



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
January 10, 2013 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Clay Larkin, Chair**
- 2. Approval of December 13, 2012 KMPO Board Meeting Minutes**
- 3. Public Comments**
- 4. KCATT Recap & Recommendations – No Recommendations**
- 5. Administrative Matters**
 - a. December 2012 KMPO Expenditures & Financial Report
- 6. Public Transportation**
 - a. Citylink Status Report – Alan Eirls
 - b. KMC Status Report – Toby Ruhs
 - c. Kootenai County Report – Christine Fueston
 - d. Rural Mobility Manager's Report – Clif Warren
- 7. Other Business**
- 8. Director's Report**
- 9. Board Member Comments**
- 10. Next Meeting – February 14, 2013**
- 11. Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
January 10, 2013
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Vic Holmes, Vice Chair	City of Rathdrum
Terry Sverdsten	East Side Highway District
Todd Tondee	Kootenai County
James Mangan	Worley Highway District
Tim Timmins	City of Hayden
Linda Wilhelm, Alternate	City of Post Falls
Jim Kackman	Coeur d'Alene Tribe
Lynn Humphreys	Post Falls Highway District
Rod Twete	Lakes Highway District

Board Members Absent:

Damon Allen	Idaho Transportation Department Dist. 1
Deanna Goodlander	City of Coeur d'Alene
Clay Larkin	City of Post Falls (Excused)

Staff Present:

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Administrative Secretary

Attendees:

Donna Montgomery	Citizen KMPO Public Trans Roundtable
Monty Montgomery	Lakes Highway District
Rod Mitchell	Citylink
John Pankratz	East Side Highway District
Clif Warren	CTAI
Connie Krueger	City of Hayden
Sean Hoisington	City of Hayden
Christine Fueston	Kootenai County
Kelly Brownsberger	Post Falls Highway District

1. Call to Order – Vic Holmes, Vice Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chair Vic Holmes at 1:30 p.m.

2. Approval of the Minutes

Mr. Jim Mangan made a motion to approve the December 13, 2012 KMPO Board meeting minutes. Mr. Rod Twete seconded the motion, which passed unanimously.

3. Public Comments

There were no public comments.

4. KCATT Recap & Recommendations

There were no recommendations.

Mr. Glenn Miles announced Mr. Kelly Brownsberger, Post Falls Highway District, as the 2013 KCATT Chairman.

5. Administrative Matters

a. December 2012 KMPO Expenditures Report

Mr. Jim Mangan made a motion to approve the December 2012 Expenditures. Ms. Linda Wilhelm seconded the motion, which passed unanimously.

6. Public Transportation

a. Citylink Status Report – Rod Mitchell

Mr. Rod Mitchell, Citylink Assistant Transportation Manager, provided the report in Mr. Alan Eirls absence. He noted it was a good month for Citylink. The only incident reported was a driver becoming ill. A replacement driver was sent out to finish the route. Mr. Mitchell said the Citylink storage building is nearly complete and will be a great asset. He commented that the Citylink shop has been a great asset noting reduced shop time and increased productivity.

Mr. Kackman explained they were able to utilize remaining project funding to build the storage building. The site will be landscaped next spring.

b. KMC Status Report – Toby Ruhs

In Mr. Toby Ruhs absence, Ms. Christine Fueston provided the KMC report. She noted a dip in ridership during December and attributed it to the holidays. There were 1,370 trips, the second lowest month during the last year; trips generally run 1,500 – 1,600. There was a discussion regarding the spike in ridership during the month of October. Ms. Fueston noted Citylink saw a similar increase. KMC is considering adding to their fleet as the need increases. Mr. Ruhs was unable to attend as he is still short staffed.

c. Kootenai County Report – Christine Fueston

Ms. Christine Fueston provided the report commenting they had reached the \$70,000 per month operating limit; this is due, in part, to maintenance and operating expenses which continue to be high. They received a special grant award for fuel which provides

reimbursement at 80% federal and 20% local up to \$88,607. Once that threshold has been reached, it will go back down to the standard reimbursement rate of 50/50.

Citylink Paratransit had a lower month in December. Ridership has been steady with over 1,000 a month. In the past twelve months, trips between Citylink Paratransit and Kootenai Medical Center total 30,120. Ms. Fueston discussed the urban ridership numbers and noted the majority of Link bus riders go through Riverstone making it a common point. Ridership is at 421,500; this includes the Link route.

Kootenai County is still working with FTA in an attempt to save the \$1.1M ARRA funds for the transit center. Additional background data and submittals have been provided to FTA; they are seeking assistance from Congressional staff. The State of Idaho receives funding which is designated to urban areas. Ms. Fueston said if it is decided that the funds will be split in the same proportion as 5307 funds, it would give the urban areas more certainty in knowing they will have funding for capital, facilities, and enhanced mobility for ADA and seniors.

Mr. Miles commented that he serves on the Idaho Mobility Council (IMC) and would be meeting with the Public Transportation Advisory Committee next week. There will be a discussion on the distribution formula on Tuesday and he anticipates a recommendation to the Public Transportation Advisory Committee on Wednesday. The planning organizations and public transit agencies within the five metropolitan areas are in agreement with the revised distribution formula.

d. Rural Mobility Manager's Report – Clif Warren

Mr. Clif Warren reported the pre-application phase for rural funding in District 1 closed January 9. On Monday, they will be releasing the names of those who applied for 5310 and 5311 funding. The pre-applications will be reviewed by the District 1 Coordination Council on January 24, 2013 at the Ameritel Inn at 4:00 p.m. It is open to the public. Mr. Warren was not aware of any applicants from Kootenai County.

7. Other Business

There was no other business to report.

8. Director's Report

Mr. Glenn Miles had briefly discussed with the Board the distribution formulas for Federal Transit Administration funds 5507 and 5339 during the December Board meeting. He explained that ITD, LHTAC, and the 5 MPO's in the state have been working on a recommendation to address the Federal Highway Administration portion of the Surface Transportation Program (STP). The 5 MPOs have agreed that the same approach used by Congress in providing the money to the State of Idaho should be the method used in providing funds to the metropolitan areas. During the December KCATT meeting, the group expressed an interest in knowing the amount of funding that

had been received by the State and local agencies from the Surface Transportation Program over the past ten years. Mr. Miles provided the Board a handout from ITD's Office of Transportation Investment showing local agencies expended over \$265M during the last 10 years; he explained the breakdown of the money spent and the expenditures in Kootenai County. A handout of the MAP-21 Programmatic Policies Discussion provided the B-11-04 allocation formula. Mr. Miles included and explained a draft showing the potential impact the distribution formula would have on the local agencies throughout the State.

9. Board Member Comments

Ms. Linda Wilhelm noted the Seltice Way Congestion Mitigation Project Open House would be held at the Post Falls City Hall on Wednesday, January 16, 2013 from 11:45 a.m. to approximately 5:30 p.m. They will be taking comments and answering questions.

10. Next Meeting – February 14, 2013

11. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board and with no objection, the regular meeting was adjourned at 2:13 p.m.

Recording Secretary