

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
October 5, 2006
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dixie Reid	City of Coeur d'Alene
Jimmie Dorsey	East Side Highway District
Vic Holmes	City of Rathdrum
Mark Soderling	Lakes Highway District
James Mangan	Worley Highway District
Scott Stokes	Idaho Transportation Department

Board Members Absent:

Anson Gable	City of Hayden
Gus Johnson	Kootenai County
Norma Peone	Coeur d'Alene Tribe

Staff Present:

Glenn Miles, Executive Director
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of September Meeting Minutes.

It was noted the minutes should be corrected to indicate that the Idaho Urban Balancing Committee had to remove \$3.5 million from the budget and not KMPO.

Mr. Mark Soderling made a motion to approve the September 7, 2006 meeting minutes with the correction noted. Mr. James Mangan seconded the motion, which was unanimously approved.

3. Public Comments.

No public comments were made at this time.

4. Administrative Matters – Glenn Miles

a) KMPO Vouchers – August 2006

Ms. Dixie Reid made a motion to approve the payment of the August 2006 KMPO Vouchers in the amount of \$10,761.27. The motion was seconded by Mr. Vic Holmes and unanimously approved.

b) KCATT Transportation Plan Update Key 9025 Vouchers – August 2006

Ms. Dixie Reid made a motion to approve payment of the August 2006 KCATT Transportation Plan Update Key 9025 Vouchers in the amount of \$4,830.80. The motion was seconded by Mr. Vic Holmes and unanimously approved.

c) 2007 Unified Planning Work Program

Mr. Glenn Miles, Executive Director of KMPO, indicated the UPWP was given to KCATT at their September meeting and recommended forwarding it on to the KMPO Board. The UPWP was distributed to the KMPO board at their September meeting and were asked to approve it at this time.

Ms. Dixie Reid made a motion to approve the 2007 Unified Planning Work Program. The motion was seconded by Mr. Mark Soderling and unanimously approved.

d) S.H. 97 Consultant Contract

Mr. Miles reported that last month the Board authorized KMPO to negotiate and develop a final scope of work for the Highway 97 Corridor Plan. KMPO has met with Ruen-Yeager and gone through their proposal to develop the scope of work that was provided to the Board. This does come within the \$200,000 budget limitation that the Board had set. Mr. Miles discussed that there will be a professional traffic engineer added to the consultant team to review a practical capacity of Hwy 97 as well as a strong public involvement program which includes a general mailing survey, series of public meetings, and a strategic advisory committee established of interested persons throughout the corridor to represent it.

Ms. Dixie Reid made a motion to accept and allow KMPO to enter into the contract with Ruen-Yeager for a notice to proceed. The motion was seconded by Mr. Jimmie Dorsey and unanimously approved.

e) Special Events on Roadways - Discussion

Mr. Miles explained to the Board that this issue of Special Events on Roadways was discussed at the KCATT meeting and each jurisdiction was asked to supply a list of

events and permits issued for closure of roads, which was provided to the Board. Mr. Miles stated the two concerns needing to be addressed. The first being establishing a unified approach among the jurisdictions for event planners to use and the second being consistency in how permits are being reviewed and approved between events and contractors working on the roads. The Board discussed the issue and decided that it should go back onto the staff that is having the problem and that there should be better communication between agencies. They also suggested that this topic should be a line item on the monthly KCATT agenda for road closures so each jurisdiction is aware of events in the area.

5. Public Transportation Report.

a) Status Report on Coeur d'Alene Tribe South County Service

Mr. Allan Eirls passed out the Citylink ridership packets and reported to the Board that they have had a steady increase in daily ridership up until the month of September and then it dropped due to students going back to school. Mr. Eirls also updated the Board on ridership, delayed, and missed routes for the month.

Mr. Bill Spencer mentioned that the consultant, Steve Earl, came in to look at Citylink routes and made suggestions on how to improve ridership. Mr. Earl will be providing a report to Citylink and after being reviewed it will be brought back to the KMPO Board as a presentation in December.

b) Status Report on Public Transportation North Service

Mr. John Austin reported that in September he met with the chief financial officer of the tribe and found out that the tribe is spending a lot more on public transit as a match than is required from the FTA. He also met last week with Ms. Cheri Pratt, Community Based Services Manager for Valley Vista in St. Maries about the issue of public transit and the need for a better link between St. Maries and Plummer.

c) Coordination with Special Needs Transportation Providers

Mr. Austin mentioned that he met with a number of transportation providers to coordinate the human resource and capital side of special needs in transportation. He also met with local emergency planning council of Kootenai County and their risk analysis committee for an emergency plan.

d) Regional Public Transportation Authorities in Idaho

Mr. Miles reported that KMPO had set up a meeting on September 8 with representatives from Valley Ride and Compass, the Boise MPO, to talk about public transportation. They provided literature that has been developed in Southern California that makes effort to move forward with public transportation. The literature provided Q & A information on regional public transportation authorities, recommendation for local

option funding for public transportation and a recommendation on local option transit funding legislation. It was suggested that this subject be added onto the agenda at the next meeting for further discussion and information.

6. Director's Report

Mr. Miles reported that KMPO has had three public open house meetings for the Huetter Corridor Study. The comment period is open until October 12, 2006 and once the comments are received the committee will assemble and provide a packet to the Board of all the comments and responses for the November Board meeting.

7. KCATT Recommendations – No recommendations were made at this time.

8. Idaho Urban Balancing Committee – Update

Mr. Miles stated that it is the end of the fiscal year and the state of Idaho received additional redistributed obligation authority funds, which means that those states that are unable to obligate their portion of annual appropriations are taken from them and given to states that were able to deliver on their program of projects. Mr. Miles reported on projects that were kept in the program as well as gaps that need to be filled that will be addressed at the November meeting.

9. Other Business.

No other business was presented at this time.

10. Board Member Items.

Mr. Scott Stokes passed out a brochure of 2005 selected facts and figures that ITD developed that pertains to highway funding and county revenues. He also stated that the STIP will be out in print in couple of weeks to review.

11. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:30 pm.

Jennifer Wash
Recording Secretary