

## **MEETING MINUTES**

Kootenai Metropolitan Planning Organization  
Policy Board Meeting  
November 1, 2007  
Idaho Transportation Department District 1 Headquarters  
Coeur d'Alene, Idaho

### **Board Members in Attendance:**

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dixie Reid	City of Coeur d'Alene
Jimmie Dorsey	East Side Highway District
Marv Lekstrum	Lakes Highway District
Damon Allen	Idaho Transportation Department
James Mangan	Worley Highway District
Anson Gable	City of Hayden

### **Board Members Absent:**

Rick Currie	Kootenai County
Brian Steele	City of Rathdrum
Norma Peone	Coeur d'Alene Tribe

### **Staff Present:**

Glenn Miles, Executive Director  
Jennifer Wash, Administrative Assistant

### **1. Call to Order.**

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

### **2. Approval of October Meeting Minutes.**

**Mr. James Mangan made a motion to approve the October 4, 2007 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.**

### **3. Public Comments – No public comments were given.**

#### **4. Administrative Matters – Glenn Miles**

##### **a) KMPO Vouchers – September 2007**

**Mr. Clay Larkin made a motion to approve the payment of the September 2007 KMPO Vouchers in the amount of \$13,491.75. The motion was seconded by Mr. James Mangan and unanimously approved.**

##### **b) KCATT Transportation Plan – Key 9025 – September 2007**

**Mr. Clay Larkin made a motion to approve the payment of the September 2007 KCATT Transportation Plan Vouchers in the amount of \$1,679.84. The motion was seconded by Mr. James Mangan and unanimously approved.**

#### **5. Public Transportation Reports.**

##### **a) Status Report on Citylink Service**

Mr. Alan Eirls, Citylink Transportation Manager, passed out the monthly Citylink report to the Board for their review and reported on ridership for the month of October. Mr. Eirls asked Mr. Andrew Murphy, who had passed out a copy of the projected route areas to the Board, to give a review of these new routes. Mr. Murphy explained the new routes, the frequency of stops, and statistics about the Citylink system. The new routes and schedules will start November 19 with routes and times being publicized before hand to prepare the public for the upcoming changes. Mr. Murphy thanked the Highway Districts and City Street departments for their help in putting up bus stop signs for Citylink.

Mr. Clay Larkin announced that Ms. Nancy DiGimarco, Silverwood Marketing Director contacted him about putting together a seasonal route to provide transportation to Silverwood for the younger employees. Ms. DiGimarco has asked to come before the Board to give a presentation of the need addressed. The Board concurred with having a presentation on this matter.

It was also suggested from the Cities to have the information on Citylink routes and times to be available on their websites. Citylink will also be updating their website to include a more interactive way of viewing the new routes.

##### **b) Status Report on KATS Service**

Mr. Joe Crowe passed out the KATS-Link report for the month of October and gave an update of ridership. He reported that they have increased quite a bit from last year although he mentioned that Rathdrum is considerably down from last year with no ridership this month. Mr. Miles suggested putting together a survey in the Rathdrum area and hiring a marketing research firm to do market research to find out what KATS is missing and finding the need from the public.

**Ms. Dixie Reid made a motion to hire a market research firm to assist in marketing ridership in the Rathdrum area. It was seconded by Jimmie Dorsey, which was unanimously approved.**

## **6. Director's Report**

Mr. Miles reported that at the ITD Board meeting he gave a presentation on Bridging the Valley and asked for partnership of local match for Pleasant View Interchange and Rathdrum Main Stream Underpass projects. The members are in favor and showed interest in being a partner with the local jurisdictions, but unfortunately they are in a revenue shortfall.

Mr. Miles stated that the FDA has approved the UPWP for 2008. He also gave a presentation to the Post Falls Rotary on Citylink as well as the Huetter Corridor and received a very positive reception.

Mr. Miles suggested keeping our ears open for the SAFETEA-LU reauthorization bill, which expires in 2009. They are projecting a significant shortfall in federal revenue for the last year in SAFETEA-LU to the point of about 39% loss of federal funds to states. There are going to be a series of committee hearings within the next months. It is expected that the USDOT will release their draft proposal in the fourth quarter of 2008, which will mean they will have series of public meetings. The SAFETEA-LU passed in their reauthorization two commissions. One is the revenue commission and the other is the programmatic commission that looks at what kind of TEA would be best. Three themes are coming from the administration. First is what is the appropriate role in the Federal Government in transportation. They are looking towards public private partnerships and the categorical programs, service station programs, etc. One of the common themes throughout the discussions is freight and mobility. Congress is expected to get their draft from the commission and congressional hearings in the third quarter with the congress' debate out in the fourth quarter. KMPO will be asked to weigh in with various national organizations and the State of Idaho will be weighing in through the various state national organizations.

## **7. KCATT Recommendations –**

Mr. Kelly Brownsberger did not have any recommendations but wanted it to be known that there was a consensus of the KCATT members to have an annual update of the Metropolitan Transportation Plan (MTP).

## **8. Other Business**

### **a) Presentation by Sunset Outdoor Bus Bench**

Mr. Tom Townsend a representative from Sunset Outdoor Bus Bench presented the idea of incorporating a bus bench system through out Coeur d'Alene, Post Falls and

Hayden. It would consist of a revenue share program and would be presented to each of the city councils for approval.

**b) ITD DBE Plan Memorandum of Understanding**

Mr. Miles explained the Disadvantaged Business Enterprises Plan Memorandum of Understanding (MOU) and suggested it would be of the best interest of KMPO to go off the states DBE Plan and program. This MOU would establish this relationship formally with ITD in order to take advantage of their expertise as well as their adopted plan.

**Ms. Dixie Reid made a motion to enter into the Disadvantaged Business Enterprises (DBE) Plan Memorandum of Understanding with the Idaho Transportation Department's DBE Plan. Mr. Anson Gable seconded the motion, which was unanimously approved.**

**9. Board Member Items.**

**10. Adjournment.**

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:15 pm.

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Jennifer Wash  
Recording Secretary