

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
September 7, 2006
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dick Edinger	East Side Highway District
Vic Holmes	City of Rathdrum
Anson Gable	City of Hayden
Mark Soderling	Lakes Highway District
James Mangan	Worley Highway District
Scott Stokes	Idaho Transportation Department
Gus Johnson	Kootenai County

Board Members Absent:

Dixie Reid	City of Coeur d'Alene
Norma Peone	Coeur d'Alene Tribe

Staff Present:

Glenn Miles, Executive Director
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of August Meeting Minutes.

Mr. Vic Holmes made a motion to approve the August 3, 2006 meeting minutes. Mr. James Mangan seconded the motion, which was unanimously approved.

3. Public Comments.

4. Administrative Matters – Glenn Miles

a) KMPO Vouchers – July 2006

Mr. James Mangan made a motion to approve the payment of the July 2006 KMPO Vouchers in the amount of \$8,576.97. The motion was seconded by Mr. Anson Gable and unanimously approved.

b) KCATT Transportation Plan Update Key 9025 Vouchers – July 2006

Mr. James Mangan made a motion to approve payment of the July 2006 KCATT Transportation Plan Update Key 9025 Vouchers in the amount of \$6,664.32. The motion was seconded by Mr. Anson Gable and unanimously approved.

c) Bridging the Valley State and Local Agreement

Mr. Glenn Miles, Executive Director of KMPO, stated that Chair Lynn Humphreys has signed the Bridging the Valley State and Local Agreement. This agreement provides the ability to go into final design for any of the parts of Bridging the Valley in Idaho as the money becomes available to do it. Mr. Miles also commented that as funding becomes available it will be brought back to the Board for authority to move forward on these projects.

Mr. Scott Stokes made a motion to move forward on Bridging the Valley contract with HDR, Inc. to begin the final design. The motion was seconded by Mr. Dick Edinger and unanimously approved.

d) Highway 97 State and Local Agreement

Mr. Miles reported that the Highway 97 State and Local Agreement for \$220,000 has been signed by Chair Lynn Humphreys and has been sent to Boise to be signed by the Assistant Chief Engineer for Development.

e) 2007 Unified Planning Work Program

Mr. Miles discussed the overall budget for the Unified Planning Work Program (UPWP) for fiscal year 2007. Mr. Miles also mentioned that KMPO had a meeting with the Federal Highway Administration, Federal Transit Administration, and ITD on August 25th on a number of items. Mr. Miles addressed the Assessment and Implementation Guidance for Idaho that was provided in the Board's packets which is a list of expectations that Federal Highways envisioned for Kootenai County to do in the next year. He stated that for Kootenai County to be compliant with SAFETEA-LU planning provisions by July of next year, each one of the items listed on the sheet needs to be completed.

f) S.H. 97 Consultant Recommendation

Mr. Miles reported that the R.F.P. review committee reviewed the two proposals for S.H. 97. The Board authorized KMPO to negotiate with Ruen-Yeager for consultant services related to the S.H. 97 Route Development Plan. It is the recommendation of the consultant selection committee that Ruen-Yeager's team be selected for contract negotiation on scope of work and fee to provide consultant services on the S.H. 97 Route Development Plan. In the event KMPO is unable to reach agreement on scope of work and fee with Ruen-Yeager, the KMPO should consider contract negotiations with David Evans and Associates.

Mr. Dick Edinger made a motion to move forward on contract negotiation on scope of work and fee to provide consultant services on the S.H. 97 Route Development Plan in an amount not to exceed \$200,000. Mr. James Mangan seconded the motion. The motion was approved by a majority of the Board with Mr. Gus Johnson voting nay.

5. Director's Report

Mr. Miles reported that the Board had made a recommendation that Mr. Miles, the City of Coeur d'Alene, and ITD meet with the people that are interested in doing development on Appleway and Ramsey Road pertaining to a piece of property that would include a Park and Ride lot. Mr. Miles met with them again today and they provided a recommendation showing a design plat, which was handed out to the Board, for integrating a park and ride lot into their development. The direction that was received from the City was that if it were integrated into their development then they would be responsible for constructing and also maintaining it. This recommendation will be formally submitted to ITD and the City of Coeur d'Alene after a discussion of comments from the Board.

6. KCATT Recommendations – None this month

7. Idaho Urban Balancing Committee – Update

Mr. Miles stated that the Idaho Urban Balancing committee had to remove \$3.5 million from the budget. They were able to keep the Post Falls projects: the Mullan overlay and Mullan widening project for 2007. KMPO ITS money for \$500,000 was moved out to 2009 and several projects in the Canyon County area were moved out to 2010-2011. A project in Moscow was put back into preliminary development for 2008 and the City of Rexburg will be notified that they will have to come up with an additional \$650,000 to balance their project. He also made the Board aware that the Urban Balancing Committee eliminated the cost overrun pool until 2010.

8. Public Transportation Report.

a) Status Report on Coeur d'Alene Tribe South County Service

Mr. Bill Spencer passed out the Citylink ridership packets and reported to the Board that they have had a 8.8 percent increase in daily ridership and gave a status report of the Coeur d'Alene, Post Falls, Link, and rural ridership. Mr. Spencer stated that they are on pace to doubling the numbers of ridership since the 1st month. Mr. Spencer also mentioned that there is a new CEO of the Casino.

Mr. Allan Eirls stated that he has hired one mechanic and the assistant manager who starts this month. Mr. Eirls mentioned that they have hired a consultant to go over records to look at ridership and expansion in areas. He reported delays and one breakdown as well as a seasonal stop that will be closed.

Mr. Eirls also reported that one of their drivers competed in a National School Bus driving competition in Lake Tahoe. He placed 15th out of 33 finalists. He emphasized that it was a great accomplishment and he is pleased to have him on board.

b) Status Report on Public Transportation North Service

Mr. John Austin gave an update on ridership in Coeur d'Alene and Post Falls. He also reported that KATS has added an additional route to Rathdrum, but ridership is still down due to the gap of route and wait times.

c) Coordination with Special Needs Transportation Providers

Mr. Austin mentioned that there will be a Special Needs Transportation Providers meeting September 26 right after the KCATT meeting at the District 1 Building.

9. Other Business.

Mr. John McHugh ITD Board member mentioned they have made changes in the department, which entails the hiring of a new director.

10. Board Member Items.

Mr. Scott Stokes brought up a discussion on special events on the roadways having to do with safety and mobility of vehicles. He stated that they have had more requests for these special events such as marathons, bike races, walking fundraisers, etc. He made a suggestion to the Board that maybe this topic should be discussed at the KCATT meeting as more of an interagency discussion to what the philosophy is for Kootenai County and these special events.

Mr. Stokes also stated that \$40 million dollars of projects statewide have been delayed. This has been a huge impact to the program and buying power.

Mr. Lynn Humphreys asked Mr. Miles to contact local legislators pertaining to impact fees. Mr. Miles stated that he has had Mr. Jeff Selle, KMPO staff, contact five different legislators in this area to coordinate to meet on this subject. The response from the legislators was that they are running for election and are very busy and would love to meet after the elections are over. Mr. Miles suggested that it would be better to wait and see who of the legislators are coming back.

11. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:35 pm.

Jennifer Wash
Recording Secretary