



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting
January 12, 2017 1:30 pm
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

1. **Call to Order – James Mangan, Chair**
2. **Changes to the Agenda and Declarations of Conflicts of Interest**
3. **Approval of December 8, 2016 KMPO Board Meeting Minutes**
4. **Public Comments** (limited to non-agenda items 3 minutes).
5. **KCATT Recap & Recommendations – Kevin Howard**
 - a. KCATT Recap of Activities – December
 - b. Recommendations – No Recommendations
6. **Administrative Matters**
 - a. December 2016 KMPO Expenditures & Financial Report
 - b. FY 2016 Financial Audit Report – Acceptance
7. **Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Urban and Specialized Transit Monthly Report – Jody Bieze
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
8. **Other Business**
 - a. 2017 Transportation Improvement Program Amendment #1 ITD Selected Safety Projects

Sponsor	Project Name	Total
City of Coeur d'Alene	BEACON INSTALLATIONS, COEUR D'ALENE	91,000
Kootenai County	BEACON INSTALLATIONS, LAKES HD	40,000
Kootenai County	SH 53, INT N HOLLISTER HILLS RD, KOOTENAI CO	446,300
 - b. WSDOT Phase 2 Sketch Planning Initiative
9. **Director's Report** (written report included in Board packet)
10. **Board Member Comments**
11. **Next Meeting – February 9, 2017**
12. **Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
January 12, 2017
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Chair	Worley Highway District
Jim Kackman, Vice Chair	Coeur d'Alene Tribe
Terry Sverdsten	East Side Highway District
Lynn Borders	City of Post Falls
Terry Werner	Post Falls Highway District
Monty Montgomery, Alternate	Lakes Highway District
Marvin Fenn, Alternate	Idaho Transportation Department Dist. 1
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Marc Eberlein	Kootenai County
Dick Panabaker	City of Hayden
Fred Meckel	City of Rathdrum
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department Dist. 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Alan Eirls	Citylink, Coeur d'Alene Tribe
Donna Montgomery	KMPO Volunteer
John Pankratz	East Side Highway District
Laura Winter	Ruen-Yeager & Associates
Diane Fountain	Lakes Highway District
Christopher DeLorto	HDR Inc.
Leon Duce	City of Rathdrum
Kimberly Hobson	Kootenai County
Sarah Sumner	Kootenai County

1. Call to Order – James Mangan, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Mangan at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Mr. Lynn Borders moved to approve the agenda as presented. Mr. Terry Werner seconded the motion which passed unanimously. No conflicts of interest were declared.

3. Approval of December 8, 2016 KMPO Board Meeting Minutes

Mr. Lynn Borders moved to approve the minutes of the December 8, 2016 KMPO Board meeting. Vice Chair Jim Kackman seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Kevin Jump

- a. KCATT Recap of Activities – December
- b. Recommendations – No Recommendations

No KCATT representative was present. Mr. Miles noted there were no recommendations.

6. Administrative Matters

- a. December 2016 KMPO Expenditures & Financial Report

Mr. Terry Werner moved to approve the December 2016 expenditures. Mr. Lynn Borders seconded the motion which passed unanimously.

- b. FY 2016 Financial Audit Report – Acceptance

Chair Mangan noted there were no findings in the FY16 financial audit report. Mr. Miles stated KMPO's financial position had improved over the previous year.

Mr. Terry Werner moved to accept the FY2016 Financial Audit Report as presented. Mr. Lynn Borders seconded the motion which passed unanimously.

7. Public Transportation (Informational Items Provided to KMPO)

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- a. Kootenai County Urban and Specialized Transit Monthly Report – Jody Bieze

Ms. Kimberly Hobson reported Kootenai County had completed their FTA Triennial review; the site visit will be done in May. Implementation of the Intelligent Transit System (ITS) had begun; cost per passenger will be reported once ITS data is available. She reported on the status of the transit center and noted they had met with the Board of County Commissioners yesterday to brief the new Commissioners and discuss the Transit Center; they will go before them next week to request the remainder of the financial match in order to begin the project. Ms. Hobson noted they were working closely with the cities and highway districts in getting the specs in for the fixed route bus stops. One of the buses was involved in a non-injury accident; the bus driver was not at fault. The dial-a-ride program, Ring-a-Ride, will begin soon; the service will encompass areas outside the transit and Paratransit service areas. Results of their survey were included in her report.

Mr. Kackman noted the Tribe owned 100% of Transit Center Lot 2 and 48% of Lot 1. The Tribe is in the final stages of granting the City of Coeur d'Alene a pedestrian easement on the north side of the two lots.

Mr. Miles noted Marc Eberlein had been appointed as Kootenai County's representative on the KMPO Board.

- b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls

Mr. Eirls reported a drop in ridership in November and December. Public transportation was shut down in the downtown Coeur d'Alene area as the snow had not been sufficiently cleared. Three buses have been ordered and are expected to arrive in April or May. Ms. Hobson reported on the

accident involving the bus; the bus sustained approximately \$6,000 in damage. Mr. Eirls stated they had two major reports pending – one with ITD and the other with NTD. He noted issues created by the snow berms at area bus stops; people in the community have asked them to consider having sponsors clear the stops.

8. Other Business

a. 2017 Transportation Improvement Program Amendment #1 ITD Selected Safety Projects

Sponsor	Project Name	Total
City of Coeur d'Alene	BEACON INSTALLATIONS, COEUR D'ALENE	91,000
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Mr. Miles noted and explained the ITD selected safety projects in the 2017 TIP Amendment #1. The three entities were selected for funding after approval of the 2017 TIP.

Mr. Terry Werner moved to approve the 2017 TIP Administrative Amendment # 1. Mr. Monty Montgomery seconded the motion which passed unanimously.

b. WSDOT Phase 2 Sketch Planning Initiative

The Washington Department of Transportation (WSDOT) has implemented a program to look at their corridors. The sketch planning program includes Interstate 90. Mr. Miles and Bill Roberson, ITD, have been invited to participate. WSDOT Deputy Director Keith Metcalf recently indicated they intend to widen Interstate 90 from Barker Road to Liberty Lake between now and 2035; there are no widening improvements planned for Interstate 90 between Liberty Lake and the Washington/Idaho state line. Mr. Miles said he will encourage them to promote growth and economic development by addressing interstate commerce through the two regions.

9. Director’s Report (written report included in Board packet)

The KMPO Board adopted the Highway 41 Corridor Plan Update in December. Mr. Miles will be scheduling meetings with local jurisdictions regarding the update. Ultimately, ITD District 1 would like to present the update to the ITD Board for adoption.

KMPO has received a number of requests for analysis from consultants. Mr. Miles reminded the Board the jurisdictions need be making the requests.

Mr. Miles heard there may be a stimulus program for infrastructure investments coming out of Washington, D.C. As revitalizing infrastructure would be a key point, he encouraged the Board to be thinking about economic enhancing development projects. The last stimulus occurred in 2008 and provided only three months to develop and submit projects. Projects making a significant or meaningful difference are expected to be considered.

The Coeur d’Alene Chamber of Commerce’s 2017 Public Policy Committee met this morning to discuss their legislative position statement which is expected to go before the Coeur d’Alene Chamber’s Board soon. Mr. Miles read the transportation portion of the proposed statement to the KMPO Board and noted he was on the Public Policy Committee. The business community has begun discussing the importance of the transportation system and its ability to deliver goods and movement for economic development purposes as well as for commuters. Mr. Miles stressed the importance of input from public works directors and those in the business community. He noted the Huetter Corridor and I-90 projects were large transportation infrastructure projects which currently have no funding. It is important legislators are aware of these projects, understand they are needed, and that there is a consensus in the region that the project should move forward.

10. Board Member Comments

Mr. Sverdsten noted East Side Highway District Commissioner Chris Fillios had been elected County Commissioner; the District has appointed Graham Christensen to fill the vacant position.

Mr. Gookin commented on the transit service being affected by snow in the downtown area and noted they would be removing as much snow as possible in the next few days. He thanked Mr. Miles for including the City of Coeur d'Alene's projects in the Director's Report. The City of Coeur d'Alene is attempting to reach an agreement with the Dalton Water Association, a private agency, on the Government Way project. Mr. Gookin thanked the Post Falls Highway District for their help on the Seltice Way project.

Chair Mangan noted the Idaho Association of Highway Districts held their annual convention in November. KMPO Board member Terry Werner was selected as the Highway District Commissioner of the Year. Chair Mangan congratulated Mr. Werner.

11. Next Meeting – February 9, 2017

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Mangan adjourned the January 12, 2017 meeting without objection.

The regular meeting was adjourned at 2:11 p.m.

Recording Secretary