



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

June 14, 2012 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Clay Larkin, Chair**
- 2. Approval of May 10, 2012 KMPO Board Meeting Minutes**
- 3. Public Comments**
- 4. KCATT Recap & Recommendations – No Recommendations**
- 5. Administrative Matters**
 - a. May 2012 KMPO Expenditures Report
- 6. Public Transportation**
 - a. Citylink Status Report – Alan Eirls
 - b. KMC Status Report – Toby Ruhs
 - c. Kootenai County Report– Christine Fueston
 - d. Rural Mobility Manager's Report – Clif Warren
 - e. KMPO Public Transportation Plan Update
- 7. Other Business**
 - a. KMPO Planning Update – Bonnie Gow
- 8. Director's Report**
- 9. Board Member Comments**
- 10. Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
June 14, 2012
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

Clay Larkin, Chair	City of Post Falls
Vic Holmes, Vice Chair	City of Rathdrum
Terry Sverdsten	East Side Highway District
James Mangan	Worley Highway District
Tim Timmins	City of Hayden
Jim Kackman	Coeur d'Alene Tribe
Lynn Humphrey	Post Falls Highway District
Damon Allen	Idaho Transportation Department Dist. 1
Deanna Goodlander	City of Coeur d'Alene

Board Members Absent:

Todd Tondee	Kootenai County
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Staff Present:

Bonnie Gow	Senior Transportation Planner
Kelly Lund	Administrative Secretary

Attendees:

Monty Montgomery	Lakes Highway District
Donna Montgomery	Citizen
Kevin Howard	Worley Highway District
Alan Eirls	Citylink
Christine Fueston	Kootenai County
Eric Shanley	Lakes Highway District
Rod Twete	Lakes Highway District
John Pankratz	East Side Highway District
Robert Palus	City of Post Falls
Kelly Brownsberger	Post Falls Highway District

1. Call to Order – Clay Larkin, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Clay Larkin at 1:30 p.m. Chair Larkin announced the passing of Board member Mr. Marv Lekstrum and requested a moment of silence in his memory. He noted Mr. Lekstrum's position would be filled by Mr. Monty Montgomery who agreed to leave the Lakes Highway District chair vacant during the June board meeting in memory of Mr. Lekstrum.

2. Approval of the Minutes

Mr. Lynn Humphrey made a motion to approve the May 10, 2012 KMPO Board meeting minutes as presented. Vice Chair Vic Holmes seconded the motion, which passed unanimously.

3. Public Comments

There were no public comments.

4. KCATT Recap & Recommendations – No Recommendations

Chair Larkin stated KCATT Chair Rob Palus was present and noted there were no KCATT recommendations.

5. Administrative Matters

Chair Larkin commented Mr. Glenn Miles was not present as he was in Portland for transit training and noted Ms. Bonnie Gow was filling in for Mr. Miles.

a. May 2012 KMPO Expenditures Report

Mr. Jim Mangan made a motion to approve payment of the May 2012 expenditures. The motion was seconded by Vice Chair Vic Holmes, which passed unanimously.

6. Public Transportation

a. Citylink Status Report – Alan Eirls

Mr. Alan Eirls reported Citylink route changes did not take place until May 14th. In referencing his report, Mr. Eirls noted the A Route numbers and numbers prior to the route changes. He stated he expected a drop in ridership and believed much of it could be contributed to the complete loss of the A Route and riders adjusting to the new routes. Mr. Eirls said there was a 9,000 person drop in the last month compared to a 15,000 drop the previous May. He reviewed the numbers and found a significant drop in student ridership and anticipated the numbers would increase after the summer months. Mr. Eirls said Citylink would implement alternate routing during the Car d'Lane weekend and said many riders were familiar them as they are frequently used during street fairs and noted riders were reminded in advance and route changes posted in the buses. He said he hoped to provide the Board with better numbers next month and anticipated ridership down by approximately 4 – 5,000 riders. Mr. Eirls commented that mechanical and/or construction flaws in the Citylink fleet had a tendency to appear once a bus reached a particular mileage point. He estimated the lifespan of the current fleet to be approximately 50% less than the previous International fleet. Mr. Eirls said they were already looking down the road at ideas for replacement. He said based on his

experience, the best practice was to have someone with fleet maintenance, who was mechanically inclined and familiar with state regulations, to visit the selected manufacturer's plant to inspect the buses and ensure they met the standards prior to acceptance and delivery. He stated they had been discussing with ITD how to work out a format to create their own replacement program and ensure replacements match their needs.

Chair Larkin stated he appreciated Mr. Eirls watching over the fleet and keeping the Board informed. He stated if any support was needed from the Board to ensure the next fleet was satisfactory, to inform Mr. Miles or Ms. Gow.

b. KMC Status Report – Toby Ruhs

In Mr. Toby Ruhs' absence, Ms. Christine Fueston provided the Paratransit report. She commented the two reports reflected the highest destinations within the system as well as a snapshot of the past 13 months. She said KMC's numbers were coming down a little bit, but after adding First Transit numbers, the overall ridership keeps going up. It appears the ridership shifts between the two providers. Ms. Fueston reported an incident had occurred yesterday when a woman fell and said the woman was not on board the vehicle at the time of the fall. Although the woman said she was fine, they will continue to follow up with her. In response to Chair Larkin's inquiry, Ms. Fueston stated a written report was completed. Ms. Fueston noted KMC was still down to two vehicles. She said bus parts for the vehicle involved in the accident on April 4th had arrived from the manufacturer and said they expect the vehicle to be back in service mid to late July.

c. Kootenai County Report– Christine Fueston

Ms. Christine Fueston reported on First Transit's performance year-to-date, as well as, monthly numbers. She stated they were looking at ever increasing ridership and said due to the large quantity of fuel the county buys, the overall costs are reasonable through that contract. Ms. Fueston said as they get closer to August, they will have a better idea of annual costs. She commented they were carrying more passengers per trip making it more cost effective on a per trip basis. Ms. Fueston noted Para-Transit ridership had past 300. She reported the qualification application process had changed to be more explicit and said it should restrict qualification to those who were eligible. Ms. Fueston introduced the national "Dump the Pump" event. She explained it was designed to encourage people to take advantage of public transportation and said participating transit properties would provide free service on the day of the event. Cities funding the system, along with transit operators in District 1, were calling the event North Idaho Lucky Rider Day and would be giving out small prizes. The event was scheduled for next Thursday. Ms. Fueston said, weather permitting, Post Falls Highway District would be closing the Riverstone Park and Ride the following week, Tuesday through Thursday, in order to grade the lot with additional gravel before putting down magnesium chloride for dust control. She commented Citylink had a shelter they would like to place on the lot.

d. Rural Mobility Manager's Report – Clif Warren

Mr. Clif Warren was not present. Chair Larkin noted there was not a report in the Board packet. In his absence, Ms. Christine Fueston reported Mr. Warren had been working with her on the “Dump the Pump” campaign and said she was looking at various grant opportunities. She noted they had received three additional grants on the county side and working with the tribe for more money opportunities. She said Mr. Warren attended the open house held on May 24th and noted only two people attended in addition to the two proposers, Northwest Trailways and Salt Lake Express who presented their proposals of their service concepts.

e. KMPO Public Transportation Plan Update

Chair Larkin noted this item had been removed from the Agenda as the update was not yet available.

7. Other Business

a. KMPO Planning Update – Bonnie Gow

Ms. Bonnie Gow said since the last KMPO board meeting, staff held a workshop with local jurisdictions covering the model calibration history, node and link capacities, signal location, roadway speeds, two-way left turn lanes, and the link capacities per lane. She requested the jurisdictions review the information to ensure accuracy of the updates. Ms. Gow said the updated project lists were due from KCATT members August 1st so she could make certain all projects were included in the 2010 travel demand model. She noted there would be another Federal Functional Classification (FFC) update for new roadways or changes to roadways in the upcoming year. She had asked to be made aware of any proposed changes so they could also be included in the model update which was expected to be complete December 2012. Ms. Gow reported KMPO staff was finishing the update on various land use categories. She said she had been working with Alivia Metts, Idaho Department of Labor, to compare land uses in the old model and how they are reported to IDOL. Ms. Gow found a few discrepancies and was working with Ms. Metts to align land use categories with IDOL to ensure consistency when comparing numbers. She stated there were six land use categories added to provide better definition to the model. Ms. Gow said she had forwarded the new land use update to KCATT for their review and hoped it would be presented for recommendation at the next KMPO board meeting. She commented that she would be working on the model in the upcoming months and noted there was a lot of work to be completed. Ms. Gow expressed her appreciation for the jurisdictions' help and participation and said it would make the model even better.

8. Director's Report

Chair Larkin restated Mr. Glenn Miles was not present as he was attending a training in Portland.

Ms. Gow confirmed there was no Director's Report this month, but provided at the next board meeting.

9. Board Member Comments

Ms. Deanna Goodlander, City of Coeur d'Alene, reported they were continuing work on Government Way and preparing for the impact of a number of summer events. She commented on the hydroplane demonstration planned this summer outside of the city limits along Coeur d'Alene Lake Drive. She noted that the current city ordinance did not allow hydroplanes access to the lake from any Coeur d'Alene city property. Ms. Goodlander stated they anticipated as many as 100,000 people in town for the event and said fire and police departments were working on how best to deal with the impact of having that many people in the community and stay within the ordinance that had been in place since the vote 30 years ago. Ms. Goodlander said they are dealing with a number of traffic related issues coming up and said fortunately, they have a good team.

Mr. Damon Allen, ITD, reported the Beck Road design build team had been working with ITD and the City of Post Falls. He commented that the land deals were essentially done and hoped to see groundbreaking activities next week. Mr. Allen stated a formal press release from ITD would be made following some property closings. Mr. Allen expressed his appreciation to the City of Post Falls and their staff for working quickly on this design build, getting approvals, and contracts in place. Mr. Allen noted the opening was still planned for Thanksgiving. Mr. Allen reported on the Garvee bond funded construction work north of Coeur d'Alene on Highway 95. He noted traffic had been switched to the temporary frontage road to allow the contractor to reconstruct the mainline primarily through the Silverwood section this summer. ITD hoped to have it completely rebuilt and traffic back on the mainline before winter and remaining construction finished next summer. He said the highway district had been extremely helpful with all the Garvee work on Highway 95 and noted they had taken on a lot of responsibility. Mr. Allen thanked Lakes Highway District and their staff and said they could not have gotten as far along on the project as they have without them and, in particular, Mr. Marv Lekstrum's help. Mr. Allen noted ITD had been involved in the hydroplane race permit process as it involved Coeur d'Alene Lake Drive which was still under ITD jurisdiction. He said he believed the permit had been issued. Mr. Allen reported Ironman had received a permit from ITD and was switching the bicycle portion of the route to US 95 south of Coeur d'Alene. He commented the race was scheduled for Sunday, June 24th.

Mr. Lynn Humphreys, Post Falls Highway District, said they were saddened by the loss of Mr. Marv Lekstrum. He commented they had lost a very good companion and associate. Mr. Humphreys reported they were geared up for summer maintenance, chip sealing, paving, and various projects.

Mr. Tim Timmins, City of Hayden, reported they were working on the Ramsey Road extension to Lancaster. He commented they were still working on the contract now that they had the grant and would be trying to work it in with their sewer expansion so they did not have to impact the area twice. Mr. Timmins stated they were also working with ITD on the Wyoming Avenue signal light and noted the City of Hayden was having some challenges with land acquisition for Phase 2 of the project.

Chair Larkin thanked the Board for their involvement, the time they spend, and the research they do. He commented the City of Post Falls had recently been approached by a company interested in relocating to the area who said, in comparison to the area they come from, the region does a very good job overall. Chair Larkin said he wanted to pass their thanks on to the Board and encourage them to keep up the good work.

10. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, all moved to adjourn the June 14, 2012 meeting. The motion was seconded by Ms. Deanna Goodlander, which passed unanimously.

The regular meeting was adjourned at 2:05 p.m.

Kelly A. Lund, Recording Secretary