



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
August 9, 2018 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Mangan, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of Meeting Minutes**
 - a. Approval of June 14, 2018 KMPO Board Meeting Minutes – *Action Item*
 - b. Approval of July 12, 2018 KMPO Board Meeting Minutes – *Action Item*
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Eric Shanley**
 - a. Recap of Activities – No Meeting in July
 - b. Regional Non-Motorized Transportation Plan Update – *Action Item*
- 6. Administrative Matters**
 - a. June and July 2018 KMPO Expenditures & Financial Report – *Action Item*
 - b. 2019 Annual Budget – *Action Item*
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Update Presentation – Jody Bieze
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 8. Other Business**
 - a. 2019-2023 Transportation Improvement Program Update – Glenn Miles
 - b. ITD Board of Director's Meeting August 15-16 in District 1
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – September 13, 2018**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
August 9, 2018
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Chair	Worley Highway District
John Austin	East Side Highway District
Bob Bingham	Kootenai County
Lynn Borders	City of Post Falls
Dick Panabaker	City of Hayden
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Jim Kackman, Vice Chair	Coeur d'Alene Tribe
Vic Holmes	City of Rathdrum
Damon Allen	Idaho Transportation Department, Dist. 1

Staff Present:

Glenn Miles	Executive Director
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Attendees:

Eric Shanley	Lakes Highway District
Donna Montgomery	KMPO Volunteer
Amber Conklin	Kootenai County (employee)
Alan Eirls	Coeur d'Alene Tribe, Citylink
Rob Palus	City of Post Falls

1. Call to Order – Jim Mangan, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Mangan at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Mr. John Austin moved to approve the agenda as presented. Mr. Bingham seconded the motion which passed unanimously. No declarations of conflict were declared.

3. Approval of Meeting Minutes

- a. Approval of June 14, 2018 KMPO Board Meeting Minutes – *Action Item*
- b. Approval of July 12, 2018 KMPO Board Meeting Minutes – *Action Item*

Mr. Austin moved to approve the minutes of the June 14, 2018 and July 12, 2018 KMPO Board meetings. Mr. Bingham seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Eric Shanley

- a. Recap of Activities – No Meeting In July

b. Regional Non-Motorized Transportation Plan Update – *Action Item*

KCATT Chair, Eric Shanley, Lakes Highway District, reminded the Board they had received the update to the Regional Non-Motorized Transportation Plan in July. KCATT recommended the KMPO Board approve the Regional Non-Motorized Transportation Plan Update.

Mr. Bingham indicated that he would like to see an effort to consolidate operations and maintenance of the existing and emerging trail system under one entity, so there is consistent management across jurisdictions. Mr. Miles indicated there has been interest in further discussing that idea.

Mr. Mangan indicated that now that a baseline has been established, he would like to see data being collected on the regional trail system, so there is a good picture of its utilization. Mr. Shanley reminded the Board that KMPO was able to purchase traffic and trail cameras that can be used to get better information about usage and travel behavior on the transportation system. Mr. Miles indicated the cameras have been out continuously since they were put into service in late April.

Mr. Lynn Borders moved to accept KCATT’s recommendation and approve the Regional Non-Motorized Transportation Plan. Mr. Terry Werner seconded the motion which passed unanimously.

6. Administrative Matters

a. June and July 2018 KMPO Expenditures & Financial Report – *Action Item*

Mr. Rod Twete moved to approve the expenses for June and July 2018. Mr. Terry Werner seconded the motion which passed unanimously.

b. 2019 Annual Budget – *Action Item*

Mr. Terry Werner moved to approve the 2019 annual budget. Mr. Rod Twete seconded the motion which passed unanimously.

7. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Update Presentation – Jody Bieze

Ms. Amber Conklin provided the Board her report on transit activities in July

b. Coeur d’Alene Tribe Rural Transit Report – Alan Eirls

Mr. Alan Eirls reported on July’s City Link activities

8. Other Business

a. 2019 – 2023 Transportation Improvement Program Update – Glenn Miles

Mr. Miles provided the KMPO Board with the Draft 2019-2025 Transportation Improvement Program, noting the 30 day public notice went out on August 1st and will end on August 30th. There would also be a public open house on August 21st at the KMPO office conference room.

b. ITD Board of Director’s Meeting August 15-16 in District 1

Mr. Miles informed the KMPO Board had not sent a delegation to the ITD Board District 1 meeting in several years and that KMPO has a delegation spot open on the August 16th agenda. Mr.

Miles encouraged member of the Board to attend the meeting, as we show our appreciation to them for their investments in Kootenai County, and the staff participation in KMPO activities.

9. Director's Report (written report included in Board packet)

Mr. Miles indicated that staff would be presenting the FY 2019 Unified Planning Work Program to KCATT their next meeting, and that it would come before the Board in September. The upcoming work program will include taking a look at the feasibility of a traffic management system for the area, and an update of the travel demand forecasts for the Huetter Corridor.

Mr. Miles also indicated that in collaboration with ITD, Post Falls Highway District and Lakes Highway District, KMPO prepared and ITD submitted two BUILD grants during the current application period. The two projects included building two grade separations (SH-53 & Pleasant View Road & Ramsey Road Overpass) as well as the relocation of the I-90 eastbound Huetter Port of Entry. He expressed his appreciation to the highway districts and ITD for providing the information and support necessary to submit the projects.

10. Board Member Comments

There were no Board Member comments.

11. Next Meeting – September 13, 2018

12. Adjournment

There being no objection, Mr. Mangan declared the meeting adjourned.

The regular meeting was adjourned at 2:30 p.m.

Recording Secretary