



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**Kootenai Metropolitan Planning Organization
Special Board Meeting**

May 10, 2011

12:30 p.m.

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

Call to Order – Jimmie Dorsey, Chair

- 1. Hire an Executive Director.**
- 2. RESOLUTION - Terminate contract for administrative and technical staff services.**

ADJOURNMENT

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Special Meeting
May 10, 2011
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Jimmie Dorsey, Chair	East Side Highway District
Clay Larkin, Vice Chair	City of Post Falls
Lynn Humphreys	Post Falls Highway District
Damon Allen	Idaho Transportation Department
Al Hassell	City of Coeur d'Alene
James Mangan	Worley Highway District
Todd Tondee	Kootenai County
Marv Lekstrum	Lakes Highway District
Vic Holmes	City of Rathdrum
Richard Panabaker	City of Hayden
Jim Kackman	Coeur d'Alene Tribe

Board Members Absent:

Staff Present:

Gary Schimmels, SRTC Board Chair
Mark Rohwer, Interim Transportation Manager
Donna Lively, Administrative Assistant

CALL TO ORDER

The special meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Jimmie Dorsey at 12:31 am.

Mr. Vic Holmes requested that the agenda be amended to address the Resolution terminating the contract for administrative and technical staff services prior to the hiring of an Executive Director noting that the decision to make a position available must come before taking action to fill the position.

Mr. Vic Holmes made a motion to amend the agenda to address the Resolution terminating contract for administrative and technical staff services prior to the hiring of an Executive Director. Mr. Todd Tondee seconded the motion, which was passed unanimously.

- 1. RESOLUTION - Terminate contract for administrative and technical staff services.**

Mr. Al Hassell suggested that the Board receive comments from the SRTC guests, Interim Transportation Manager, Mr. Mark Rohwer, and SRTC Board Chair, Mr. Gary Schimmels. Mr. Clay Larkin objected, stating that amending an agenda under Idaho Law requires that the item must deal with an emergency. All other agenda amendments require a 48 hour public notice.

Mr. Todd Tondee stated that he has questions of SRTC and the Board regarding the proposed resolution. Mr. Dorsey responded that a motion and a second to the motion must be made in order to discuss the item.

Mr. Jim Mangan made a motion requesting that the Board approve Resolution Number 2011-001b. Mr. Richard Panabaker seconded the motion for discussion purposes.

A Point of Order was made by Mr. Lynn Humphreys regarding the date on the Resolution, stating that today's date is May 10th and the date on the Resolution is May 5th.

Mr. Vic Holmes expressed apprehension with moving forward on the agenda items, stating that additional information is needed. He noted that it has not been discussed whether the proposed changes would save taxpayers' money or what the advantages and disadvantages would be. He questioned whether SRTC would choose to continue providing services to KMPO if the Board decided not to move ahead as an independent entity. He expressed concern regarding KMPO hiring its own employees and the problems associated with doing so.

Mr. Dorsey reminded the Board of the progress KMPO has made under Mr. Miles' leadership and expertise. He stated that he had reservations with regard to the direction that SRTC is going. Mr. Miles has established contacts at the State and Federal level and has demonstrated efficiency on the Urban Balancing Committee and earned the respect of those in his field. Mr. Dorsey reminded the Board of its previous consideration of going independent, and opined that now is the time to do so. He noted that the insurance carrier is also uncomfortable with the current situation.

Mr. Panabaker requested clarification as to why KMPO initially selected SRTC to provide administrative and technical staff services. Mr. Humphreys explained that once Kootenai County reached a specific population threshold, a Metropolitan Planning Organization was required. KMPO opted to contract services through SRTC at that time to take advantage of its operational knowledge and expertise under the direction of Mr. Miles until such time it can become an independent entity.

It was clarified that as stated in the Resolution, the contract with SRTC can be terminated with a 90 day written notice when either 1) funding is not available to fulfill the terminating party's contract, or 2) written notice by either party is made. Mr. Tondee noted that SRTC is not benefiting from KMPO and asked what benefits KMPO might lose by severing this contract. Mr. Schimmels was asked to respond. Mr. Schimmels

responded that the climate within the Board has changed as a result of additional Board members due to revisions in the interlocal agreement. He stated that although it would be beneficial to maintain the relationship with Kootenai County, the SRTC Board feels no tension towards KMPO's decision to sever the contract for services. He noted that the Inland Pacific Hub will continue to encourage ties between Spokane and Kootenai Counties. He added that SRTC had intended to invite a representative from KMPO to sit on its Executive Director Selection committee.

Mr. Humphreys opined that hiring their own Executive Director should not cause any hardship between the two MPOs and that the Board would be amiss if it did not take advantage of Mr. Miles' skills. Mr. Lekstrum opined that there were two faces to SRTC: Mr. Miles, and Ms. Carol Richardson, and that both provided benefits to KMPO.

Mr. Allen asked for clarification whether written notice to terminate the contract would require a response from SRTC. Mr. Dorsey stated that it would not. Mr. Schimmels stated that the SRTC Board has not received the Resolution or the Executive Director contract and that it would be forwarded to SRTC legal counsel for review.

Mr. Tondee inquired as to who would be providing services to KMPO within the 90 day period, to which Mr. Mark Rohwer introduced himself as the Interim Transportation Manager for SRTC and would be overseeing the services to be provided by SRTC while under contract.

Mr. Dorsey requested a roll call vote be taken on the motion.

Jim Kackman	Aye	Clay Larkin	Aye
Damon Allen	Aye	Richard Panabaker	Aye
Marv Lekstrum	Aye	Vic Holmes	Nay
Lynn Humphreys	Aye	James Mangan	Aye
Al Hassell	Nay	Todd Tondee	Aye
Jimmie Dorsey	Aye		

2. Hire an Executive Director.

Mr. Clay Larkin made a motion that the Board offer an Executive Director employment contract to Mr. Glenn Miles as presented with an effective date upon Chairman Dorsey's signature. Mr. Lynn Humphreys seconded the motion for discussion purposes.

The Board discussed whether Mr. Miles should start immediately or on June 1st; if immediately, whether compensation would be full-time prorated for the remainder of the month, or bill KMPO for only the amount of time worked. It was noted that Mr. Miles would not be working full time for the Board in the month of May due to previous engagements. It was suggested that if agreeable, Mr. Miles could sign a waiver not to receive payment until June 1.

Mr. Rohwer requested that the Board clarify and communicate to SRTC Mr. Miles' start date so that administrative services will not be charged to KMPO.

The Board further discussed/debated the start date of the Executive Director.

Mr. Clay Larkin withdrew his motion that the Board offer an Executive Director employment contract to Mr. Glenn Miles as presented with an effective date upon Chairman Dorsey's signature; Mr. Lynn Humphreys concurred.

Mr. Clay Larkin made a motion to hire Mr. Glenn Miles as the KMPO Executive Director with an effective date of May 15, 2011. Mr. Lynn Humphreys seconded the motion for discussion purposes.

Mr. Tondee expressed hesitation in hiring Mr. Miles in the middle of the month and stated he would support a start date of June 1. Mr. Dorsey warned the Board that Mr. Miles had many employment offers and might not be available if the Board decided to wait until June 1st to hire him. Mr. Gary Schimmels suggested that the KMPO Board select a start date to ease concerns expressed by both Boards.

Mr. Humphreys Called for the Question on the motion on the floor and a roll call vote was taken.

Jim Kackman	Aye	Clay Larkin	Aye
Damon Allen	Aye	Richard Panabaker	Aye
Marv Lekstrum	Aye	Vic Holmes	Nay
Lynn Humphreys	Aye	James Mangan	Aye
Al Hassell	Nay	Todd Tondee	Nay
Jimmie Dorsey	Aye		

ADJOURNMENT

Mr. Clay Larkin made a motion to adjourn the May 10, 2011 KMPO Special Meeting. Mr. Lynn Humphreys seconded the motion, which passed unanimously.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the special meeting was adjourned at 1:21 pm.

Donna Lively
Recording Secretary