

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
June 1, 2006
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dixie Reid	City of Coeur d'Alene
Mark Soderling	Lakes Highway District
Dick Edinger	East Side Highway District
Vic Holmes	City of Rathdrum
James Mangan	Worley Highway District
Andrea Storjohann, Alternate	Idaho Transportation Department
Anson Gable	City of Hayden
Rick Currie, Alternate	Kootenai County

Board Members Absent:

Vic Holmes	City of Rathdrum
Scott Stokes	Idaho Transportation Department
Anson Gable	City of Hayden
Norma Peone	Coeur d'Alene Tribe

Staff Present:

Glenn Miles, Executive Director
Jenny Wash, Administrative Clerk

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of May Meeting Minutes.

Mr. James Mangan made a motion to approve the May 4, 2006 meeting minutes. Mr. Dick Edinger seconded the motion, which was unanimously approved.

3. Public Comments.

4. Administrative Matters – Glenn Miles

a) KMPO Vouchers – April 2006

Ms. Dixie Reid made a motion to approve the payment of the April 2006 KMPO Vouchers in the amount of \$8,905.53. The motion was seconded by Mr. Clay Larkin and unanimously approved.

b) KCATT Transportation Plan Update Key 9025 Vouchers – April 2006

Ms. Dixie Reid made a motion to approve payment of the April 2006 KCATT Transportation Plan Update Key 9025 Vouchers in the amount of \$4,648.64. The motion was seconded by Mr. Clay Larkin and unanimously approved.

c) S.R. 97 Route Development Plan–State and Local Agreement Discussion

Mr. Glenn Miles, Executive Director of KMPO, stated that KMPO has received the agreement from the State on the Route Development Plan. ITD has written the agreement with SRTC and reporting to the KMPO Board for billing purposes. He also asked the Chair to appoint a couple of people to sit on the consultant selection process for the SR97 study. Chair Lynn Humphreys asked the Board for a recommendation and Mr. Jim Dorsey from Eastside Highway District was referred.

5. Director’s Report

Mr. Glenn Miles reported that he and Ms. Barbara Babic with ITD met with Jobs Plus during the month of May to give them an update on Kootenai County with respect to the different transportation projects and proposed plans. He mentioned to the Board that if they find different groups that are interested in an update on what KMPO is or the different projects that are in progress, then KMPO would like to be contacted and would arrange a meeting with the group.

6. KCATT Recommendations - None this month

7. Idaho Urban Balancing Committee

a) Revisions to SAFETEA-LU Distribution of Annual Apportionment Method

Mr. Miles announced that he has been having some conversations with the KCATT committee regarding the Urban Balancing Program and some of the changes that are being considered on how earmarks are treated in the Federal Aid Program. As soon as that group has an opportunity to come up with ideas, it will be brought before the Board. He also stated that he wants to meet with District 1 staff about some of the concerns so they can be addressed in preparation for the July 19th ITD Board meeting.

8. Public Transportation Report.

a) Status Report on Coeur d'Alene Tribe South County Service

Ms. Pam Wagner reported to the Board that the Tribe has hired Mr. Allen Earls as the new Transportation Manager. Mr. Earls is currently from Laidlaw. He will be replacing Mr. Joe Montana who is transferring to a different department in the casino. Also Ms. Rozi Taylor, Assistant Manager of Transportation, has resigned and the tribe has asked Ms. Wagner to come back and help in the Transportation Department as well as assist in the training of Mr. Earls. Ms. Wagner assured the Board that despite the transitions within the Transportation Department business has been as usual; the drivers have continued to do a great job, taken ownership and pride in the service. She also informed the Board that Laura has been named the active CEO of Coeur d'Alene Casino and has done an excellent job informing the Tribe of business.

Mr. Bill Spencer passed out the Citylink ridership packets and reported to the Board that they have had a continual growth and gave an update of the breakdowns between Coeur d'Alene, Post Falls, the Link and then the rural. He is expecting strong ridership in the summer months particularly by the youth coming back and forth from the rural to Northern areas. Mr. Spencer touched on some missed routes due to mechanical breakdowns and a driver error. He mentioned that they have zero tolerance on missed routes and will analyze their procedures to see if they can come up with improvements to keep Citylink at 100% zero tolerance for any delays. The sixth Citylink bus is expected in August, which will provide them another backup.

b) Status Report on Public Transportation North Service

Mr. John Austin recapped the shortfall of \$9,000 on their funding. He submitted the grant that was authorized last month. Thanks to Councilman Holmes, from the City of Rathdrum, Mr. Austin has been invited to make a presentation at their next council meeting in June and he will ask for the \$9,000. In exchange, Ms. Helen Stephens of KATS has agreed to run a daily route from Rathdrum with the KATS van down to the Citylink connection at Wal-Mart.

9. Other Business.

a) Bridging the Valley – State and Local Agreement Update

Mr. Glenn Miles reported that he received the draft of the State and Local Agreement from ITD, and KMPO has gone through it and made some modifications. At the present time the way it is envisioned is that the final plans and specifications will be developed in accordance with ITD design standards, which were adopted as part of the design report. ITD then will be responsible for the construction management and the design plans would be signed off by the respective agencies—that being City of Rathdrum, ITD and the Railroad.

b) Kootenai Metropolitan Transportation Plan Update - Status

Mr. Miles stated that KMPO has received the financial information from each of the jurisdictions in order to do the financial forecasting for needs. He talked about the long list of projects and the possible total cost once added up. Mr. Miles also pointed out the provided map templates that will be in the report that will show detailed information for each jurisdiction. KMPO wants the maps to be viewer friendly for people to take a look at and get something meaningful from the plan.

c) Huetter Corridor Right-of-Way Needs Study

Mr. Miles introduced Ms. Christine Fueston with Ruen-Yeager & Associates to give the Board a briefing on the Huetter Corridor Right-of-Way Needs Study. The report was provided to the Board in their packets prior to the meeting for draft review. Mr. Miles indicated that KCATT is in a two-week review period for the report. After this period Mr. Miles wants a series of meetings or public open houses for people to get copies of the final draft for feedback. Ultimately it will be brought back to the KMPO Board and then sent to the Highway Districts and the local jurisdictions for inclusion in their comprehensive plans so it can be used as a basis for decision-making. After the presentation there was a question and answer period from the Board.

10. Board Member Items.

Ms. Dixie Reid updated the Board that the City of Coeur d'Alene met with the Coeur d'Alene Tribe concerning the desire of the Tribe to be at the table for Board meetings. They proposed to send a different council member each time and asked if that would be considered. The Board agreed that would work well and asked Mr. Miles to give them a call to invite them to do so. Ms. Reid also reminded the Board about the July 19th ITD Board meeting.

Mr. Glenn Miles provided the letter, which was requested by the Board, to Scott Stokes regarding the Lancaster Interchange.

11. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:20 pm.

Jennifer Wash
Recording Secretary