

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
February 2, 2006
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Dixie Reid	City of Coeur d'Alene
Mark Soderling	Lakes Highway District
Dick Edinger	East Side Highway District
Vic Holmes	City of Rathdrum
James Mangan	Worley Highway District
Scott Stokes	ITD District 1 Assistant Engineer
Anson Gable	City of Hayden
Gus Johnson	Kootenai County
Scott Grant (Alternate)	City of Post Falls

Board Members Absent:

Norma Peone	Coeur d'Alene Tribe
Clay Larkin, Vice-Chair	City of Post Falls

Staff Present:

Glenn Miles, Executive Director
Jenny Wash, Administrative Clerk
Judy Hazard, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of May Meeting Minutes.

Mr. Dick Edinger made a motion to approve the January 5, 2006 meeting minutes. Mr. Gus Johnson seconded the motion, which was unanimously approved.

3. Public Comments.

Mr. Jay Hassell, of J.U.B, thanked Glenn Miles for giving their local engineers an informative presentation of the KMPO transportation model at the January meeting.

4. Administrative Matters.

a) KMPO Vouchers – December 2005

Ms. Dixie Reid made a motion to approve the payment of the December 2005 KMPO Vouchers in the amount of \$5,127.56. The motion was seconded by Mr. Jim Mangan and unanimously approved.

b) KCATT Transportation Plan Update Key 9025 Vouchers – December 2005

Ms. Dixie Reid made a motion to approve payment of the December 2006 KCATT Transportation Plan Update Key 9025 Vouchers in the amount of \$4,810.30. The motion was seconded by Mr. Jim Mangan and unanimously approved.

5. Director's Report

Mr. Glenn Miles stated that January 30th was the deadline for the enhancement projects and there has been three enhancement projects turned in for review by the sub-committee. The sub-committee will bring a recommendation back to KCATT at the February meeting for approval. Once approved by KCATT the applications will be forwarded on to the KMPO board for final approval in March. After KMPO approval of the prioritized list of projects, they will be sent to ITD. The three enhancements that were turned in were: Eastside Highway District on behalf of the Boy Scouts of America for the Camp Easton Pedestrian Bicycle under crossing in the amount of \$455,000. Lakes Highway District has put in for Stormwater Pollutant Research and Mitigation project around Hayden Lake for \$191,000. And the Coeur d'Alene Parks Department has put in for the Atlas Bike Path Extension from the current terminus from Atlas way to Seltice Way in the amount of \$500,000, which would connect it to Centennial Trail.

Mr. Miles also indicated that he received two CMAQ applications both from Post Falls Highway District. He reported that the first application was for the South Stateline Road Surfacing project which would put a permanent surface on Stateline Road and the second for the Spokane River Air Quality Corridor study which takes a look at the effects of putting the Greensferry Bridge across the Spokane River and the affect that has on reducing congestion on the Hwy 95 Bridge across Coeur d'Alene as well as the bridge that goes on the Spokane Street in Post Falls. Dan Redline has removed the applications and has signed off on them. Mr. Miles recommended that since there are only two applications, they be submitted and see how they go through the statewide scoring process.

Mr. Dick Edinger made a motion to submit the two CMAQ applications. The motion was seconded by Dixie Reid and unanimously approved.

Mr. Glenn Miles reviewed with the board that KMPO had signed a contract with The Transpo Group to do the Huetter Corridor Study about a year and half ago. The project manager worked for Transpo at that time and subsequently moved to Ruen-Yeager. The Transpo Group had assigned that work to Ruen-Yeager and since KMPO still desired to work with the original project manager, Mr. Miles asked that Transpo and Ruen-Yeager work it out and send him a letter on how this matter could be resolved. The Transpo Group has sent Mr. Miles a letter requesting a sign-off on the assignment of the contract to Ruen-Yeager. The Transpo Group would still retain some of the work such as traffic analysis at the interchanges, but Ruen-Yeager would then be the lead consultant. It is consistent with what they have been doing for the last six months and Mr. Miles wanted to make sure KMPO had it formalized in a letter signed by all parties that would be put in the files.

Mr. Mark Soderling made a motion to approve the Transfer Contractor Agreement to Ruen-Yeager. The motion was seconded by Mr. Anson Gable and unanimously approved.

Mr. Miles also presented that the ITD has received two letters of intent to apply for 2007 Elderly and Persons of Handicap Program under the 5310 program, which is used for elderly and handicap transportation. He stated that ITD has received one from Coeur d'Alene homes and one from TESH. Mr. Miles expressed to each of these applicants that he wants to make sure they are coordinating with Citylink and KATS as the provider of service rather than working independently. That discussion has been consistent with this Boards conversation over the last two years.

6. KCATT Recommendations -

a) Huetter Corridor Right of Way Needs Map

KCATT Chairman Bill Melvin indicated that the committee has reviewed the Huetter Corridor Right of Way Needs Map and they recommended that the Board move forward on the Right of Way needs map and the report that will be out for public comment.

7. Idaho Urban Balancing Committee – (No Meeting)

The next meeting is scheduled for February 23, 2006.

8. Public Transportation Report.

a) Status Report on Coeur d'Alene Tribe South County Service

Ms. Rosie Taylor from the Coeur d'Alene Tribe stated as a follow up of the prior presentation from Mr. Miles that she had met with TESH last week and made a presentation on the Public Transportation System. They are working on the possibility of transporting their clients from Post Falls to Riverstone then they would tie in at

Riverstone to bring their clients to their facility since Citylink does not have a route near them.

Ms. Taylor presented the board with Citylink's new advertisement that will run every Sunday as well as progress reports that covers accidents, break downs, route changes as well as marketing, personnel, direct marketing, etc. She also presented the growth chart that showed an overall 19.3 percent growth over last month and a 24 percent growth on the urban loop itself. Ms. Taylor also reported that Citylink bus schedules will go into informational packets that are sent out to new people in the area.

Mr. Bill Spencer of the Coeur d'Alene Tribe commented on the 5311 Funding Grant. The Division of Public Transportation made their final recommendation to the Idaho Transportation Board for \$78,926 to fund the intercity bus. He stated that they should have final conformation on this in the next week or so. Mr. Spencer also indicated that the due date for the 5309-07 Fiscal Grant for the maintenance facility was today, February 2, 2006, for submittal and the Coeur d'Alene Tribe approved this to move forward. This grant was for \$1,250,000 with an 80/20 match. Mr. Spencer stated that they would know more this summer.

Mr. Dick Edinger commended the Coeur d'Alene Tribe for the Citylink development. He stated that they have done an outstanding job with this program and every month it has gotten more impressive based on usage.

b) Status Report on Public Transportation North Service

Mr. John Austin indicated that Kootenai County began contract negotiations with KATS, which ends in two months. Their first impulse was to renegotiate three one-year agreements with KATS. These contracts were presented to the manager of NICE. The negotiations have been a slow process as there has been some reluctance on the part of NICE. Mr. Austin is looking for other alternatives that will be presented at the March Board meeting.

Mr. Austin also stated that Kootenai County was asked to participate in a case study that was put on by a larger transportation system back east. He provided information to them and they were interested in the partnership KMPO has had with the Coeur d'Alene Tribe. Mr. Austin also indicated that Robert Spaulding from the Coeur d'Alene Tribe is working on a FTA award that would recognize the work that the tribe has done with the KMPO.

9. Other Business.

a) Bridging the Valley – Rathdrum Underpass Draft Agreement

Mr. Glenn Miles reported that Chet Anderson with Rathdrum has sent this agreement to Nancy Strickland for her review. He and Mr. Miles will be responding to some of her questions in a few days on the protocol of the process for funding for this project for all parties involved.

Mr. Miles also stated that federal appropriations requests to Congress are due February 6, 2006. KMPO has prepared the 2007 congressional request for Bridging the Valley (BTV) and he is pleased to report when SAFETEA-LU was approved by congress there was a specific authorization in which KMPO did receive \$6,000,000 specifically for BTV which makes it an authorized project. Mr. Miles reported that under the Federal Railroad Administration portion of this bill there is a provision that provides \$20,000,000 per year per state for the consolidation of class one railroads going through urbanized areas. One of the provisions of this is that the environmental and preliminary engineering needs to be complete. KMPO is in a position where our congressional delegation could be the first two states, Idaho and Washington, to be able to take advantage of that authorization and get these funds in an appropriations bill.

b) Huetter Corridor Right of Way Needs Map and Preliminary Analysis

Mr. Glenn Miles reviewed with the board the Right-of-Way Needs Map and preliminary analysis of the traffic plan. Mr. Miles reported that KCATT was also given this information and they recommended that the Board move forward on the Right-of-Way needs map and the report that will be out for public comment on the map. He stated that KMPO will have that report presented in the next 60 days.

The presentation was followed by a question and answer session.

10. Board Member Items.

Mr. Dick Edinger reported that he had a meeting with the planning and zoning staff of the East Side Highway District (ESD) and with some developers that are planning on putting in 1,350-lot development off of Highway 97 on East Point Road. They are also planning three golf courses. Mr. Edinger stated that Mr. Miles and the staff of ESD had made these developers aware of the situation on Hwy 97 and Burma Road, which will be reconstructed in the near future.

Mr. Vic Holmes suggested that bus schedules be placed at Rathdrum City Hall as well as the area grocery stores. He stated that this may enhance the Post Falls ridership as well as Rathdrum.

Mr. Dick Edinger introduced Mike Gridley the City Attorney for Coeur d'Alene and Ron Koontz from Dalton City Council whom was instrumental in starting KCATT and the KMPO Board.

Mr. Glenn Miles introduced Ms. Jenny Wash as the Administrative Clerk for KMPO. He also wanted to comment on a discussion that occurred related to a question that was raised on some statutory authority of whether ITD can in fact impose impact fees. Mr. Miles clarified that ITD does have some statutory language that does allow them to collect impact fees, however, the Attorney Generals opinion has been that there needs to be some clarifying language before they would move forward to do this. Mr. Miles was told that there was an expectation that some clarifying language would be developed by ITD and brought to the legislature to clean up that statute. There was never a time line put on when this will occur.

11. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:30 pm.

Jennifer Wash
Administrative Clerk