

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
June 3, 2004
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Dean Primer (for Mark Soderling)	Lakes Highway District
Dick Edinger	East Side Highway District
Anson Gable (absent)	City of Hayden
Vic Holmes	City of Rathdrum
Bob Wilbur (for Lynn Humphreys)	Post Falls Highway District
Gus Johnson (absent)	Kootenai County Commissioner
Clay Larkin	City of Post Falls
Dixie Reid, Chair	City of Coeur d'Alene
James Mangan	Worley Highway District
Scott Stokes	ITD District 1 Engineer

Staff Present:

Glenn Miles, Transportation Manager
Tanna Dole, Transportation Planner

1. Call to Order

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Dixie Reid, at 1:30 pm.

2. Approval of May Meeting Minutes.

Dick Edinger made a motion to approve the May 6, 2004 meeting minutes. Clay Larkin seconded the motion, which was unanimously approved.

3. Administrative Matters.

a) Approval of April 2004 Vouchers

Clay Larkin made a motion to approve the payment of the June 3, 2004 voucher list in the amount of \$20,861.80. James Mangan seconded the motion, which was unanimously approved.

4. Director/Public Comments

Glenn Miles reported he will be attending an Urban Balancing meeting in late June and would be bring back the Memorandum of Agreement to July KMPO policy board meeting. Miles reported there was a Bridging the Valley information meeting last week. Miles said 8600 fliers had been delivered via USPS to residents in the BTV corridor inviting them to the meeting.

4. KCATT Recommendations.

No Recommendation.

Glenn Miles reported the KCATT is investigating the potential for a vehicle registration fee to provide additional revenue for road projects throughout Kootenai County. Miles also reported the construction-mapping project was moving forward and will include construction years 2005, 2006 and 2007.

5. Idaho Urban Committee.

Glenn Miles reported he will be attending an Urban Balancing meeting in late June and would be bringing back the Memorandum of Agreement to July KMPO policy board meeting. Also, he advised jurisdictions to be ready with projects to insure the projects would continue moving forward in the program. He stated there might be opportunity in the program years of 2007 and 2008 to slip in projects if they were ready.

6. Public Transportation Report

a. Cost per Passenger/Demand Response Service

John Austin provided a document (see attached) outlining the operational costs for demand response services from March 2003 – March 2004. Clay Larkin asked Austin to prepare and submit an operations costs report every six months to the KMPO Policy Board. John Austin reported the Coeur d' Alene Tribe met with the Kootenai County Commissioners regarding coordinating public transportation services. Austin stated the Tribe wants to begin a dialogue to discuss potential for this coordination. Glenn Miles stated that Lux Devereaux was the Tribal representative on the Strategic Advisory Committee to the Public Transportation Study and possibly could bring this topic as a discussion item to a SAC meeting.

b. Nelson/Nygaard - Existing Conditions and Needs Assessment for Public Transportation in the Kootenai Metropolitan Area

Glenn Miles presented the draft report for Nelson/Nygaard. See attached presentation and report. Miles asked for comments. Dixie Reid said the report stated the City of Coeur 'd Alene comprehensive plan was completed, however; that is not correct. Reid anticipated the comprehensive plan for Coeur d' Alene would be completed by the fall of 2004. On page 33, figure 23 Reid suggested a more detailed explanation of the graph. John Austin said that Pinehurst was listed as a city in Kootenai County. Pinehurst is a city in Shoshone County, Idaho.

7. Board Member Items

Clay Larkin spoke regarding a Idaho Rural Partnership meeting he attended two weeks prior. A presentation was given by the Agency for Coordinating Transportation Together. Larkin stated the ACTT presented many questions regarding public transportation in Idaho. Glenn Miles explained the purpose of the group is to better coordinate the transportation delivery of social service agencies. Larkin was concerned there may be confusion in the public's view between the KMPO's efforts regarding public transportation and what ACTT is trying to accomplish. Miles suggested having a representative attend a Strategic Advisory Committee meeting and give explanation of the efforts of the ACTT group.

Scott Stokes said the draft STIP would be ready for public review in July. Stokes suggested presenting the draft STIP to the KMPO at the July 1 meeting. The ITD Board will adopt the final program in September.

Dick Edinger reported the Local Rural Highway Investment Program had 86 applications for funding. Total funding for this federal program is anticipated at \$34M and Idaho requests exceeded \$5M. Edinger stated that several applications were not complete and thus rejected. Edinger encouraged jurisdictions to be thorough in filling out the applications and to make sure all the required signatures appear on the form.

Bob Wilbur announced the opening of the new section of Pleasant View Road between Seltice Way and Prairie Avenue would be held on June 18 at 10:00 am.

John McHugh reported the ITD board would meet in Coeur d' Alene mid August.

9. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:40 pm.

TANNA DOLE
Recording Secretary