



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KCATT MEETING AGENDA

April 23, 2019 - 8:00 AM

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of February 26, 2019 Meeting Minutes – **Action Item**
4. Public Comments
5. Member Project, Transit & Utility Updates
6. Planning Updates
 - a. Employment Data 2018 Update
 - b. Comprehensive Plan Modeling Requests
7. Idaho Transportation Board Update
8. Current Business
 - a. 4th Street – Dalton to Prairie KN 20134 Design Modification Request - **Tabled**
 - b. Priority Corridors Subcommittee - Critical Arterial Corridor Policy – **Action Item**
 - c. Quiet Zone Subcommittee - Railroad Quiet Zones Policy – **Action Item**
 - d. Transportation Improvement Program (TIP) Amendment Process – Policy Statement
9. Upcoming KMPO Board Items
 - a. Critical Arterial Corridor Policy Recommendation
 - b. Railroad Quiet Zones Policy Recommendation
 - c. Transportation Improvement Program (TIP) Policy Statement
10. Other Business
 - a. KCATT Member Items
11. Next Meeting – May 21, 2019
12. Adjournment

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KCATT MEETING MINUTES

for

April 23, 2019

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chair Rob Palus called the meeting to order at 8:00 a.m. and welcomed everyone.

Welcome / Introductions

Rob Palus, Chair	City of Post Falls
Kelly Brownsberger, Vice Chair	Post Falls Highway District
Kevin Howard.....	Worley Highway District
John Parmann.....	Community Member, Aviation
Alan Soderling.....	City of Hayden
David Callahan.....	Kootenai County
Eric Shanley.....	Lakes Highway District
Kevin Jump	City of Rathdrum

KMPO Staff

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	KMPO Volunteer
Chad Ingle.....	Kootenai County
Ralph Paul	IDEQ
Kevin Smith.....	JUB
Dan Coonce	LHTAC
Jason Stippich.....	Avista
Amber Conklin	Kootenai County
Thomas Gwin.....	Spectrum
Diane Fountain.....	LHD
Ron Helmick.....	Frontier Communications

3. Approval of February 26, 2019 Meeting Minutes – Action Item

David Callahan moved to approve the February 26, 2019 minutes. Vice Chair Kelly Brownsberger seconded the motion which passed unanimously.

4. Public Comments

There were no public comments.

5. Member Project, Transit & Utility Updates

Kevin Jump, City of Rathdrum, reported the contractor for the Barrett Road project was expecting to resume work mid-May and hoping to complete the project shortly thereafter. The City has taken an inventory of roadway conditions and is in the process of preparing a list for pavement rehabilitation work. Crews will be re-doing pavement markings.

Eric Shanley, Lakes Highway District, reported the District has been doing road and sign inspections; due to spring breakup, numerous road repairs will be done this year. Crews are doing spring maintenance, brushing, and culvert work. He provided an update on the Bunco

Road project; construction is expected to begin in the next few weeks. Construction work on Hayden View and Lookout Drives is scheduled in July and August.

David Callahan, Kootenai County, noted the Planning Commission had reviewed the new development code update, Omnibus III. Among other items, they have recommended removing the portion of the update that would have changed the subdivision process including the way minor subdivisions are referred out. The matter is scheduled to be before the Board of County Commissioners on Thursday, April 25th; the final Omnibus III will move forward to the public hearing process. Last Thursday, the Board of County Commissioners signed building codes into law and removed the opt-out option; the change takes effect April 29th.

Alan Soderling, City of Hayden, reported crews were doing spring maintenance and repairs. The Hayden Avenue – Government Way to US-95 project is out to bid and will open on May 3rd; construction is expected this summer. The City is still working on the Ramsey/Honeysuckle Road roundabout; it is not known if the project will move forward this year.

John Parmann, Aviation – Community Member, had no updates to report.

Kevin Howard, Worley Highway District, reported crews were repairing winter damage to roadways. The Kidd Island Road project is expected to go out to bid this summer for 2020 construction. The Watson Road slide repair is expected to go to construction in the next 90-120 days; the project is expected to be completed this summer.

Vice Chair Kelly Brownsberger, Post Falls Highway District, reported the Skalan Creek project had gone out to bid; as the low bidder was deemed irregular, the matter is under appeal and the project on hold until the issue is settled. The intersection projects along Prairie Avenue are proceeding. The District received the okay to begin property acquisition on the Riverview Guardrail project. The Highway District is considering a structural overlay project on Prairie Avenue from Chase Road to McGuire Road this year. Crews are doing spring maintenance.

Chair Rob Palus, City of Post Falls, provided an update on the Seltice Congestion Mitigation project. The Seltice Way – Idaho to Bay Street pedestrian project is going out to bid; bid opening will be on May 12th. The City's Capital Improvement Plan (CIP) is expected to be updated in July. City crews are doing spring cleanup.

Thomas Gwin, Spectrum, reported crews were working on new-builds, subdivisions, the SH-41 and Garwood projects, and projects at Kidd Island and Bayview. They are catching up from winter and working on permits; he thanked jurisdictions for quick responses on permit requests.

Jason Stippich, Avista, noted Mr. Gwin's comments and reported their crews were also catching up from winter and attempting to stay ahead of all the projects.

Ron Helmick, Frontier Communications, reported they were currently relocating facilities on the Bunco Road project, attempting to stay ahead of projects and catching up from winter. He is working on the final design for the SH-41 project and anticipates it will be September/October before they can begin placing new facilities. Mr. Helmick reported on the design status for the Hayden Avenue – Government Way to US-95, Watson Road, and Kidd Island projects.

Dan Coonce, LHTAC, reported Bryan Martin was no longer with LHTAC; they are evaluating a rehire to fill the position. Karissa Hardy will be helping to administer projects in north Idaho.

Amber Conklin, Kootenai County, said in addition to the ETA app available to riders, the transit icon is now available on Google Maps to assist the community with Citylink route/travel times.

Chad Ingle, Kootenai County, provided the committee with a packet and noted a preliminary request to amend their 5310 grant to include funding for bus shelters; shelters are proposed at

Panhandle Health and Huetter Road/Seltice Way. He anticipated a formal amendment request to be before KCATT in May. An update on the Riverstone Transit Center was provided.

Glenn Miles said he anticipated Kootenai County would be working on a capital facility plan. He suggested jurisdictions check with the County to identify planned or intended bus stop shelters prior to beginning a project.

6. Planning Updates

a. Employment Data 2018 Update

Mr. Miles noted the 2018 second quarter employment data had been received from the Idaho Department of Labor; it is being processed as part of the model update. A Nebraska firm has provided a sample employment dataset; it is being evaluated as a possible resource.

b. Comprehensive Plan Modeling Requests

Mr. Miles noted the cities of Coeur d'Alene and Hayden were currently doing comprehensive plan updates. KMPO has agreed to provide scenario modeling; the results will be made available as part of their comprehensive plan updates.

7. Idaho Transportation Board Update

Mr. Miles said, last week, the Idaho Transportation Department Board approved a series of project updates and noted the City of Rathdrum's project on Meyer Road received additional funding. Approximately \$1.3 million of highway funds were approved. He understood the legislature did not approve the Surplus Eliminator program and discussed the ramifications.

8. Current Business

a. 4th Street – Dalton to Prairie KN 20134 Design Modification Request – **Tabled**

Chair Palus noted the City of Dalton Garden's request to table the project. The project will remain tabled until the City contacts the committee.

b. Priority Corridors Subcommittee - Critical Arterial Corridor Policy – **Action Item**

Mr. Miles noted the revisions made to the draft Critical Arterial Corridors Policy as requested during the last KCATT meeting. He stated the key point and strength of the Policy was to get the community to look at things earlier in the development process.

Vice Chair Brownsberger moved to accept the Critical Arterial Corridors Policy for approval to the KMPO Board. Alan Soderling seconded the motion which passed unanimously.

c. Quiet Zone Subcommittee - Railroad Quiet Zones Policy – **Action Item**

Ali Marienau noted the requests for revisions to the draft Railroad Quiet Zones Policy and explained the changes that were made.

Chair Palus stated the City of Post Falls had received numerous questions on quiet zones. If approved, he would like KMPO staff to provide a quick overview presentation to the Post Falls City Council.

David Callahan moved to accept the Policy on the Establishment of Railroad Quiet Zones Within Kootenai County as written and recommended approval to the KMPO Board. Eric Shanley seconded the motion which passed unanimously.

d. Transportation Improvement Program (TIP) Amendment Process – Policy Statement

Mr. Miles noted and explained the increasing number of amendments to the Transportation Improvement Program (TIP). To expedite the process, FHWA, FTA, ITD, LHTAC, and the metropolitan planning organizations have agreed to categorize amendments as administrative modifications or as amendments – possibly requiring public involvement. The FAST Act brought changes which resulted in the update to the TIP Amendment Policy. The matter will be marked as an action item on the May KMPO Board agenda as Mr. Miles will be asking the KMPO Board to approve the TIP Policy Statement as an update.

Chair Palus noted the matter was a non-action item before KCATT.

9. Upcoming KMPO Board Items

- a. Critical Arterial Corridor Policy Recommendation
- b. Railroad Quiet Zones Policy Recommendation
- c. Transportation Improvement Program (TIP) Policy Statement

10. Other Business

- a. KCATT Member Items

Chair Palus noted the need for updates to the online construction map. He requested updates be forwarded to KMPO staff.

Mr. Miles reported the 2020-2026 TIP was being created. He described the movement of funds and projects through the program. The tabled project had been in the program in preliminary development for the last three years. Mr. Miles wanted the committee to be aware that no additional projects could be added to the program until the tabled project had a resolution. He understood the agency would soon be holding discussions about the project and has asked them to provide the project status by June. The Ramsey Road project was the last project funded for construction through the program. The next opportunity to add a project is 2026. With the chance the next reauthorization bill might provide additional funding to this area, Mr. Miles did not feel the committee could afford not to have another project in the program.

11. Next Meeting – May 21, 2019

12. Adjournment

David Callahan moved to adjourn the April 23, 2019 meeting. Vice Chair Brownsberger seconded the motion which passed unanimously.

The meeting adjourned at 8:39 a.m.

Recording Secretary