



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting**

**September 13, 2012 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Clay Larkin, Chair**
- 2. Approval of August 9, 2012 KMPO Board Meeting Minutes**
- 3. Public Comments**
- 4. KCATT Recap & Recommendations**
  - a. **KMPO 2013 Unified Planning Work Program (approval)**
  - b. **KMPO 2013 Regional Transportation Improvement Program (approval)**
- 5. Administrative Matters**
  - a. August 2012 KMPO Expenditures Report
  - b. ICRMP Waiver on Terrorism Coverage (recommend waiving)
- 6. Public Transportation**
  - a. Citylink Status Report – Alan Eirls
  - b. KMC Status Report – Toby Ruhs
  - c. Kootenai County Report– Christine Fueston
  - d. Rural Mobility Manager's Report – Clif Warren
- 7. Other Business**
  - a. Inland Pacific Hub Final Presentation (Ryan Stewart – SRTC)
- 8. Director's Report**
- 9. Board Member Comments**
- 10. Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION  
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1-208-930-4164 website: [www.kmpo.net](http://www.kmpo.net)

## MEETING MINUTES

Kootenai Metropolitan Planning Organization  
Regular Board Meeting  
September 13, 2012  
Post Falls City Council Chambers, City Hall, First Floor  
Post Falls, Idaho

### Board Members in Attendance:

Clay Larkin, Chair	City of Post Falls
Vic Holmes, Vice Chair	City of Rathdrum
Terry Sverdsten	East Side Highway District
James Mangan	Worley Highway District
Jim Kackman	Coeur d'Alene Tribe
Lynn Humphreys	Post Falls Highway District
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department Dist. 1

### Board Members Absent:

Todd Tondee	Kootenai County
Tim Timmins	City of Hayden
Deanna Goodlander	City of Coeur d'Alene

### Staff Present:

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner

### Attendees:

Donna Montgomery	Citizen KMPO Public Trans Roundtable
Bob Miller	Post Falls Highway District
Ryan Stewart	SRTC
Robert Palus	City of Post Falls
Chris Jasper	Fat Beam
John Pankratz	East Side Highway District
Dan Malcolm	Lakes Highway District
Alan Eirls	Citylink
Christine Fueston	Kootenai County

## **1. Call to Order – Clay Larkin, Chair**

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Clay Larkin at 1:31 p.m.

## **2. Approval of the Minutes**

**Mr. Lynn Humphreys made a motion to approve the August 9, 2012 KMPO Board meeting minutes. Mr. Terry Sverdsten seconded the motion, which passed unanimously.**

### **3. Public Comments**

There were no public comments.

### **4. KCATT Recap & Recommendations**

#### **a. KMPO 2013 Unified Planning Work Program (approval)**

KCATT Chair Robert Palus noted there were two recommendations before the Board. First, the KMPO 2013 Unified Planning Work Program which outlined KMPO's intended work program for the fiscal year October 1, 2012 - September 30, 2013. Development of the program was a coordinated process between KMPO staff and KCATT. KCATT reviewed the 2013 Unified Planning Work Program during their August meeting and recommends adoption of the Program by the KMPO Board.

**Mr. Lynn Humphreys made a motion to approve the KMPO 2013 Unified Planning Work Program as recommended by KCATT. Mr. Rod Twete seconded the motion, which passed unanimously.**

#### **b. KMPO 2013 Regional Transportation Improvement Program (approval)**

The second item recommended by KCATT was the KMPO 2013 Regional Transportation Improvement Program (TIP). The TIP was reviewed by KCATT during their August meeting and is also recommended for adoption by the KMPO Board.

**Mr. Jim Mangan made a motion to approve the KMPO 2013 Regional Transportation Improvement Program as recommended by KCATT. Mr. Vic Holmes seconded the motion, which passed unanimously.**

### **5. Administrative Matters**

#### **a. August 2012 KMPO Expenditures Report**

**Mr. Jim Mangan made a motion to approve the August 2012 Expenditures. Mr. Vic Holmes seconded the motion, which passed unanimously.**

#### **b. ICRMP Waiver on Terrorism Coverage (recommend waiving)**

Mr. Glenn Miles said under federal law, ICRMP is required to offer terrorism coverage. The premium would be approximately \$20K a year. KMPO is covered under their existing policy. For that reason, Mr. Miles recommended execution of the waiver.

**Mr. Vic Holmes made a motion to approve the ICRMP Waiver on Terrorism Coverage. Mr. Terry Sverdsten seconded the motion, which passed unanimously.**

## **6. Public Transportation**

### **a. Citylink Status Report – Alan Eirls**

Mr. Eirls reported a minor increase in ridership. He and Ms. Fueston met today to begin the process of re-evaluating the C Route. They are also discussing how they can restructure the B Route without losing any integrity of the route. Ridership documents will be updated to reflect the different population groups which are being served. Mr. Eirls felt the drop in ridership had reached its depth and believed riders were beginning to understand the revised route rotations.

Mr. Kackman commented that operational changes were made in an effort to reduce the overall system cost to a sustainable level which had been agreed to by the tribe and local jurisdictions. He noted the system lost more ridership than expected. He has concerns about restructuring the C Route. Mr. Kackman said from an operations standpoint, the tribe would like to see the recommendations; however, from a policy and financial perspective, the tribe wants to see their contribution at a level where the service is commensurate with current funding and the required match.

### **b. KMC Status Report – Toby Ruhs**

In Mr. Toby Ruhs' absence, Ms. Christine Fueston provided the KMC report. She noted Mr. Ruhs was down a driver and said he would continue to fill in as needed and until they are able to find a good fit for the position. Although numbers were down for a couple of months, they remain fairly steady, historically 1,500 – 1,600 trips per month operating 8:00 a.m. – 5:00 p.m.

### **c. Rural Mobility Manager's Report – Clif Warren**

Mr. Clif Warren was not present. No report was provided.

### **d. Kootenai County Report– Christine Fueston**

Ms. Christine Fueston reported an increase in First Transit. They have finished a full year of ridership and are averaging about \$31.60 per trip/\$63.00 round trip. The limited capacity of paratransit vehicles drives up costs as it requires more vehicles to service fewer riders. The vehicles currently on order will have only two wheelchair positions. It is unlikely they will be retro-fitted for more positions due to the additional expense. Typically, vehicles can be replaced once they reach 100,000 miles or have been in service for 4 years. Future vehicle procurements are expected to have more capacity. Ms. Fueston commented that some of the KMC vehicles have 5 wheelchair positions. The current ADA qualified client base is just short of 300.

Citylink operating costs were \$63,000 in June and approximately \$66,000 in August. On average, the system has seen some savings and should be down to approximately \$878,000 in operations per year.

Citylink staff and Tribal personnel will be meeting with FTA on September 26 and 27 to give them a better understanding of Citylink operations and the needs of the system. They hope to discuss potential options for using previously approved ARRA funds to assist in building a transfer center in Coeur d'Alene; the funds had been set aside for a passenger transfer center in Plummer

## **7. Other Business**

### **a. Inland Pacific Hub Final Presentation (Ryan Stewart – SRTC)**

Mr. Ryan Stewart, Senior Transportation Planner for SRTC and study manager for the Inland Pacific Hub Study, gave a PowerPoint presentation on the Inland Pacific Hub Phase 2 Final Report. The final report is expected to serve as a transportation investment and project priority blueprint for freight mobility projects in the region and reflects an emphasis on a regional strategic planning approach. Mr. Stewart responded to questions from the Board.

Mr. Glenn Miles commented that Steve Wilson, Coeur d'Alene Chamber of Commerce, Pam Hauser, Post Falls Chamber, and Steve Griffiths, Jobs Plus, were planning to meet to discuss ways to improve business and economic development in the area. All reports, including the Phase 2 implementation plan, are available on the Inland Pacific Hub website, [www.inlandpacifichub.org](http://www.inlandpacifichub.org). Mr. Miles said as a co-sponsor of the study, the Board would be asked to accept the report at the October Board meeting.

## **8. Director's Report**

The Idaho Transportation Innovation Council will be meeting the week of September 24, 2012 in Boise.

Federal Highway Administration will hold a meeting in Portland during the month of November. The City of Coeur d'Alene is expected to be invited to participate in a Certification Acceptance discussion which has become a national emphasis area for FHWA.

The Idaho Mobility Council will be meeting in November. They will continue discussion on the intercity bus service from Bonners Ferry to Boise. Mr. Miles noted MAP-21 had been passed and said many of the funding programs have been merged and some of the roles and responsibilities associated with those programs have also changed. The Idaho Freight Steering Committee has been working Maureen Gresham, ITD. A workshop had been held in Coeur d'Alene. They have been reviewing the Inland Pacific Hub information and will be meeting in Boise on the 19<sup>th</sup>.

Mr. Miles noted invoices had been sent out to all the members and thanked all the jurisdictions for their continued support.

Commissioner Tondee, Christine Fueston, and Mr. Miles were invited to meet with Spokane Transit Authority (STA) last week to discuss the potential for commuter service between Spokane and Coeur d'Alene sometime in the future. They received a presentation regarding STA's high performance transportation network and discussed surveys indicating interest in the commuter service between the two areas. Mr. Miles noted this interest coincided with the recent KMPO Public Transportation Plan Update in which identified similar interest. The discussion came down to the question of how does the service operate in the long term and how does it get financially supported. Currently, the regional priority is getting regular ridership restored after the recent reduction service and drop in ridership.

## **9. Board Member Comments**

Mr. Damon Allen, ITD, reported the girders had been set on the Beck Road Interchange and said the worst of the interstate disruption should be behind them. They anticipate opening access to Interstate 90 before Thanksgiving; local connectivity is expected to be completed by June 2013. Mr. Allen commented that the contractor was doing a great job. US 95 north of Coeur d'Alene should be back on the mainline before winter and the project finished up next summer.

Mr. Jim Kackman commented that MAP-21 has changed how funding is given to the Coeur d'Alene Tribe. The new funding distribution formula is based on the number of tribal owned lane miles and population. The phase out of counting roads on the reservation that are not owned by the tribe will significantly reduce the amount of funding available for projects.

Mr. Vic Holmes, City of Rathdrum, invited everyone to attend the opening of their new park scheduled for September 22, 2012.

Mr. Jim Mangan, Worley Highway District, reported they had finished up their intersection realignment program last week. He noted the intersection of Hull Loop and Kidd Island Road was much safer. Re-pavement of Cave Bay Road was expected to be completed today.

Chair Larkin, City of Post Falls, reported they were in the process of completing the roundabout at Poleline Avenue and Idaho Street and working on Mullan Avenue, west of Spokane Street in front of Frederick Post Kinder Center. Both projects are expected to be completed mid-to-late October. Chair Larkin noted school was back in session and cautioned everyone to drive carefully. He thanked Mr. Allen, his staff, and ITD for their support on the Beck Road Interchange and said they were hoping for a November 21 opening.

## **10. Adjournment**

**There being nothing further before the Kootenai Metropolitan Planning Organization Board, Mr. Jim Mangan moved to adjourn the September 13, 2012 meeting. The motion was seconded by Mr. Terry Sverdsten, which passed unanimously.**

**The regular meeting was adjourned at 2:41 p.m.**

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Recording Secretary