



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
June 13, 2019 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Kackman, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – *Action Item***
- 3. Approval of May 9, 2019 Meeting Minutes – *Action Item***
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Rob Palus**
 - a. Recap of Activities – May 2019
 - b. No Recommendations
- 6. Administrative Matters**
 - a. May 2019 KMPO Expenditures & Financial Report – *Action Item*
 - b. KMPO FY 2020 Draft Budget Approval – *Action Item*
 - c. KMPO 2019-2025 Transportation Improvement Program Administrative Amendment #12 Advancing KN 20794 US95, Jct. SH-53 IC, UPRR Bridge from 2020 to the current 2019 Program.
 - d. KMPO 2019-2025 Transportation Improvement Program Administrative Amendment #13 Revising three (3) projects to adjust funding levels for phases KN19883 – US 95 North Corridor Access Project, KN20489 – I-90 Blue Creek Bridge to Wolf Lodge, and KN 21938 – US 95 FY 25 Ironwood to SH-53 Signal Upgrades
- 7. Other Business**
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Report – Amber Conklin/Chad Ingle
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – July 11, 2019**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
June 13, 2019
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Jim Kackman, Chair	Coeur d'Alene Tribe
Corinne Johnson	Worley Highway District
Darrell Rickard, Alternate	City of Rathdrum
Monty Montgomery, Alternate	Lakes Highway District
Damon Allen	Idaho Transportation Department, Dist. 1
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Lynn Borders, Vice Chair	City of Post Falls
Bill Brooks	Kootenai County
John Austin	East Side Highway District
Dick Panabaker	City of Hayden
Vic Holmes	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner

Attendees:

Chad Ingle	Kootenai County
Donna Montgomery	KMPO Volunteer
Alan Eirls	Rural Citylink
Diane Fountain	Lakes Highway District
Rob Palus	City of Post Falls

1. Call to Order – Jim Kackman, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Kackman at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – *Action Item*

Ms. Corinne Johnson moved to approve the agenda. Mr. Monty Montgomery seconded the motion which passed unanimously.

3. Approval of May 9, 2019 KMPO Board Meeting Minutes – *Action Item*

Mr. Damon Allen moved for the approval of the May 9, 2019, minutes. Mr. Darrell Rickard seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Rob Palus

a. Recap of Activities – May 2019

KCATT Chair, Rob Palus, City of Post Falls, noted no official business was conducted during the May 21st meeting due to the lack of a quorum. Updates were given and included ITD sending out the Request for Information (RFI) for the Regional Traffic Management Center feasibility study, KMPO staff working with jurisdictions to update the future land use along the Huetter Corridor, and ITD's Alive at 25 Program. Kootenai County staff gave a presentation

b. No Recommendations

KCATT had no recommendations before the KMPO Board.

6. Administrative Matters

a. May 2019 KMPO Expenditures & Financial Report – *Action Item*

Mr. Miles noted the purchase of employment data for a modeling effort and the results of the comparison between the third-party vendor data and the Department of Labor (DOL) data. Considering the results, Mr. Miles expects KMPO will continue to use the DOL employment data.

Mr. Damon Allen moved to approve the May 2019 expenditures and financial report as presented. Mr. Darrell Richard seconded the motion which passed unanimously.

b. KMPO FY 2020 Draft Budget Approval – *Action Item*

Mr. Gookin inquired about grant funding identified in the budget and salary increases. Mr. Miles noted the grant funding had been acquired and said there would be a 3% cost of living increase.

Mr. Dan Gookin moved to approve the FY2020 draft budget. Mr. Darrell Rickard seconded the motion which passed unanimously.

c. KMPO 2019-2025 Transportation Improvement Program Administrative Amendment #12 Advancing KN 20794 US95, Jct. SH-53 IC, UPRR Bridge from 2020 to the current 2019 Program.

d. KMPO 2019-2025 Transportation Improvement Program Administrative Amendment #13 Revising three (3) projects to adjust funding levels for phases KN19883 – US 95 North Corridor Access Project, KN20489 – I-90 Blue Creek Bridge to Wolf Lodge, and KN 21938 – US 95 FY 25 Ironwood to SH-53 Signal Upgrades.

Mr. Miles commented on the Amendments which were before the Board for informational purposes. As Administrative Amendments, they are routine and do not require action. The 2020-2026 Transportation Improvement Program (TIP) is expected to be before the KMPO Board in July.

7. Other Business

There was no other business before the Board.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Amber Conklin/Chad Ingle

Mr. Ingle said, in addition to Google Maps, Citylink transit has now been added to Apple Maps. Although May ridership was down a bit from last year, they are looking at a 3% increase in ridership this year. Paratransit ridership has seen a 17% increase and continues to receive more

applications. He noted on-time performance and vehicle miles travelled. The Riverstone Transit Center is expected to be completed the beginning of August

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

The ridership report had been emailed to the Board. Mr. Eirls noted all areas of ridership were down from both last year and last month; there were no accidents last month. ITD reports for the first and second quarter have been submitted; they are working on third quarter reports. FTA has asked them to create a Disadvantaged Business Enterprise (DBE) Plan. Mr. Eirls explained the requirements and threshold triggering implementation of the Plan; he believes they will not be required to implement the Plan as they will fall below the threshold. He provided an update on various years of the Tribal Transit Program funding. They are currently working on getting all areas of the 2020 budget approved.

9. Director's Report (written report included in Board packet)

Mr. Miles noted the Request for Information (RFI) on the regional Transportation Management Center (TMC) feasibility study were due June 30th; selection of a consultant will begin shortly thereafter. A recommendation on the feasibility of a TMC is expected late this year/early next year. Work on the US-95 FASTLANE grant project from I-90 to SH-53 will soon begin.

10. Board Member Comments

Chair Kackman apologized for missing the May meeting and thanked Vice Chair Borders for filling in for him. He noted the technology advancements Kootenai County helped bring to Citylink and is looking forward to future advancement. Chair Kackman is willing to help where he can.

11. Next Meeting – July 11, 2019

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Kackman adjourned the June 13, 2019 meeting without objection.

The regular meeting was adjourned at 1:49 p.m.

Recording Secretary