



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting
September 10, 2015 1:30 pm
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Commissioner Vic Holmes, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of August 13, 2015 KMPO Board Meeting Minutes**
- 4. Public Comments** (limited to non-agenda items 3 minutes).
- 5. KCATT Recap & Recommendations – No Recommendations**
- 6. Administrative Matters**
 - a. August 2015 KMPO Expenditures & Financial Report
 - b. 2016 Unified Planning Work Program – Recommended for Adoption
 - c. ICRMP Rejection of Terrorism Risk Coverage (TRIPRA)
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County.

 - a. Kootenai County Urban and Specialized Transit Report – Jody Bieze
 - b. Rural Transit Report – Alan Eirls
- 8. Other Business**
 - a. DRAFT 2016-2020 Transportation Improvement Program (TIP)
 - i. Formal Opportunity for Public Comment on TIP and POP
 - ii. Response to Comments
 - iii. Decision on 2016-2020 Transportation Improvement Program
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – October 8, 2015**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
September 10, 2015
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Vice Chair	Worley Highway District
Chris Fillios, Alternate	East Side Highway District
Marc Eberlein	Kootenai County
Kerri Thoreson	City of Post Falls
Dick Panabaker	City of Hayden
Jim Kackman	Coeur d'Alene Tribe
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene
Lynn Humphreys, Alternate	Post Falls Highway District

Board Members Absent:

Vic Holmes, Chair	City of Rathdrum
Damon Allen	Idaho Transportation Department Dist. 1

Staff Present:

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner

Attendees:

Donna Montgomery	Citizen, KMPO Volunteer
Monty Montgomery	Lakes Highway District
John Pankratz	East Side Highway District
Eric Shanley	Lakes Highway District
Eric Olson	HMH Engineering
John Kelly	Bike CDA
Don Davis	ITD
Cory Clark	Kootenai County
Alan Eirls	CityLink

1. Call to Order – Jim Mangan, Vice Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chair, James Mangan at 1:29 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Vice Chair Mangan moved to approve the agenda as presented and noted there were no changes to the Agenda or Declaration of Conflicts of Interest.

Mr. Rod Twete made a motion to approve the September 10, 2015 KMPO Board meeting agenda as presented. Mr. Lynn Humphreys seconded the motion, which passed unanimously.

3. Approval of August 13, 2015 KMPO Board Meeting Minutes

Ms. Kerri Thoreson made a motion to approve the August 13, 2015 KMPO Board meeting minutes as presented. Mr. Dick Pankratz seconded the motion, which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations

Mr. John Pankratz stated that there were no recommendations at this time.

Mr. Miles notified the Board that Mr. Don Davis was retiring shortly and wanted to recognize him as a valued member of KCATT and said they appreciated his participation over all the years.

6. Administrative Matters

a. August 2015 KMPO Expenditures & Financial Report

Mr. Rod Twete moved to approve the expenditures for August 2015. Mr. Marc Eberlein seconded the motion, which passed unanimously.

b. 2016 Unified Planning Work Program – Recommendation for Adoption

Mr. Mangan commented that they have had over a month to review the document and noted the Unified Work Program does not change much from year to year; with the exception of the of the numbers and amounts, the structure is nearly the same. He asked if there were any questions or comments pertaining to the document; there were none.

Mr. Marc Eberlein moved to approve the 2016 Unified Work Program. Mr. Rod Twete seconded the motion, which passed unanimously.

c. ICRMP Rejection of Terrorism Risk Coverage (TRIPRA)

The Board packet included a copy of the ICRMP Rejection of Terrorism Risk Coverage (TRIPRA). Mr. Mangan commented that for the sum of \$5,000, the policy provides no further protection beyond what is currently received from ICRIMP. Mr. Marc Eberlein commented that their last conversation with ICRIMP; not one single entity had accepted that terrorism coverage.

Mr. Miles said under the statutes, if the policy is not specifically rejected, under federal code, it must be accepted. Mr. Miles wanted to make sure it was addressed by the Board.

Mr. Marc Eberlein mentioned was a pool of money set aside for the entire state. Mr. Jim Mangan commented that ICRIMP insures for 50 million dollars to cover everybody that ICRIMP normally covers and should the damage exceed 50 million dollars then ICRIMP would cover on a per rata basis.

Mr. Lynn Humphreys moved to reject the ICRMP Terrorism Risk Coverage. Mr. Rod Twete seconded the motion, which passed unanimously.

7. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Urban and Specialized Transit Report

Mr. Cory Clark introduced himself to the Board as the new Transportation Program Specialist for the County and will be reporting for Ms. Jody Bieze from now on. Mr. Cory Clark reported on both the ridership and cost summary for the Citylink and Paratransit reports.

b. Rural Transit Report

Mr. Alan Eirls said he did not have a lot to report this month; no accidents were incurred. He noted they had a site visit from the Idaho Department of Transportation who has gone to quarterly visits instead of a triannual every three years. The visit went well; however, there were a couple of minor findings in connection with fuel purchases. Fuel purchases are generally purchased through the Tribe who has a contract with Alcon, an oil and gas company. ITD wants to see estimates from other vendors to give them a chance to possibly get lower fuel pricing so they will be looking into that. Mr. Alan Eirls said overall, it was a pretty quiet month, the last three months have bounced up and down which he believes is contributed to construction and summer travel.

8. Other Business

a. DRAFT 2016-2020 Transportation Improvement Program (TIP)

Mr. Miles noted they had received a copy of the draft Transportation Improvement Program last month. No comments were received during the 30 day comment period. One person attended the public open house; which was one more than last year. Mr. Miles said it was not surprising since many of the projects were slated for funding in 2018, 2019 and 2020; people tend to not get too excited until construction commences. One letter was received from a Ms. Knutsen of Rathdrum who had expressed interest in restoring transit service that had existed before. Mr. Miles checked with the County to ensure they had received a copy of her letter; they had.

The Transportation Improvement Program sets out the Program of Projects that are going to be constructed between 2016 and 2020. As Mr. Miles mentioned last month, this program shows both the road related projects, transit related projects, the tribe's related projects, as well as the aviation related projects. Mr. Miles added; if you want to know what's going on in Kootenai County over the next several years then this program can tell you where it's at, who is doing the work, how much it will cost. This program sets the stage for the next six years. If the board approves it, it will go as an integral part of the Idaho Statewide Transportation Improvement program.

Typically, this program takes effect the first part of January and even though it is in there now, we will be operating under the 2015 program until Federal Highways and Federal Transit Administration approves this program as well.

Mr. Jim Mangan asked about a project, in the aeronautical portion, page 30 of the TIP, "Rehabilitate the taxiway at the Coeur d'Alene Airport"; the sponsor is stated as Bonner County, instead of Kootenai County.

Mr. Miles responded that we take what Idaho Transportation Department provides us and sometimes the information may not be necessarily accurate. If it is the Coeur d'Alene Airport, Kootenai County would need to correct it to the right sponsor.

Mr. Marc Eberlein moved to approve the 2016-2020 Transportation Improvement Program. Ms. Kerri Thoreson seconded the motion, which passed unanimously.

9. Director's Report (written report included in Board packet)

Mr. Miles noted the Director's Report was included in the packet. One of the things mentioned in the report is that Mr. Miles has been working very closely with Commissioner Eberlein on the MOU between KMPO and the County. Mr. Miles said they have been making good progress and expects it to be on the October agenda for the Board's consideration.

Mr. Marc Eberlein noted that the Board of Kootenai County Commissioners were scheduled to meet next Tuesday, September 15th scheduled 10:00 a.m. to 1:00 p.m. to go through and discuss the MOU. He thanked Mr. Miles for sending over all the documents.

10. Board Member Comments

Mr. Eberlein thanked Mr. Miles for spending time with him on the MOU and said he appreciates his efforts and the efforts of the City of Hayden.

Mr. Panabaker mentioned that they attended a meeting at the Coeur d'Alene Airport at 7:00 a.m. on the sustainability study. He walked away from the meeting with an understanding that there will be a new direction of cooperation between the airport and other jurisdictions. All information will be shared so all decisions are based on the same information; therefore, they will not make the same mistakes that have been made in the past.

11. Next Meeting – October 8, 2015

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Vice Chair Mangan adjourned the September 10, 2015 meeting without objection.

The regular meeting was adjourned at 1:50 p.m.

Recording Secretary