



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

April 12, 2018 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Mangan, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of February 8, 2018 KMPO Board Meeting Minutes**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Eric Shanley**
 - a. Recap of Activities – February/March 2018
- 6. Administrative Matters**
 - a. February and March 2018 KMPO Expenditures & Financial Report – Glenn Miles
 - b. 2019-2023 TIP/STIP Programming Update – Glenn Miles
 - c. KMPO Website Update – Kelly Lund
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Update Presentation – Jody Bieze
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 8. Other Business**
 - a. Non-motorized Transportation Plan Update Public Feedback – Ali Marienau
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – May 10, 2018**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
April 12, 2018
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Chair	Worley Highway District
Jim Kackman, Vice Chair	Coeur d'Alene Tribe
Bob Bingham	Kootenai County
Lynn Borders	City of Post Falls
Monty Montgomery, Alternate	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

John Austin	East Side Highway District
Dick Panabaker	City of Hayden
Vic Holmes	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department Dist. 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner

Attendees:

Donna Montgomery	KMPO Volunteer
Eric Shanley	Lakes Highway District
Jody Bieze	Kootenai County (employee)
John Pankratz	East Side Highway District
Daniel Carmichael	Kootenai County (employee)

1. Call to Order – Jim Mangan, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Mangan at 1:30 p.m.; he noted there was a quorum.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Vice Chair Jim Kackman moved to approve the agenda as presented. Mr. Bob Bingham seconded the motion which passed unanimously. No declarations of conflict were declared.

3. Approval of February 8, 2018 KMPO Board Meeting Minutes

Vice Chair Jim Kackman moved to approve the minutes of the February 8, 2018 KMPO Board meeting as presented. Mr. Lynn Borders seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Eric Shanley

a. Recap of Activities – February/March 2018

KCATT Chair Eric Shanley, Lakes Highway District, reported the committee had discussed the upcoming construction season during their February meeting. The online construction map done by KMPO staff is available on the KMPO website and is helpful in informing the public on area construction projects. There was no KCATT meeting in March.

6. Administrative Matters

a. February and March 2018 KMPO Expenditures & Financial Report – Glenn Miles

Mr. Miles noted the traffic/trail counting cameras were purchased in February.

Mr. Lynn Borders moved to approve the expense registers for February and March 2018. Mr. Bob Bingham seconded the motion which passed unanimously.

b. 2019-2023 TIP/STIP Programming Update – Glenn Miles

Mr. Miles stated they were currently working with ITD, the Local Highway Technical Assistance Council (LHTAC), and other Idaho metropolitan planning organizations to update the 2019-2023 TIP/STIP program. Kootenai County's Program of Projects for 5307 funds was received and will be included in the TIP. During the last Urban Balancing Committee meeting, he was able to obtain an additional \$290,000 for the City of Post Falls' Seltice Congestion Mitigation project; the project came in approximately 34% higher than the engineer's estimate. They were also able to obtain an additional \$1.2 million for the Huetter corridor right-of-way acquisition; the funds will allow required setbacks along the corridor to move from private to public ownership. ITD has submitted their list of projects and asked it be included in the program. The draft TIP will be presented to the KMPO Board in June and then go out for public comment. Mr. Miles noted the call for 5310 funds had been done. An amendment to Kootenai County's current 5310 contract and an amendment to the 2018 program is expected to be before KCATT in May and the KMPO Board in June. The Urban Balancing Committee will meet the end of June and again in late August for the end-of-the-year program.

c. KMPO Website Update – Kelly Lund

Mr. Miles noted Ms. Lund was unable to attend the meeting today. KMPO will be updating the website; layout options are currently being reviewed.

7. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Urban and Specialized Transit Monthly Report – Jody Bieze

Ms. Jody Bieze noted their monthly report was included in the Board packet. She noted Mr. Jeff Benzon, Kootenai County's GIS analyst, was attending the meeting to provide an overview of their network design. Mr. Benzon stated he had reviewed their three active routes, A, B, and C. All routes depart from the Transit Center and are running on time or ahead of schedule. Ms. Bieze had asked him to analyze various conceptual route options; he explained the options and population/employment densities. Ms. Bieze and Mr. Benzon took questions from the Board.

b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls

Mr. Alan Eirls was unable to attend.

8. Other Business

a. Non-Motorized Transportation Plan Update Public Feedback – Ali Marienau

Ali Marienau provided an update on the Regional Non-Motorized Plan Update. The public process was open from late February through April 6th and included a survey and Wikimap. Two public workshops were held – April 2nd in Coeur d’Alene and April 5th in Post Falls. Information gathered from the survey, Wikimap, and public workshops will be included in the final plan and will be used to put together a non-motorized project list. The plan will recommend bike/ped counts be updated on a periodic basis. The count locations were selected by KCATT. Additional meetings and another public workshop will be held once the draft Plan is complete.

9. Director’s Report (written report included in Board packet)

Mr. Miles noted the signal at Government Way and Wilbur Avenue was not originally included in the Government Way or US-95 corridor project. With both projects moving forward, the signal is warranted. The City of Coeur d’Alene will be able to pay for a portion of the signal using the savings they gained through their bidding process on the Government Way project. A contribution from ITD will cover the remainder of the cost.

The Notice of Funding Opportunity for TIGER grants is open May 25th through August 20th. There will be \$1.5 billion available. Mr. Miles anticipates applying for funds for the SH-53/Pleasant View Road BNSF grade separation. They are also discussing the amount needed to finish Lakes Highway District’s Ramsey Road BNSF overpass. Data obtained from BNSF will be used as justification for grade separations. He encouraged the Board to keep an eye on the Great Northern Corridor Coalition as that is the means BNSF uses in seeking support for their investments.

The Statewide Freight Summit was held in Boise this week. Mr. Miles spoke with a representative from the Union Pacific (UP) Railroad. The UP website now allows brokers and developers to identify their available properties along UP rail lines. Mr. Miles noted there were a number of industries looking for rail track sites and said he believed the web-based tool will provide opportunities that may not be available along the BNSF corridor. Having these properties in their database will serve as a development tool. Mr. Miles has invited UP to visit this area in June or July to meet with various developers and jurisdictions.

During the May KMPO Board meeting, ITD will provide presentations on the US-95/SH-53 interchange project and SH-41 – Mullan Avenue to Prairie Avenue project.

Mr. Miles will be in Washington, D.C. mid-May for an annual board meeting. As part of a panel, he and others will have an opportunity to meet with senior officials with the U.S. Department of Transportation. The panel has been asked to provide their viewpoint on transportation.

10. Board Member Comments

There were no Board member comments.

11. Next Meeting – May 10, 2018

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Mangan adjourned the April 12, 2018 meeting without objection.

The regular meeting was adjourned at 2:30 p.m.

Recording Secretary