

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
July 1, 2004
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Dick Edinger	East Side Highway District
Lisa Key (for Anson Gable)	City of Hayden
Vic Holmes	City of Rathdrum
Lynn Humphreys	Post Falls Highway District
Clay Larkin	City of Post Falls
Dixie Reid, Chair	City of Coeur d'Alene
James Mangan	Worley Highway District
Scott Stokes	ITD District 1 Engineer

Board Members Absent:

Mark Soderling, Lakes Highway District
Gus Johnson, Kootenai County

Staff Present:

Glenn Miles, Transportation Manager
Tanna Dole, Transportation Planner

1. Call to Order

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chair, Lynn Humphreys, at 1:30 pm.

2. Approval of June Meeting Minutes.

Dick Edinger made a motion to approve the June 3, 2004 meeting minutes. Clay Larkin seconded the motion, which was unanimously approved.

Chair Dixie Reid arrived at the meeting. Vice Chair Lynn Humphreys yielded the floor.

3. Director/ Public Comment

Chair Reid called for public comments; there were none.

4. Administrative Matters.

a) Approval of May 2004 Vouchers

Lynn Humphreys made a motion to approve the payment of the July 1, 2004 voucher list in the amount of \$32,689.65 Dick Edinger seconded the motion, which was unanimously approved.

5. KCATT Recommendations

None.

6. Idaho Urban Committee

Glenn Miles reported the Urban Committee had met in June and reviewed the projects programmed for 2004. Miles said the only project in Kootenai County for program year 2004 is the Government Way project and is on schedule. Miles said the Kootenai Urban Area receives approximately \$800,000 in program funding. Miles continued and said the Urban Balance is the pooled Idaho Urban funds and the projects that are prepared and ready to move forward will be the ones funded.

7. Public Transportation Report – John Austin

John Austin reported that discussions are continuing with the Coeur d' Alene Tribe regarding funding options that may benefit both agencies. Dick Edinger asked what the fee schedule was for advertising on the outside of buses. Austin thought the rates vary. **Dick Edinger made a motion to investigate the fee structure for bus advertisements. Clay Larkin seconded the motion, which was unanimously approved.**

8. Other Business

a. Consolidated Planning Grant (CPG)

Glenn Miles explained as part of the contract with Idaho Transportation Department to receive funds as an MPO the board would need to approve the CPG and update the amount authorized as award. **James Mangan made a motion to approve updated CPG award in the amount of \$23,000. Dick Edinger seconded the motion, which was unanimously approved.**

b. Draft STIP (State Transportation Improvement Program)

Sean Hoisington distributed copies of the draft STIP to the board members and explained the elements of the program. Hoisington said the open comment period extends through August 4th and encouraged participation.

c. KCATT Transportation Update Plan Key No. 9025

Glenn Miles reported the administrative fee of \$8,000 has been provided for Key No. 9025. Also, PTV America has prepared a scope of work for the update of the travel demand model with a contract amount not to exceed \$37,000.00. Miles stated KMPO legal counsel has reviewed the contract. **James Mangan made a motion to approve the contract in the amount of \$37,000 with PTV America. Lynn Humphreys seconded the motion, which was unanimously approved.**

Glenn Miles reported the KCATT would recommend the local cost share split to the KMPO board at the August meeting.

9. Board Member Comments

Scott Stokes mentioned the ITD Executive Board would tour District One on August 19 – 20.

Dick Edinger expressed concerns about the KCATT proposed vehicle registration fee. Edinger said other groups were also proposing “fees” as an alternative funding mechanism and had doubts about voters rejecting any one, if not all of the proposals. Dixie Reid said she doubted there would be support for local option proposals.

Dick Edinger also mentioned that the East Side Highway District had held a public meeting for the Fernan Lake Road project and said he felt the meeting went well.

Clay Larkin reported to the group his appointment as the new Chair for the Association of Idaho Cities. Congratulations to Mayor Larkin. Also, Larkin presented a purpose and need statement regarding the I-90 Access study in Post Falls.

Lynn Humphreys reported the ceremony for the opening of the new portion of Pleasant View Road was successful and thanked all who participated.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:45 pm.

TANNA DOLE
Recording Secretary