

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
May 6, 2004
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Mark Soderling	Lakes Highway District
Dick Edinger	East Side Highway District
Anson Gable	City of Hayden
Vic Holmes (for Bryan Steele)	City of Rathdrum
Lynn Humphreys	Post Falls Highway District
Gus Johnson	Kootenai County Commissioner
Clay Larkin	City of Post Falls
Dixie Reid, Chair	City of Coeur d'Alene
James Mangan	Worley Highway District
Andrea Storjohann (for Scott Stokes)	ITD District 1 Engineer

Staff Present:

Glenn Miles, Transportation Manager
Tanna Dole, Transportation Planner

1. Call to Order

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chair, Humphreys at 1:30 pm.

2. Approval of April 2004 Meeting Minutes.

Dick Edinger made a motion to approve the April 1, 2004 meeting minutes. Gus Johnson seconded the motion, which was unanimously approved.

3. Director/ Public Comment

Glenn Miles announced an open house regarding I-90 Access in Post Falls will be held on May 13 at the Prairie View Elementary School from 4:00 pm – 7:00 pm. Miles also reported a group of 37 representing the Regional Chamber Alliance traveled to Washington D.C. They met with congressional delegations from Washington and Idaho. Among the topics discussed were the Rathdrum Aquifer Study, Fairchild Air Force Base, Bridging The Valley rail consolidation project and US 95 improvements. Miles also reported the reauthorization of the transportation bill is still under debate and if agreement was not reached by June it would likely push a conclusion to February of 2005.

Chair Dixie Reid arrived at the meeting. Vice Chair Lynn Humphreys yielded the floor. Chair Reid called for public comments; there were none.

4. Administrative Matters.

a) Approval of March Vouchers

Lynn Humphreys made a motion to approve the payment of the May 6 voucher list in the amount of \$ 7,766.77. Gus Johnson seconded the motion, which was unanimously approved.

5. KCATT Recommendations

a. US 95 - Garwood to Sagle

Glenn Miles reviewed the memo outlining the alternate routes for further examination and those recommended to be dropped from any further consideration. See attached.

James Mangan made a motion to accept the recommendations and forward on to the Idaho Transportation Department. Lynn Humphreys seconded the motion, which was unanimously approved.

b. Construction Mapping Update

Glenn Miles restated the objective of the mapping project is to provide information to the public about upcoming construction projects and to allow for coordination of projects between agencies and utilities. Joe Wuest reported to Miles the Kootenai County Utility Council would contribute \$1,000 toward the creation of the map. KMPO will participate in the mapping project as an element of the work program.

c. Letters of Support for Rural Highway Investment Program

Glenn Miles explained that Lakes Highway District, Post Falls Highway District and Worley Highway District are submitting applications for the Rural Highway Investment Program. Lakes and Post Falls are working collaboratively on the widening of Prairie Avenue and Worley's project is new construction called the Rock Creek Project. There is a cap on the Investment Program of \$100,000 per award. Miles requested board approval for KMPO to submit letters of support on behalf of each applicant's project. Humphreys suggested other agencies also submit letters of support. Reid requested the KMPO staff email to the Board members copies of the letters so the agencies that wish to submit letters will have the necessary project details. Applications and letters of support must be submitted to Local Highway Technical Council (LHTAC) in Boise by May 14.

6. Idaho Urban Committee.

Glenn Miles attended the Urban Balancing Committee meeting on April 28. He reported that additional funding had been secured for four (4) projects; Government Way, City of Coeur d' Alene; Government Way, City of Hayden; Seltice Way, City of Post Falls, and the Huetter Road Corridor Study, KMPO. Miles continued by adding there were several other projects that could have been funded had the concept reports been complete. Miles encouraged the agencies to have concept reports and preliminary designs complete so projects can move forward in the program.

Miles reported the Memorandum of Understanding between the MPO's, ITD and LHTAC establishing rules and procedures for the Urban Balancing Committee is in final draft form. Comments are requested within the next two weeks. Also, the KMPO will chair the Urban Balancing Committee for 2005.

7. Public Transportation Report

Glenn Miles reported that Nelson/Nygaard has completed the telephone survey regarding to public transit in Kootenai County. Miles said a draft copy would be available soon and Nelson/Nygaard would prepare a presentation for the KMPO of the survey findings. Miles explained during the legislative session an interim committee was formed to study public transportation in Idaho. Senator John Goedde from Coeur d' Alene will be on the committee.

John Austin reported the Kootenai County Commissioners were given an annual update from the Public Transportation Committee. Austin said the ridership has increased significantly over the year. Clay Larkin asked Austin if he knew what the cost per passenger is now compared to April 2003. Austin said he would have those figures to report at the June KMPO board meeting.

8. Other Business

a. Disadvantaged Business Enterprise (DBE) Plan

Glenn Miles explained it is required of MPO's to have a DBE Plan with a goal setting methodology in place. Miles continued by stating the KMPO can recognize ITD's Unified Certification Program for DBE certification, recertification and decertification in lieu of developing and submitting it own UCP program for approval. Miles recommended the KMPO board recognize ITD's UCP. **Gus Johnson made a motion to adopt ITD's UCP as the DBE Plan for the KMPO. Lynn Humphreys seconded the motion, which was unanimously approved.**

9. Board Member Items

Gus Johnson inquired as to the completion date of Pleasant View Road. Lynn Humphreys replied that Post Falls Highway District anticipates the completion June 1.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:20 pm.

TANNA DOLE
Recording Secretary