



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

### **KCATT MEETING AGENDA**

September 27, 2011 - 8:00 AM

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of August 23, 2011 Meeting Minutes
4. Public Comments
5. Project and Utility Updates
6. KMPO Planning Updates
  - a. Effects of the 2010 US Census Update
  - b. Call for All Available Traffic Counts
  - c. Update to Project Lists
  - d. Model User Group Discussion
7. Idaho Transportation Board Update
8. Current Business
  - a. Call for Mock Projects Evaluation Application Scoring Session
9. Upcoming KMPO Board Items
10. Next Meeting – October 25, 2011
11. Adjournment

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### **KOOTENAI METROPOLITAN PLANNING ORGANIZATION**

221 W. First Avenue, Suite 310    Spokane, WA 99201  
1-800-698-1927    fax: 1-509-343-6400    website: kmpo.net

**KCATT MEETING MINUTES**

for

**September 27, 2011**

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Hayden, Idaho 83815

**Call to Order:**

Chairman Eric Shanley called the KCATT meeting to order at 8:00 a.m.

**Welcome / Introductions:**

Eric Shanley (Chair).....Lakes Highway District  
Robert Palus (Vice Chair).....City of Post Falls  
Kevin Jump.....City of Rathdrum  
Kevin Howard.....Worley Highway District  
Sean Hoisington.....City of Hayden  
John Pankratz.....Eastside Highway District  
Andrea Storjohann .....ITD  
Scott Clark.....Kootenai County

**Staff**

Glenn Miles.....Executive Director  
Bonnie Gow.....Senior Transportation Planner  
Kelly Lund.....Administrative Secretary

**Alternates and Guests**

Ralph Paul.....IDEQ  
Matt Gillis.....Welch/Comer  
Lisa Key.....David Evans, Inc.  
Clif Warren.....CTAI  
Heather Wheeler.....CTAI  
Dan Hanenburg.....Kootenai Electric Company  
Ken Nichols.....Century West Engineering  
Alex Hall.....HMH Engineering  
Donna Montgomery.....Citizen  
Marv Lekstrum.....Lakes Highway District

**Approval of August Meeting Minutes:**

**Andrea Storjohann made a motion to approve the August 23, 2011 KCATT meeting minutes. Kevin Howard seconded the motion. Motion unanimously approved.**

## **Project and Utility Updates:**

Andrea Storjohann, ITD reported Scarcella ended up with all four contracts, frontage road (south) – paving started yesterday, Chilco-Silverwood project, Apple-Granite project, and another frontage road – low bid received last Tuesday. They are moving full speed ahead on at least three contracts. This winter they plan to extend the tunnel at Silverwood and continue work on a frontage road, Chilco to Silverwood, so traffic can be moved over next summer while the main line is being built. Utilities have been coordinating and keeping on top of everything. Although shutdown on ground disturbing starts November 15<sup>th</sup>, they can request to do certain items of work. No plan yet on what is going to be done besides structure work and tunnel extension. Steering committee for the State Highway 53 access is starting. The first meeting was scheduled for today, but has been postponed.

Kevin Jump, City of Rathdrum, reported Main and Second Street project is wrapping up, pavement markings to put down, and pavement overlay completed. They are finishing up a couple of projects.

Scott Clark, Kootenai County, reported county's development code update is now in full swing. He encouraged all districts to participate in the process and anyone interested to check out the website, [www.kccode.com](http://www.kccode.com).

John Pankratz, East Side Highway District, reported Kootenai County Commissioners, as an appellant in the hearing process, rejected all 3 of East Side Highway District's LIDs. The next step would be to take the matter to District Court; however, current board has decided not to do so. The O'Gara overlay project is still scheduled to start this fall. There are a lot of questions regarding weather, timing and if the project can be completed before winter shutdown. Weather permitting, Worley Highway District will be doing some centerline striping for them tomorrow. They are in fall maintenance mode.

Sean Hoisington, City of Hayden, reported they have completed all overlays, chip seals and fog sealing for the year. They are currently working on a project at the Hayden boat launch, patching a large area in front of the concrete ramp. Work will be stopped until the water goes down this winter and then concrete work on the ramp will be done.

Robert Palus, City of Post Falls, reported a project started yesterday, a Commerce Department grant to extend utilities to offer new business going in there. A detour is in place for the next two – three weeks until the sewer is extended across Seltice way, located between Cedar Street and Huetter Road on Seltice. Poleline – Greensferry traffic signal, they are expecting parts the middle of October and signal up and operating by the end of October. Congestion Mitigation project for Seltice Way, the city is currently receiving qualifications from seven different firms they requested information from. City of Post Falls sat down with ITD and went through both departments' short lists selecting seven firms they were interested in obtaining information from. They will be receiving RFQs through October 5th.

Sean Hoisington, City of Hayden, added that a request for proposals for Ramsey Road extension had been out for about a month and due this week. A selection process will be taking place. There will be opportunities for good discussion on the development of that project over the next couple of years.

Kevin Howard, Worley Highway District, is obtaining a couple supplementals for the CE & I on Conkling and the Elder Roads so those projects can be completed – paperwork has been done. Currently CE & I are now working on a couple of must-grinds on Elder Road. Cave Bay Road project, asphalt has been removed. Test strip results should be received today with paving starting tomorrow. They are preparing for winter – ditching and working steadily on centerline striping.

Eric Shanley, Lakes Highway District, reported major paving projects for the summer had been completed. Diagonal Road project and East Hayden Lake project are paved out with only miscellaneous punch list items left to complete. Fall maintenance is being done, some intersection clearing, and brushing improved site distance at a few intersections. They are waiting on parts to complete the Ramsey – Prairie signal revision.

#### **Utility Updates:**

Dan Hanenburg, Kootenai Electric, reported they had a lot going on. A crew is rebuilding a line that blew over on Setters Road. A microburst took out 24 poles causing major problems. They brought in a contract crew for that and for work on Conklin Road. KEC crew working in the City of Worley pulling underground cable through conduit installed earlier. Two crews working on Highway 95 project – Lawrence Road by Silverwood and Old Hwy 95 where overpass is going to go through. They are waiting for some material, but getting started.

#### **Public Comments:**

There were no public comments

#### **KMPO Planning Updates:**

##### **a. Effects of the 2010 US Census Update**

Bonnie Gow, KMPO, reported there will be another update to the model due to the census that was recently completed. The Transportation Analysis Zones were completed. She is currently in the process of putting information into the model and will also look back at the population and growth projections. Corrections will be made in the model and in the land uses. She will be meeting with jurisdictions, going over hand placement of the land use and then entering that in the model. Model will then be updated and validated once again.

##### **b. Call for All Available Traffic Counts**

Bonnie Gow requested copies of any traffic counts that were done by the jurisdictions during 2010 and 2011, specifically tube counts. Format can be submitted as raw data or preferably in an Excel spreadsheet. Once the data is received, she will go through it and then add it to the model. Glenn Miles requested jurisdictions not submit special event traffic counts.

##### **c. Update to Project lists**

Bonnie Gow reported project lists will be updated and had sent a request asking project lists to be updated by October 25. Update will help in future forecasting years in the model and could take up to one year complete. Future years will be expanded to 2020 and 2040.

##### **d. Model User Group Discussion**

Model User's Group meeting discussed previously. Bonnie Gow asked if there was any interest. Sean Hoisington stated it would be time well spent and helpful if it crafted the direction of the utility of the model in the future. Robert Paulus agreed and stated he was not sure which, if any, jurisdiction had a copy of the model. From his perspective, a model user's group is more from the standpoint of knowing what is going on, types of changes and making sure, in the case of City of Post Falls, that they are comfortable with what is going on. Glenn Miles stated there might be a distinction between the end user's group and model user's group....end user's group - what can you do with it or get out of it. Sean Hoisington felt if the forum was used to expand utility or usefulness of the model, it would be useful. If all projects were provided to KMPO, KMPO could provide feedback on whether or not a project was worthwhile or advise if problems were created by the project. This would then expand the usefulness of the model and be beneficial to all. Ms. Gow stated KMPO could produce some modeling results for their projects. Mr. Miles encouraged members of the committee to send their thoughts to Ms. Gow explaining what they would like to see in a user's group. Based on their input, KMPO could put together a game plan and provide feedback advising everyone the direction the group would like to go.

#### **ITD Board Update:**

Glenn Miles reported ITD Board was on track to approve TIP-STIP in November. It will then be submitted to Federal Highway and Federal Transit Administration for a January 1 launch date. Nathan Hesterman, ITD, sent out a timeline. They will be doing a mirroring process through October and are geared up to be operational by January 1. For this area, ITD's commitment is to finish Garvey project. Looking at the program adopted by KMPO in September, the numbers drop from \$114M to \$14M in 2013.

#### **Current Business:**

##### **a. Call for Mock Projects Evaluation Application Scoring Session**

For the application process, Bonnie Gow reported the last discussion was that the subcommittee wanted to have a mock session so projects could be scored. This would give them a better understanding of the process so helpful changes could be made. Ms. Gow offered to put together some projects and have applications ready. They could meet, have some discussion, scoring, and an analysis period. Sean Hoisington said he felt it was a good idea, but was not sure how tight the need was. Glenn Miles said he was not sure what congress was going to do. House and Senate indicated they are trying to get a long term bill. If round of funding available, we should be ready to go. We will be more responsive in getting a call for projects the sooner the scoring criteria is in place. Revision of scoring criteria discussed. Old projects would be run through the process.

#### **Upcoming KMPO Board Items:**

Glenn Miles advised there were no upcoming items. The Board took care of the work program which starts October 1. They approved a TIP for next year; it is off to Federal Highways and Federal Transit now. KMPO is currently in the middle of doing the Public Transportation Plan Update. Tech memo will be sent to KCATT, the Public Transportation Advisory Committee, and to the boards this week. It is looking at three – four different alternatives. Mr. Miles explained it is probably one of the more “meaty parts of the plan” because it brings up all public transportation issues in Kootenai County. Citylink system, as it stands right now, is not a sustainable system. It relies heavily on the Coeur d'Alene Tribe for funding. Coeur d'Alene Tribe originally agreed to contribute \$485,000 for the Citylink service – currently contributing \$1.1M. Last November, they delivered a message to the

board they need to get back to \$485,000. A big difference between what is needed and what is being generated through non-tribal funding. Tribe contributes \$1.1M, local jurisdictions collectively contribute approximately \$85,000, and Federal Transit Administration puts \$1.1 - \$1.2M.

Chairman Eric Shanley noted Clif (Warren) was present. Although he was not on the agenda, he asked Mr. Warren if he would like to add anything.

Clif Warren reported they are working LMMN – I-Way plan for funding on the rural portion of the county. A meeting is scheduled this morning at 9:30 a.m. There is an effort to make sure that everything that is in KMPO's plan appears in the other one for the county to meet those needs.

**Next Meeting – October 25, 2011**

Glenn Miles introduced Kelly Lund, Administrative Secretary/GIS.

**Adjournment:**

Sean Hoisington made a motion to adjourn the September 27, 2011 KCATT meeting; Kevin Howard seconded the motion, unanimously carried.

The meeting adjourned at 8:26 a.m.

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Kelly A. Lund, Recording Secretary