

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
September 4, 2008
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Jimmie Dorsey	East Side Highway District
Marv Lekstrum	Lakes Highway District
Damon Allen	Idaho Transportation Department
Tom Feely	Worley Highway District
Vic Holmes	City of Rathdrum
Rick Currie	Kootenai County

Board Members Absent:

Anson Gable	City of Hayden
Al Hassell	City of Coeur d'Alene
James Mangan	Worley Highway District
Norma Peone	Coeur d'Alene Tribe

Staff Present:

Carole Richardson, Transp. Planning Engineer
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of August Meeting Minutes.

Mr. Vic Holmes made a motion to approve the August 7, 2008 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.

3. Public Comments –

Mr. Dick Edinger Highway District Commissioner for Eastside Highway District informed the KMPO Board that Commissioner Bob Wilbur of the Post Falls Highway District has resigned. He stated that Mr. Wilbur was one of the founders of KCATT and also KMPO. He asked that a card or letter be sent to Mr. Wilbur thanking him for his many years of service to the community.

4. Administrative Matters – Carole Richardson

Voucher 4a

Mr. Clay Larkin made a motion to approve the payments:

- a) KMPO Vouchers for July 2008 in the amount of \$64,038.15.**

The motion was seconded by Mr. Vic Holmes and unanimously approved.

5. Public Transportation

a) Status Report on Citylink Service

Mr. Alan Eirls, Citylink Transportation Manager, handed out the Citylink report and updated the Board on ridership for the month of August. He reported that there were no accidents and ridership is up again this month. Request for Proposals will go out at the end of September to a few vendors for new buses.

Mr. Currie asked how ridership is since school is back in session. Mr. Eirls stated that it normally drops off a bit among the student riders that lasts about a week, but then levels off and then starts to climb again soon after.

b) Status Report on KATS Service

Mr. Joe Crowe handed out the KATS-Link report and stated that they had an incident free month of August and ridership is also up a bit since last month.

c) Financial Report – John Austin

Mr. John Austin stated that he was approached by Mr. Joe Kamps requesting to put advertisements on the outside of the Citylink buses. Mr. Austin asked the Board for an action on whether or not KMPO wants advertising to be on the side of buses.

Mr. Humphreys asked for research to be done on whether advertisements are allowed on buses or not if we chose to have this done. Mr. Humphreys stated that he would rather not have the advertisements on the buses, but still would like to have the information presented on this subject at the next meeting.

6. KCATT Recommendations – Jeff Zaugg

KCATT Chair Jeff Zaugg updated the Board on the KMPO Development Review Policy document and gave a KCATT recommendation that this document be considered for Board approval.

Chairman Humphreys did not receive this document in his packet and suggested to bring it back in October after the Board has had the time to review it.

7. Director's Report – Carole Richardson

Ms. Carole Richardson stated that there was not much to report on for this month, but she did mention that the proposed work plan and budget has been emailed to the Board for their review and will be coming to the Board for their approval next month.

8. Other Business

a) FY09-13 Transportation Improvement Program

Due to changes that have been recently submitted into the Transportation Improvement Program (TIP) and a possibly more funds made available, Chair Humphreys advised to hold off on taking action on this item and to put it back on the October agenda.

b) US95 Access Study Presentation

Ms. Carole Richardson along with Jerremy Clark of David Evans and Associates gave a presentation and an update to the Board on the US95 Access Study which will be presented at the Open House September 9th.

There was a discussion on accident data and optimizing safety issues with closing medians and un-signalized intersections.

c) Proposed SH53 Corridor Study

Mr. Don Davis talked with the Board about a proposal for the SH53 Corridor Study. He reviewed the history of the development of the plan and stated that after the balancing of this year ITD's planning funds for 2009 were redirected to paving projects, but planning money is still available for 2008. This study is in need because of the changes to existing land use along the highway as well as the traffic volume increase on the two lane road. Mr. Davis outlined the Scope of Work for this study which included looking at land use activity and access control. He also emphasized public involvement will be a big element of this developed plan stating that ITD will need to interact with public, City and County. This document will be a planning level document where they will establish the vision for the highway and the goals to achieve this vision.

9. Board Member Items

Mr. Damon Allen mentioned that he would like to update the Board on the Garwood to Sagle Corridor next month.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:30 pm.

Jennifer Wash
Recording Secretary