



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
October 10, 2013 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Clay Larkin, Chair**
- 2. Approval of September 12, 2013 KMPO Board Meeting Minutes**
- 3. Public Comments**
- 4. KCATT Recap & Recommendations – No Recommendation**
- 5. Administrative Matters**
 - a. September 2013 KMPO Expenditures & Financial Reports – Glenn Miles
- 6. Public Transportation**
 - a. Citylink Status Report – Alan Eirls
 - b. KMC Status Report – Toby Ruhs
 - c. Kootenai County Report – Christine Fueston
 - d. Rural Mobility Manager's Report – Susan Kiebert
- 7. Other Business**
 - a. Transportation Performance Measures Presentation – Bonnie Gow
- 8. Director's Report** (written report included in Board packet)
- 9. Board Member Comments**
- 10. Next Meeting – November 14, 2013**
- 11. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
October 10, 2013
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Clay Larkin, Chair	City of Post Falls
Vic Holmes, Vice Chair	City of Rathdrum
Terry Sverdsten	East Side Highway District
Todd Tondee	Kootenai County
James Mangan	Worley Highway District
Jim Kackman	Coeur d'Alene Tribe
Monty Montgomery, Alternate	Lakes Highway District
Marvin Fenn, Alternate	Idaho Transportation Department Dist. 1

Board Members Absent:

Tim Timmins	City of Hayden
Lynn Humphreys	Post Falls Highway District
Rod Twete (Excused)	Lakes Highway District
Damon Allen	Idaho Transportation Department Dist. 1
Deanna Goodlander	City of Coeur d'Alene

Staff Present:

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Administrative Secretary

Attendees:

Donna Montgomery	Citizen KMPO Public Trans Roundtable
Alan Eirls	Citylink
Christopher DeLorto	HDR
Lisa Key	DEA
Don Davis	ITD
Kelly Brownsberger	Post Falls Highway District

1. Call to Order – Clay Larkin, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Clay Larkin at 1:30 p.m.

2. Approval of the Minutes

Mr. Jim Mangan made a motion to approve the September 12, 2013 KMPO Board meeting minutes. Vice Chair Vic Holmes seconded the motion, which passed unanimously.

3. Public Comments

There were no public comments.

4. KCATT Recap & Recommendations – No Recommendation

5. Administrative Matters

a. September 2013 KMPO Expenditures & Financial Reports – Glenn Miles

Vice Chair Vic Holmes made a motion to approve the September 2013 reimbursements and payments. Mr. Terry Sverdsten seconded the motion, which passed unanimously.

6. Public Transportation

a. Citylink Status Report – Alan Eirls

Mr. Eirls reported the Federal Transit Administration (FTA) conducted his portion of the drug and alcohol inspection yesterday; FTA will review their findings with the agencies involved during a debriefing meeting tomorrow. A report will be given next month.

There were three Citylink breakdowns during September. Ridership for the month was down, but up from last year during the same timeframe.

b. KMC Status Report – Toby Ruhs

Mr. Ruhs was not present as KMC was one of the agencies involved in the FTA inspection.

c. Kootenai County Report – Christine Fueston

Mr. Tondee noted Ms. Fueston was absent as she was shadowing FTA staff during the drug and alcohol inspection; Citylink, First Transit, and Kootenai Health were among those visited. A report on their findings can be expected next month.

The Tribe, in cooperation with the County, made an offer on the property at Riverstone as the location for the transit center; the offer was accepted. Ms. Fueston and Mr. Miles are looking for additional funding to purchase lots 2 and 3.

Mr. Kackman confirmed that the offer had been accepted. They are working on the Purchase of Sale Agreement which is expected to be executed in the next few weeks.

d. Rural Mobility Manager's Report – Susan Kiebert

Ms. Kiebert was not present.

Mr. Miles noted the Interagency Working Group and the Public Transportation Advisory Committee (PTAC) met on Tuesday and Wednesday of this week. They are working on the applications that will be sent out later this year and distribution of rural transit funding for

2014 which are expected to be awarded April 2014. Available funding in the rural program for District 1 is down approximately \$33,000. A PTAC sub-committee is working on developing a revised formula for the distribution of rural transit funds.

District 1 PTAC member Gretchen Hellar recently submitted her resignation. The position is available; application can be downloaded from the ITD website.

6. Other Business

a. Transportation Performance Measures Presentation – Bonnie Gow

Ms. Gow gave a PowerPoint presentation on a training she had attended, Performance Based Planning and Programming and Performance Management (PBPP). It addressed MAP-21 and expected target and performance measures. Federal Transit Administration (FTA), Federal Highway Transportation Administration (FHWA), and ITD were among those agencies who attended the event. Ms. Gow said the training focused on the efficient allocation of resources, increasing accountability, transparency, and improved communication with decision makers and the public. She noted funding allocations had been reduced by nearly half compared to the previous year. A discussion followed her presentation.

Mr. Miles said, from the US DOT perspective, economic development and efficient movement of freight and goods is critical nationally as well as internationally. This month, US DOT is expected to release the National Freight Network draft plan; it is hoped that US 95 will be identified on that system. Once the network is identified, funding will be directed to those corridors for the purpose of making improvements for the movement of goods as well as people.

MAP-21 was an 18 month authorization bill; the regulations are expected to be out 6 months after the new re-authorization bill is approved. Mr. Miles said there is some effort on the part of the Senate to re-write MAP-21. The new draft legislation should be out April 2014; however, MAP-21 expires October 2014. Mr. Miles discussed some of the funding impacted by MAP-21.

8. Director's Report (written report included in Board packet)

Mr. Miles noted ITD Board recently passed the B-11-04 Policy on the distribution of Surface Transportation Program funds (STP). There was some disagreement as to how those funds were going to be distributed. Mr. Miles noted the apportionments came to the state based on the population of three distinct category groups; however, the ITD Board based their decision on road miles which affectively moved approximately \$8M a year from one category to another. Federal Highway Administration sent an e-mail to ITD last week saying the statute is clear, the funding cannot be moved. Mr. Miles suspects the ITD Board will be revisiting the B-1104 Policy to make sure it is reconciled.

For several months KMPO staff, City of Hayden and the Coeur d' Alene Airport have been discussing the conflict between the Coeur d'Alene Airport Master Plan and two of the City of Hayden's projects, the Huetter Corridor and Ramsey Road Extension. In June, Mr. Miles met with the Coeur d'Alene Airport staff, Board Chair, and their consultants in an attempt to

resolve these issues; they reached an agreement that a scope of work would be developed to look at refining the runway extension needs. Since that time, Mr. Miles has made subsequent requests, but has received no response from airport staff. It is now a policy question and up to the Board whether or not they want him to pursue the matter which had been included in the KMPO Unified Planning Work Program (UPWP). Mr. Miles noted the conflict was hindering progress on the City of Hayden's projects. The Board directed Mr. Miles to continue pursuing development of a scope of work to address the challenges that were presented and contained in the UPWP.

Board Member and County Commissioner Todd Tondee will update Mr. Miles once he has met with his airport staff.

9. Board Member Comments

Mr. Mangan attended the ITD public hearing on 129K lb. Truck Routes yesterday. Although the program is in its early stages, it is not known how they will determine if roads are adequate for these trucks. Unless they can come up with an objective way to determine that, Worley Highway District's opinion is that their roads are not adequate.

Mr. Miles said it had been suggested that there be a uniform assessment process developed by, and in collaboration with, cities, highway districts, and counties in order to evaluate "last mile" issues. The assessment would be in cooperation with the ITD permit process and would allow ITD to review the issues as part of the process.

Marvin Fenn noted written comments on the 129,000 lb. Truck Routes were due October 24. For the next couple of months, ITD will be replacing large guide signs along the road. ITD expects to have traffic changed over to the new portion of the Highway 41/53 Bridge by the end of October; work is expected to continue once the busy quarter has passed. A 10 mile project on Highway 3 is complete; culvert replacements and some bridge work on Willow and Swan bridges are being done.

Chair Larkin reported the City of Post Falls will have a signalized intersection at 4th and Spokane Street. The signal is expected to be operational February 2014. Work on the Beck Road Interchange is progressing; they will be painting under the bridge and installing insignias before winter. Work on Pointe Parkway is not expected to be complete until late spring – early summer 2014.

10. Next Meeting – November 14, 2013

11. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Mr. Jim Mangan moved to adjourn the October 10, 2013 meeting, which passed unanimously.

The regular meeting was adjourned at 2:23 p.m.

Recording Secretary