



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

August 8, 2019 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – *Action Item***
- 3. Approval of June 13, 2019 Meeting Minutes – *Action Item***
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Rob Palus**
 - a. Recap of Activities – June/July 2019
 - b. MTP Performance Measures Recommendation – ***Action Item***
 - c. FY 2019-2025 Transportation Improvement Program (TIP) Amendment #16 - Kootenai County Application for 5339 Program Funds for Bus Shelters, Recommendation – ***Action Item***
- 6. Administrative Matters**
 - a. June and July 2019 KMPO Expenditures & Financial Report – ***Action Item***
 - b. DRAFT FY 2020-2026 Transportation Improvement Program (TIP)
 - c. DRAFT FY 2020 Unified Planning Work Program (UPWP)
 - d. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #14 Revising Key Number KN19883 – US 95 North Corridor Access Project.
 - e. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #15 Revising and increasing funding levels for construction and Engineering with FY 2019 funding for projects schedule for 2019 – KN19883.
 - f. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #17 Revising and increasing funding levels for Design and Engineering (PC) with FY 2019 funding for a project scheduled for 2023 – KN20038.
 - g. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #18 Revising and increasing funding levels for Design and Engineering (PC) with FY 2019 funding for a project scheduled for FY 2025 – KN21937.
 - h. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #19 Revising and increasing funding levels for Design and Engineering (PC) with FY 2019 funding for a project scheduled for FY 2025 – KN20098 and KN 20442.
 - i. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #20 Revising and increasing funding levels for Design and Engineering (PC) with FY 2019 funding – KN19682.
 - j. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #21 Revising and increasing funding levels for Utilities (UT), Design and Engineering (PC), and Acquire Right-of-Way with FY 2019 funding – KN12315, KN18716, and KN20038.

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814
1-208-930-4164 website: www.kmpo.net

7. Other Business

8. Public Transportation (Informational Items Provided to KMPO)

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

- a. Kootenai County Transit Report – Amber Conklin/Chad Ingle
- b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls

9. Director's Report (written report included in Board packet)

10. Board Member Comments

11. Next Meeting – September 12, 2019

12. Adjournment

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
August 8, 2019
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Lynn Borders, Vice Chair	City of Post Falls
Leslie Duncan, Alternate	Kootenai County
John Austin	East Side Highway District
Darrell Rickard, Alternate	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Bill Brooks	Kootenai County
Corinne Johnson	Worley Highway District
Dick Panabaker	City of Hayden
Vic Holmes	City of Rathdrum
Damon Allen	Idaho Transportation Department, District 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Alan Eirls	Rural Citylink
Monty Montgomery	Lakes Highway District
Chad Ingle	Kootenai County
Amber Conklin	Kootenai County
Rob Palus	City of Post Falls
Bill Roberson	Idaho Transportation Department, District 1
Jody Bieze	Kootenai County

1. Call to Order – Jim Kackman, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Kackman at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – *Action Item*

There were no changes to the agenda or declarations of conflict of interest.

3. Approval of June 13, 2019 KMPO Board Meeting Minutes – *Action Item*

Vice Chair Lynn Borders moved for the approval of the June 13, 2019, minutes. Mr. John Austin seconded the motion which passed with 7 votes in favor and 1 abstention. Mr. Terry Werner stated he abstained from the vote due to his absence from the June meeting.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Rob Palus

a. Recap of Activities – June/July 2019

KCATT Chair, Rob Palus, City of Post Falls, provided a recap of the June/July KCATT meetings which included project updates, KMPO staff activity, and ITD Board updates.

b. MTP Performance Measures Recommendation – **Action Item**

Mr. Palus reported the 2019 MTP Performance Measures were presented to KCATT in June. The committee voted to recommend to the KMPO Board acceptance of ITD's 2019 Performance Targets for Pavement & Bridge Condition, Travel Time Reliability, and Freight Reliability.

Mr. Terry Werner moved to approve the 2019 MTP Performance Measures recommendation as presented. Mr. John Austin seconded the motion which passed unanimously.

c. FY 2019-2025 Transportation Improvement Program (TIP) Amendment #16 - Kootenai County Application for 5339 Program Funds for Bus Shelters, Recommendation – **Action Item**

Mr. Palus noted Kootenai County's grant application for 5339 program funding was presented to KCATT in July. The committee voted to recommend to the KMPO Board acceptance of the FY 2019-2025 Transportation Improvement Program (TIP) Amendment #16, Kootenai County's application for 5339 program funds for bus shelters.

Mr. Austin questioned the expense of the bus shelters and the itemized trash can. Mr. Miles noted the concerns were also raised by KCATT. Kootenai County Citylink staff indicated they had explored costs of other shelters. Mr. Miles stated a portion of the expense was associated with access to the shelters – sidewalk and right-of-way; the cost of the trash can included the expense associated with installing a stationary receptacle. Ms. Jody Bieze, Kootenai County, stated trash pickup would be done through a coordinated effort with the jurisdictions.

Mr. John Austin moved to accept the FY 2019-2025 TIP Amendment #16, application for 5339 program funds for the bus shelters as recommended by KCATT and the County staff. Vice Chair Borders moved to second the motion. Mr. Gookin remarked that he felt the costs were exorbitant. The motion passed with 7 votes in favor and 1 against.

6. Administrative Matters

a. June and July 2019 KMPO Expenditures & Financial Report – **Action Item**

Mr. Terry Werner moved to approve the June and July 2019 KMPO expenditures and financial report as presented. Vice Chair Borders seconded the motion which passed unanimously.

b. DRAFT FY 2020-2026 Transportation Improvement Program (TIP)

Mr. Miles noted the draft FY 2020-2026 TIP was out for a 30-day public comment period through August 17th. A public open house is scheduled for August 13th. The anticipated project costs over the next 6 years were noted. The majority of projects address preservation and maintenance of the existing system. FY 2019-2025 TIP Amendment #16 will be included in the FY 2020-2026 TIP.

c. DRAFT FY 2020 Unified Planning Work Program (UPWP)

Mr. Miles explained the draft FY 2020 Unified Planning Work Program (UPWP) was based on the FY 2020 budget that was approved by the Board in June. He noted work planned for the Regional Traffic Management Center Feasibility Study and the Huetter Corridor alignment.

Chair Kackman noted items 6.b and c would be before the Board in September.

- d. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #14 Revising Key Number KN19883 – US 95 North Corridor Access Project.
- e. KMPO 2019-2025 Transportation Improvement Program (TIP) Administrative Amendment #15 Revising and increasing funding levels for construction and Engineering with FY 2019 funding for projects schedule for 2019 – KN19883.
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As administrative amendments, agenda items d - j require no action.

7. Other Business

There was no other business before the Board.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Mr. Ingle reported Citylink North ridership and on-time performance; Paratransit/Ring-a-Ride has increased 17% this year. The KMPO Board was invited to attend the Riverstone Transit Center ribbon cutting ceremony on September 12th at 10:00 a.m.; Federal Transit Administration (FTA) Region 10 Administrator, Linda Gehrke, will be in attendance. Ms. Gehrke is scheduled to give a presentation during the September 12th KMPO Board meeting. Kootenai County has received 20 letters from Riverbend Commerce Park employers requesting public transportation services be extended to the location; dialogue with the City of Post Falls and the group has begun. Mr. Ingle noted service to the area was cut in 2012 due to funding and interest in decreasing headway times. A public hearing on proposed A and B route changes was held before the Kootenai County Board of County Commissioners on July 16th; the Commissioners approved the changes.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Eirls reported a quiet month noting ridership; there were no accidents. Classes on a variety of topics including service of operation and drugs and alcohol were provided by ITD last week. Mr. Eirls provided an update on the status of funding through the Tribal Transit Program (TTP) and noted they were working on the 3rd quarter reports for ITD. The 2020 budgets have been completed and are awaiting approval. A new assistant transportation manager has been selected; Rod Mitchell will be retiring soon. Mr. Eirls reported on the status of bus maintenance, anticipated delivery dates of new buses, and the future funding/purchase of additional buses.

9. Director’s Report (written report included in Board packet)

Mr. Miles noted the City of Dalton Gardens was in the process of developing options for the 4th Street project; KCATT will be asked to consider alternatives. The Regional Traffic Management Center Feasibly Study is expected to be underway in September. Mr. Miles noted the U.S. Senate Committee on Environment and Public Works (EPW) approved their version of the next transportation authorization bill which increases transportation funding by approximately 27%; the bill is expected to be addressed by the U.S. Senate Committee on Finance and Congress before December. The leased KMPO office space is going to be put up for sale; in the near future, Mr. Miles would like to discuss the level of interest the Board may have in acquiring the space.

10. Board Member Comments

Chair Kackman welcomed Kootenai County alternate, Leslie Duncan.

Rod Twete questioned Mr. Miles about the lease/buyout of the office space; the information had been received. Mr. Miles said, if the matter becomes time-sensitive, he may call a special meeting.

Mr. Austin noted the ITD Board would be in District 1 in August; he questioned the possibility of requesting additional funding.

Mr. Miles reported the ITD Board would be in District 1 August 21st and 22nd. He was asked to give a 15-minute presentation on area growth and transportation challenges during the August 22nd Board meeting. Mr. Miles noted there were several new members on the ITD Board and felt this was an opportunity to educate them on the transportation challenges facing North Idaho. Local projects and competitive grant programs were discussed. He suggested addressing funding issues with the ITD Board during their August 2020 visit.

11. Next Meeting – September 12, 2019

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Kackman adjourned the August 8, 2019 meeting without objection.

The regular meeting was adjourned at 2:12 p.m.

Recording Secretary