



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KCATT MEETING AGENDA

October 24, 2017 - 8:00 AM

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of September 26, 2017 Meeting Minutes
4. Public Comments
5. Project, Transit & Utility Updates
6. Planning Updates
 - a. Regional Bike and Pedestrian Plan Update
7. Idaho Transportation Board Update
8. Current Business
 - a. KCATT Ex-Officio Member Positions
9. Upcoming KMPO Board Items
10. Other Business
 - a. KCATT Member Items
11. Next Meeting – November 28, 2017
12. Adjournment

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**KCATT MEETING MINUTES
for**

October 24, 2017

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chair Kevin Jump called the meeting to order and welcomed everyone at 8:00 a.m.

Welcome / Introductions

Kevin Jump, Chair	City of Rathdrum
Eric Shanley, Vice Chair	Lakes Highway District
Chris Bosley	City of Coeur d'Alene
Rob Palus	City of Post Falls
John Pankratz	East Side Highway District
Kelly Brownsberger	Post Falls Highway District
Kevin Howard	Worley Highway District
David Callahan	Kootenai County
John Parmann	Community Member

KMPO Staff

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	KMPO Volunteer
Kyle Meschko	Keller Associates
Kimberly Hobson	Kootenai County
Heather Carroll	HDR
Larry Hager	Avista
Laura Winter	RYA
Ralph Paul	IDEQ
Matt Gillis	Welch Comer
Ben Weymouth	T-O Engineers
Angela Comstock	JUB

3. Approval of September 26, 2017 Meeting Minutes

John Pankratz moved to approve the September 26, 2017 minutes. Kevin Howard seconded the motion which passed unanimously.

4. Public Comments

There were no public comments.

5. Project, Transit & Utility Updates

Rob Palus, City of Post Falls, noted subdivision work was wrapping up. ITD rail safety projects on Spokane Street and Grange Avenue are scheduled for lights and rail crossing gates in early December. Funds for the Seltice Way Congestion Mitigation project have been obligated for construction; they are moving forward with the scope on construction engineering. Mr. Palus provided an update on the Seltice Way – Bay Street to Idaho Street TAP (Transportation Alternatives Program) project.

Kelly Brownsberger, Post Falls Highway District, reported the Transportation Master Plan open house held a month ago was well attended; they received a number of good comments. The next advisory committee meeting is scheduled for November 1st. The second open house is scheduled for November 9th. The District is slowly transitioning to winter maintenance.

David Callahan, Kootenai County arrived at 8:03 a.m.; he had no updates to report.

Chris Bosley, City of Coeur d'Alene, provided an update on the US 95/Ironwood Drive, US 95/Emma Street, and Ironwood Drive/Medina Street projects. As long as the weather holds, a lift of asphalt will be put down on the north side of Seltice Way. The City is preparing for leaf pickup.

John Pankratz, East Side Highway District, had no updates to report. The District is in fall maintenance and transitioning into winter maintenance.

John Parmann, Community Member, had no updates to report.

Kevin Howard, Worley Highway District, reported the reinforced soil abutment bridge project on Burton Road was nearing completion. There were no other updates to report. The District is transitioning from fall to winter maintenance.

Vice Chair Eric Shanley, Lakes Highway District, noted the improvements to the Union Pacific Railroad crossing had begun and were expected to be done this month. There is a lot of subdivision work going on and multiple roads still being paved. Crews are preparing for winter.

Chair Kevin Jump, City of Rathdrum, reported the completion of asphalt pavement overlay work on several streets north of Highway 53. The sidewalk reconstruction along Main Street between Mountain View High School and John Brown Elementary School is 90% complete. BNSF has completed work at the Mill Street crossing. They are in fall maintenance and preparing for winter.

Mr. Palus noted ITD was not present to give an update on the Highway 41 design project. ITD's consultant, Heather Carroll of HDR, was present; the open house is scheduled for November 28th.

Larry Hager, Avista, had no updates to report.

Kimberly Hobson, Kootenai County, noted they had been discussing the transit system design for two years. Despite outreach efforts, some elected officials do not want a bus stop; this changes the design of one entire route; if Lincoln Way is shutdown, a second route will be affected. They are currently in the process of addressing route redesigns. Ms. Hobson said it was important for them to be informed of upcoming road projects. They are beginning their 10-year plan and will need KCATT's input. The Human Services Transportation Plan will be posted in November; KCATT's input would be appreciated. The County is hosting the FTA and FHWA performance planning webinar for FY 18 on November 1.

6. Planning Updates

a. Regional Bike and Pedestrian Plan Update

Ali Marienau reported the first stakeholder workshop for the Regional Non-motorized Transportation Plan update was held last week; 17 people attended. Two draft vision statements were created for the Plan update. Workshops are planned in November and January. The committee had been provided a link to access the presentation material from the last workshop.

7. Idaho Transportation Board Update

As part of the Highway 41 project, Mr. Miles noted ITD District 1 had submitted an INFRA (Infrastructure for Rebuilding America) grant for a grade separation on Highway 41 over the Union Pacific Railroad; results are expected to be announced December/January.

ITD had planned on submitting a TIGER grant for the Pleasant View interchange at Highway 53, but did not receive gate closure data from BNSF in time; without the data, there was not a positive cost benefit ratio. BNSF has committed to continuing to update ITD with the information from the data logger which includes time of day and duration of the gate closure. The information for McGuire Road showed 57 trains a day with an average delay of 4-5 minutes. He had done an analysis of the McGuire Road crossing and will put together some charts for the meeting next month. Mr. Miles told the committee the data logger information would be helpful in justifying improvements for a grant application, but recommended making the requests early.

ITD approved the 2018-2022 STIP; KMPO's 2018-2022 TIP is included. The 2018-2022 STIP is expected to be submitted to FHWA and FTA next week. As the new program can take FHWA and FTA 60-90 days to approve, a number of amendments had been done to the 2017-2021 TIP.

8. Current Business

a. KCATT Ex-Officio Member Positions

Mr. Miles noted John Parmann and John Kelly had been appointed to the two currently held ex-officio positions; their two-year term expires in December. Although the positions will be advertised, current ex-officio members can reapply. Mr. Miles said he appreciated Mr. Parmann's participation and encouraged him to reapply for the position.

Mr. Miles met with the Idaho Trucking Association a few weeks ago; there was a good discussion on why it was important for them to be involved. A few individuals were interested in the ex-officio position. The group expressed interest in informally meeting with KCATT twice a year to discuss transportation and trucking issues; access and road design were noted. ITD's permitting process for special loads was also discussed; it does not address railroad crossing clearances. The director of Operation Lifesaver provided a presentation; he expressed interest in meeting with KCATT on a quarterly basis to provide the rail perspective.

KCATT committee members expressed interest in meeting with the Trucking Association.

9. Upcoming KMPO Board Items

Mr. Miles noted there were no upcoming KMPO Board items.

10. Other Business

a. KCATT Member Items

John Parmann noted the Coeur d'Alene Airport Master Plan update was underway. Mead & Hunt and T-O Engineers were leading the way with support from two advisory groups, a community advisory group and a technical advisory group. An initial meeting has been held; a workshop is scheduled for November 29th. Mr. Parmann felt the right people were involved and said they will help provide perspective on the growth, goals, and value of industry. A lot of community input is expected.

Mr. Miles and Mr. Callahan both agreed with Mr. Parmann and felt the Coeur d'Alene Airport had involved the right people. Mr. Miles noted the update would have a data driven approach. The airport now has cameras which will capture tail counts and the type/frequency of the aircraft which play an important role in identifying critical aircraft for the runway.

Mr. Shanley expressed concern about the County's subdivision short-plat process and said many understand there is nothing more valuable than the public roadway network at every level. They have a responsibility not to just maintain the roads efficiently, but also keep them safe. He had heard the County considered eliminating the highway districts from the comment period. Mr. Shanley said, without being able to manage the safety issues related to the additional traffic, he

was concerned about the increase in traffic on the roadways. Without input from the highway districts, it appears the County is going at this alone; Mr. Shanley questioned why.

Mr. Callahan said, in this case, Mr. Shanley's reference to the County was two of the three County Commissioners who would like to streamline the process and possibly eliminate some building codes and reduce the development code to a few pages. He commented on the expansion of the building and development codes over the years and noted the challenge of explaining the consequences of the request to create a more streamlined, less costly approach. The commissioners feel the process had become too complicated. Mr. Callahan indicated the need to pull things together that are more streamlined, thoughtful, and useful in order to help community leaders understand the need for certain regulations, which keep the community safe. This will be a delicate and complex process.

Mr. Shanley said he believed they could assist Mr. Callahan with the process, but will need to be in the loop before the matter goes to Planning and Zoning Thursday.

Chair Jump asked Mr. Callahan if KCATT or KMPO could do something to help, suggesting a letter summarizing their concerns.

Mr. Callahan said that would be useful.

Mr. Shanley noted this was his 10th year on KCATT. Mr. Callahan's land use knowledge has been a great asset. Mr. Shanley said he wanted Mr. Callahan to know KCATT was willing to help and believed the committee could assist him with the process, but would need to be in the loop.

Mr. Callahan said learning of efficient, effective, and streamlined processes early would be helpful. Thursday's meeting is a workshop anyone can attend and observe. He wants to find efficiency, effectiveness, and cost reduction in everything they do, including minor/major subdivisions. Mr. Callahan welcomed anything the committee could offer to help create simplicity.

11. Next Meeting – November 28, 2017

12. Adjournment

Kevin Howard moved to adjourn the October 24, 2017 meeting. John Pankratz seconded the motion which passed unanimously.

The meeting adjourned at 8:35 a.m.

Recording Secretary