



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting  
October 7, 2010 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Jimmie Dorsey, Chair**
- 2. Approval of September 2010 Minutes**
- 3. Public Comments**
- 4. KCATT Recap & Recommendations**
  - a. FY 2011 Unified Planning Work Program (UPWP)
  - b. FY 2009-2013 KMPO Transportation Improvement Program (TIP) Amendment #11
- 5. Administrative Matters – Glenn Miles**
  - a. KMPO General August 2010 Expenses & Financial Report
- 6. Public Transportation**
  - a. Citylink Status Report – Alan Eirls
  - b. KATS Status Report – Helen Stephens
  - c. Financial Report – John Austin
  - d. Mobility Manager's Report – Clif Warren
- 7. Director's Report – Glenn Miles**
- 8. Other Business**
  - a. 2010 Draft KMPO Metropolitan Transportation Plan (MTP) Update – Bonnie Gow
  - b. FY 2011-2015 KMPO Transportation Improvement Program (TIP) Update
  - c. Bridging the Valley Discussion
- 9. Board Member Items**

**ADJOURN Regular Session**

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## **MEETING MINUTES**

Kootenai Metropolitan Planning Organization  
Policy Board Meeting  
October 7, 2010  
Post Falls City Council Chambers, City Hall, First Floor  
Post Falls, Idaho

### **Board Members in Attendance:**

Jimmie Dorsey, Chair	East Side Highway District
Clay Larkin, Vice Chair	City of Post Falls
Al Hassell	City of Coeur d'Alene
James Mangan	Worley Highway District
Vic Holmes	City of Rathdrum
Lynn Humphreys	Post Falls Highway District
Marv Lekstrum	Lakes Highway District
Todd Tondee	Kootenai County
Damon Allen	Idaho Transportation Department

### **Board Members Absent:**

Richard Panabaker	City of Hayden
Representative	Coeur d'Alene Tribe

### **Staff Present:**

Glenn Miles, Executive Director  
Ryan Stewart, Senior Transportation Planner  
Bonnie Gow, Transportation Planner II  
Donna Lively, Administrative Secretary

### **1. Call to Order.**

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Jimmie Dorsey at 1:33 pm.

### **2. Approval of September Meeting Minutes.**

**Mr. Lynn Humphreys made a motion to approve the September 2, 2010 KMPO Board Meeting Minutes. Mr. Marv Lekstrum seconded the motion, which was unanimously approved.**

### **3. Public Comments – There were no comments.**

### **4. KCATT Recap & Recommendations.**

#### **a. FY 2011 Unified Planning Work Program (UPWP)**

KCATT Chairman, Kevin Jump, reported that at their September 28<sup>th</sup> meeting, KCATT voted unanimously to recommend KMPO Board approval of the FY2011 UPWP with a few minor changes. ITD requested that task 5.5, Begin corridor studies for SH41 and SH53, from section 5.0, Regional Transportation Studies, be removed since it was no longer programmed or budgeted for. Deleting this task reduces the overall FY2011 UPWP budget from \$604,890 to \$324,890.

**Mr. James Mangan made a motion to adopt the KMPO FY2011 Unified Planning Work Program. Mr. Lynn Humphreys seconded the motion, which was unanimously carried.**

**b. FY 2009-2013 KMPO Transportation Improvement Program (TIP) Amendment #11**

Mr. Jump stated that Amendment #11 to the FY 2009-2013 KMPO Transportation Improvement Program (TIP) is based on recent actions by the ITD Board. The Amendment adds the Conkling Road (from Larson Road to the Benewah County Line) and updates the Coeur d'Alene Transit Center project

**Mr. Lynn Humphreys made a motion to approve FY 2009-2013 KMPO Transportation Improvement Program (TIP) Amendment #11. Mr. James Mangan seconded the motion, which was unanimously carried.**

**5. Administrative Matters – Glenn Miles**

**a. KMPO General August 2010 Expenses & Financial Report**

Mr. Miles reported that expenses are down substantially.

**Mr. Clay Larkin made a motion to approve the KMPO Voucher payments for August 2010 in the amount of \$18,161.05. The motion was seconded by Mr. Vic Holmes and unanimously approved.**

**6. Public Transportation**

**a. Citylink Status Report – Alan Eirls**

Mr. Rod Mitchell provided the Citylink report on behalf of Alan Eirls. Ridership decreased slightly as a result of school commencing, however, it is still higher than the same period last year. The 3 large buses recently acquired are now in service while the remaining buses are anticipated to arrive at the end of the month. Several bicycle incidents have been reported, however, the police department determined that the claims are unsubstantiated.

Mr. James Mangan asked whether Citylink had an estimate on maximum ridership, since the trend in ridership seems to be increasing. Mr. Mitchell responded that it would

be hard to determine maximum ridership due to several effecting factors such as the economy, types of businesses along routes, gas prices, route changes, etc. He noted that a route through downtown Coeur d'Alene would add another 10,000 riders. Mr. Lynn Humphreys asked whether the new buses acquired are being used to replace the older ones to which Mr. Mitchell responded that they are and that the older buses will be used as spares.

#### **b. KATS Status Report – Helen Stephens**

Mr. John Austin provided the KATS report on behalf of Ms. Stephens who was ill. He stated that KATS is looking at ways to increase ridership given their 3 new buses and 2 vans. They intend to meet with the riders, County Commissioners, and the Coeur d'Alene Tribe to discuss options and keep the Board apprised of their findings. Mr. Glenn Miles stated that a Public Transportation Roundtable Meeting is scheduled for next week and suggested that this would be a good forum to include this dialogue.

#### **c. Financial Report – John Austin**

Mr. John Austin reported that 9 of the 13 ARRA funded buses have been received and will be placed in service. The remaining 4 buses are expected to arrive later this month. They are under budget on the funds and will have some funds remaining.

A grant application is pending for \$570,000 in STP funds transferred from Federal Highway Administration (FHWA) to Federal Transit Administration (FTA) for the design and engineering of the Transit Center. The County has committed to the \$45,000 match and is requesting assistance from their funding partners on the match. FTA requested that the County approve the previous NEPA study conducted on the site, which would allow the County to proceed with the ITD appraisal of the preferred site. Mr. Todd Tondee noted that the County intends to hire an independent engineer to review the NEPA study. It is anticipated that both the NEPA review and the ITD appraisal will be completed by March of next year in time for budget discussions.

Mr. Austin reviewed the fiscal year end report, noting that based on ridership, the average cost per ride on Citylink was \$1.88 (based on local taxes and federal subsidies), which is well below the national average. He further clarified that this cost does not reflect the Tribe's additional contribution of over \$700,000 beyond what is required to match the federal funds in order to properly operate Citylink, which would bring the cost per ride to closer to \$4. Mr. Al Hassell emphasized that Citylink's operational costs need to reflect this additional contribution by the Tribe, since without it Citylink could not operate as a free service to the public.

#### **d. Mobility Manager's Report – Clif Warren**

Mr. Clif Warren reported on the Community Transportation Association of Idaho (CTAI) Conference held on September 13-15 in Boise, Idaho. Of the 74 registered attendees, 6 of them were from ITD District 1.

Also, an Interagency Working Group/Public Transportation Advisory Council (IWG/PTAC) Meeting is scheduled for October 12, 2010 in Boise. He noted that 2 of the 7 open CTAI Board Member positions were filled with representatives from District 1. Mr. Warren reported that he is starting an analysis of connectivity and travel times between points in District 1 and between District 1 and Spokane.

## **7. Director's Report – Glenn Miles**

Mr. Miles reported that there are rumors of another Transportation Reauthorization Bill following the elections. KMPO staff has been requested to conduct modeling for the Greensferry/Post Falls Access project. A cost would be associated with this request if it included analysis beyond modeling alternatives.

Mr. Miles stated that there is an interest in a joint SRTC/KMPO Board meeting to discuss the pending consolidation of the Metropolitan Statistical Areas by the U.S. Census Bureau and the impact it would have on both Spokane and Kootenai Counties. One of the challenges would be that Kootenai County risks losing its ability to use FTA monies for public transportation operating assistance; the 5307 funds would need to be used for preventative maintenance instead. He noted that several proposed Transportation Management Areas (TMA) have requested their legislative delegates to include a grandfather clause provision in any appropriation or authorization bill which would enable them to continue using FTA monies for operating assistance. He encouraged the Board to discuss this with the new legislative representative (based on the election outcome) to ensure this so that transit services are not affected.

Mr. Miles added that the potential benefits of a TMA would come in the form of direct apportionments from Federal Highways, rather than competing with five other MPOs for transportation funding. The Board agreed to a joint SRTC/KMPO Board meeting after the first of the year.

## **8. Other Business**

### **a. 2010 Draft KMPO Metropolitan Transportation Plan (MTP) Update – Bonnie Gow**

Ms. Bonnie Gow reported that today marks the end of the KMPO Board comment period on the draft 2010 KMPO MTP. Comments were received from Worley Highway District regarding projects, which will be incorporated accordingly. The public comment period is scheduled to commence today, October 7<sup>th</sup>, and conclude on November 7. A Public Open House on the MTP is scheduled for October 12<sup>th</sup> at ITD District 1 from 5:00 to 7:00 pm.

Mr. Miles noted that any substantive comments received and incorporated into the MTP would require another public comment period. Mr. Humphreys asked that the MTP schedule be amended to include the Public Open House and resent to the Board as a reminder.

## **b. FY 2011-2013 KMPO Transportation Improvement Program (TIP) Update**

Mr. Ryan Stewart reported that the draft FY 2011-2015 Transportation Improvement Program (TIP) was advertised for public comment on October 1st. A public meeting will be held on October 20<sup>th</sup> from 4:00 to 6:00 pm at the Post Falls City Hall. The TIP is the financially constrained six year program of highway and transit projects for KMPO's planning area which encompasses all of Kootenai County. The TIP lists projects that have been funded by Federal, State and local sources. Kootenai County and ITD District 1 district-wide projects listed in the State Transportation Improvement Program (STIP) must also be mirrored in the KMPO TIP. He stated that the public comment period will end on November 1<sup>st</sup> and KMPO Board approval of the 2011-2015 TIP will be anticipated at their November 4, 2010 meeting.

## **c. Bridging the Valley Discussion**

Mr. Miles briefed the Board on the Bridging the Valley (BTV) project. He stated that in March, 2003, the KMPO Board authorized a congressional earmark request for the Idaho portion of the BTV project. In meeting with the Idaho and Washington Congressional Delegation at the time (Craig, Crapo, Otter, Simpson, Murray, Cantwell, and McMorris-Rodgers), and as part of the Regional Chamber Alliance presentations, the projects identified for funding were 1) Rathdrum Main Street Extension, and 2) Pleasant View. Since the amount was not intended to fund construction, but rather bring the plans to final design and right of way, there was no need to add other projects.

At the time the earmark was secured, the local match requirement was 20%. In 2008, a Technical Corrections Bill changed the local match to 7.34%. The Post Falls Highway District agreed to provide a local match subject to an ITD Board match on the Pleasant View BTV project, which the KMPO Board approved at last month's meeting. Since matching funds have not been secured on the Rathdrum Main Street Extension, it has been recommended to move forward with the Rathdrum 41-53 BTV Bridge project, which is currently in the STIP for 2014. This recommendation will be made at this month's KCATT meeting for Board concurrence in November.

Mr. Damon Allen noted that the ITD Board has been reluctant to develop projects where construction funds have not been identified; however, he will ensure (upon KCATT concurrence) that this item receives a placeholder on ITD Board's November meeting agenda.

## **9. Board Member Items**

Mr. Todd Tondee reported that a public hearing will be held at 5:00 pm on Tuesday, October 26<sup>th</sup> for the County's Comprehensive Plan, which is currently out for public review.

Mr. James Mangan commented that he recalled earlier discussions regarding the low density, residential and commercial area that straddles the State line and how it might

hamper the formation of a TMA. He asked what has changed since now a TMA seems likely. Mr. Miles responded that given the results of the 2010 Census, the U.S. Census Bureau will make the determination based on what has been determined by Congress.

Mr. Larkin reported that the Post Falls Factory Outlet Retail Center, which opened in 1988, will close their doors for good as of December 31, 2010.

#### **10. Adjournment.**

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the regular meeting was adjourned at 2:35 pm.

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Donna Lively, Recording Secretary