

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
November 3, 2005
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Mark Soderling	Lakes Highway District
Dick Edinger	East Side Highway District
Vic Holmes	City of Rathdrum
Lynn Humphreys, Vice Chair	Post Falls Highway District
Clay Larkin	City of Post Falls
James Mangan	Worley Highway District
Scott Stokes	ITD District 1 Assistant Engineer
Anson Gable	City of Hayden
Gus Johnson	Kootenai County
Norma Peone	Coeur d' Alene Tribe

Board Members Absent:

Dixie Reid, Chair	City of Coeur d'Alene
-------------------	-----------------------

Staff Present:

Glenn Miles, Executive Director

1. Call to Order

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice-Chair, Lynn Humphreys, at 1:30 pm.

2. Approval of May Meeting Minutes.

Mr. Dick Edinger made a motion to approve the September 1, 2005 meeting minutes. Mr. Anson Gable seconded the motion, which was unanimously approved.

3. Director/Public Comments

Mr. Miles indicated that he had no additional items for the agenda and no one from the public indicated a desire to speak to the Board.

4. Administrative Matters

a. September KMPO Vouchers

Mr. Clay Larkin made a motion to approve the payment of the September 2005 KMPO Vouchers in the amount of \$14,303.37. The motion was seconded by Mr. Dick Edinger and unanimously approved.

b. September KCATT Plan Update Vouchers

Mr. Clay Larkin made a motion to approve payment of the KCATT Transportation Plan Update Key 9025 Vouchers in the amount of \$6,374.26. The motion was seconded by Mr. Gus Johnson and unanimously approved.

c. 2006-2010 KMPO Transportation Improvement Program

Glenn Miles informed the KMPO Board that KMPO Staff, in conjunction with ITD District 1, had coordinated the development of this year's Transportation Improvement Program, which identifies plans, programs, and projects proposing to use State and Federal transportation funding during the next five years. Copies of the draft plan had been distributed and placed on the KMPO website. As a result of the public review, KMPO received one comment in support of funding projects contained in the STIP. The KCATT and staff have recommended adoption of the 2006-2010 Transportation Improvement Program.

Mr. Dick Edinger made a motion to adopt the 2006-2010 Transportation Improvement Program for the KMPO area. The motion was seconded by Gus Johnson and unanimously approved.

5. KCATT Recommendations.

KCATT Chair John Pankratz indicated KCATT has reviewed the applications being submitted to LHTAC Board under the rural funding assistance program. The KCATT is recommending letters of support from KMPO for the East Side Highway District, Post Falls Highway District, and Lakes Highway District projects as proposed.

Mr. Dick Edinger made a motion to send letters of support for the projects being submitted by Lakes, Post Falls and East Side Highway Districts. Mr. Anson Gable seconded the motion, which was unanimously approved.

6. Idaho Urban Balancing Committee.

Glenn Miles reported the Urban Committee is expected to meet November 14th to look at the current 2006 transportation improvement projects for their status in being prepared to obligate federal funds by July 2006.

7. Public Transportation Report.

Mr. John Austin gave an update on the KCATS system to the KMPO Board indicating the system is looking at implementing a \$1.00 fare per boarding in response to the need to generate additional revenue to support the system and was based on a review of costs and a survey of current riders and their overall willingness to pay a fare to use the system. Mr. Austin also indicated that six new vans were being acquired and would look into having them with the same look as City Link.

Board members expressed some concern over having the same look between the two systems because one is a demand responsive service that will charge a fare and the City Link service, which is fixed route, is fare free.

Mr. Bill Spencer, and Rosie Taylor gave an update on the status of the City Link Urban Service, which they indicated had its grand opening just a few hours prior to the KMPO Board meeting at Riverstone. Mr. Spencer indicated the rural service in the south county has been growing in ridership from 12 people per day when it first opened to over 65 per day. There is an expectation that with the remaining service now open ridership will continue to increase.

Board members inquired whether ridership and performance statistics were being kept to determine the use and performance of the service. Mr. Spencer indicated Federal Transit Administration requires that recipients provide very detailed ridership and revenue hour statistics on a monthly basis as part of their grant.

8. Other Business

a. Model Development Results

Ed Hayes gave a presentation, along with Robert Shull of PTV America, of the new KMPO Regional Transportation Demand Model. Mr. Shull displayed the calibration and aggregate result of selected metrics interest (vehicle hours of travel, vehicle miles of travel, etc.) to the Board. Mr. Shull and Mr. Hayes also gave a brief presentation on how the model works and utilized the Huetter Corridor Alternative Analysis as a case in point.

9. Board Member Items

Mr. Dick Edinger reminded members of the Board and the audience that to be sure and turn in the LHTAC applications on time, on the appropriate form, and with a sign resolution prior to 5:00 p.m. Boise time on the due date. Several jurisdictions over the years have missed something, and without all the information they will be automatically rejected.

Mr. Lynn Humphreys took the opportunity to thank the Kootenai County Board of County Commissioners for all their effort in bringing the public transportation service together over the past two years, and especially thanked Mr. John Austin with Panhandle Area Council for all his effort as well. Members of the Board concurred with the comments of Mr. Humphreys and expressed that appreciation as well.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:25 pm.

Glenn F. Miles
Executive Director