Council Chambers, City Hall, First Floor  
Post Falls, Idaho

### Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Corinne Johnson	Worley Highway District
Dick Panabaker	City of Hayden
Darrell Rickard, Alternate	City of Rathdrum
Monty Montgomery, Alternate	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

### Board Members Absent:

Lynn Borders, Vice Chair	City of Post Falls
Bill Brooks	Kootenai County
John Austin	East Side Highway District
Vic Holmes	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department, District 1

### Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

### Attendees:

Donna Montgomery	KMPO Volunteer
Bill Roberson	Idaho Transportation Department, District 1
Jeff Marker	Idaho Transportation Department
Drew McGuire	Idaho Transportation Department
Rob Palus	City of Post Falls
Michael Fuller	C.D.A. Bike/Ped Rep
Alan Eirls	Rural Citylink
Jody Bieze	Kootenai County
Chad Ingle	Kootenai County
Amber Conklin	Kootenai County
David Waterhouse	Kootenai County

### **1. Call to Order – Jim Kackman, Chair**

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Kackman at 1:30 p.m.

### **2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**

There were no changes to the agenda or declarations of conflict of interest.

### **3. Approval of August 8, 2019 Meeting Minutes – Action Item**

**Ms. Corinne Johnson moved for the approval of the August 8, 2019, minutes. Mr. Darrell Rickard seconded the motion which passed unanimously.**

#### **4. Public Comments** (limited to non-agenda items 3 minutes)

There were no public comments.

#### **5. KCATT Recap & Recommendations – Rob Palus**

##### **a. Recap of Activities – August 2019**

KCATT Chair, Rob Palus, provided a recap of the August 27<sup>th</sup> KCATT meeting which included project updates, a KMPO staff update on the Huetter Corridor alignment, and an ITD update on the Regional Traffic Management Feasibility Study.

##### **b. FY 2020 Unified Planning Work Program (UPWP) Recommendation – Action Item**

Mr. Palus reported KCATT had reviewed and voted to recommend to the KMPO Board approval of the draft FY 2020 Unified Planning Work Program (UPWP).

Mr. Miles explained the Federal Highway Administration (FHWA) had commented on the necessity to update the Metropolitan Transportation Plan (MTP); an updated memo had been emailed to the Board. Based on conversations with Scott Frey, FHWA and Ned Conroy, Federal Transit Administration (FTA), Mr. Miles requested the memo narrative be included in the FY 2020 UPWP.

**Mr. Dick Panabaker moved to approve the draft FY 2020 Unified Planning Work Program (UPWP) with the narrative included. Mr. Darrell Rickard seconded the motion which passed unanimously.**

#### **6. Administrative Matters**

##### **a. August 2019 KMPO Expenditures & Financial Report – Action Item**

Mr. Miles noted the end of the 2019 fiscal year; the 2020 assessments will be sent out next week.

**Ms. Corinne Johnson moved to approve the August 2019 KMPO expenditures and financial report. Mr. Monty Montgomery seconded the motion which passed unanimously.**

#### **7. Other Business**

##### **a. FY 2020-2026 Transportation Improvement Program (TIP) Recommendation – Action Item**

###### **1. Offer of Public Comments on the 2020-2026 Transportation Improvement Program**

Chair Kackman called for comments from proponents of the adoption of the FY 2020-2026 Transportation Improvement Program (TIP).

Mr. Rob Palus, KCATT Chair, noted KCATT had reviewed the draft FY 2020-2026 TIP on August 27<sup>th</sup>. The committee voted to recommend to KMPO the approval of the FY 2020-2026 TIP.

Chair Kackman called for comments from opponents of the adoption of the FY 2020-2026 Transportation Improvement Program (TIP); there were no comments.

###### **2. Close Public Comments**

Citing no additional comments, Chair Kackman closed public comment.

###### **3. Action on the 2020-2026 Transportation Improvement Program**

**Mr. Darrell Rickard moved to approve the FY 2020-2026 Transportation Improvement Program (TIP). Mr. Dick Panabaker seconded the motion which passed unanimously.**

## 8. Public Transportation (Informational Items Provided to KMPO)

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Mr. Chad Ingle noted he would be giving the Kootenai County transit ridership report prior to agenda item 8.a.

### b. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Mr. Ingle noted transit service was reduced in 2017; despite the reduction, there has been a 6% increase in ridership. Comparing January through August ridership to 2018 numbers, there has been a 1% increase. Paratransit/Ring-a-Ride ridership was reported. Mr. Ingle commented on public transportation planning management, transit asset management plan, capital asset inventory, the public transportation safety plan, and the 10-year service plan. The Kootenai County Public Transportation Service Plan will be initiated later this year; an origin-to-destination survey will be done. Mr. Ingle introduced Ms. Linda Gehrke.

### a. Federal Transit Administration Presentation – Ms. Linda Gehrke, Region 10 Administrator

Ms. Linda Gehrke addressed and thanked the KMPO Board, on behalf of Secretary Chao and her Administrator, Jane Williams, for the work they are doing. Secretary Chao's current goals are safety, infrastructure, and mobility innovation. Ms. Gehrke commented on current formula programs that can be programmed into the TIPs and STIPs. A short YouTube video by FTA, [The Future of Mobility](#), was shown to the Board. Ms. Gehrke noted she had attended the Riverstone Transit Center ribbon cutting. The Board had no questions for Ms. Gehrke.

### c. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Eirls reported a quiet month and noted ridership. The 2017-2018 budget was completed and submitted to FTA; they are currently working on the 2020 budget for ITD. The four new buses have not yet been received; assessments for two future buses will begin. Rod Mitchell's replacement has been selected and will soon be introduced to the KMPO Board. Mr. Eirls attended the Riverstone Transit Center ribbon cutting; relocating dispatch to the Center will be helpful to all parties. He answered questions about current and new buses.

## 9. Director's Report (written report included in Board packet)

Mr. Miles noted the State of Idaho received the redistribution of obligation authority through FHWA. The Government Way – Dalton Avenue to Prairie Avenue project was awarded \$245,000 to cover the additional costs that were incurred.

Mr. Miles attended the City of Dalton Gardens' 4<sup>th</sup> Street – Canfield Avenue to Prairie Avenue project open house on Tuesday, September 11<sup>th</sup>; over 100 people attended the event. Five options were presented – while two options included financial participation with federal aid funds, the three remaining options did not, as the scopes reflected local streets rather than a federal aid route. The original project was approved by the KMPO Board and has been in the TIP since 2012. The City's Mayor has been told they have approximately two months to decide if they are going to move forward with federal aid funds.

Mr. Miles reported they were in the final stages of putting together the scope of work for the Regional Traffic Management Center Feasibility Study; work is expected to begin in November and take eight months. ITD and local jurisdictions are currently collecting the TMC inventory data.

In late August, Mr. Miles attended a meeting in Boise regarding the update of the statewide regional transportation needs study; the update is expected to be done by June 2020.

## **10. Board Member Comments**

Mr. Dick Panabaker commented on the ongoing construction on US-95 to SH-53. Mr. Miles noted there were a number of projects being done simultaneously.

Chair Kackman commented that he had invited his father to attend the Riverstone Transit Center ribbon cutting and grand opening; he noted his father was in the audience and thanked him for attending.

## **11. Next Meeting – October 10, 2019**

## **12. Adjournment**

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Kackman adjourned the September 12, 2019 meeting without objection.

The regular meeting was adjourned at 2:08 p.m.

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Recording Secretary